



April 18, 2013

To: Gregory Beran, Chair  
Committee on Academic Computing & Information Technology

Irving Hendrick, Chair  
Committee on Faculty Welfare

Mariam Lam, Chair  
Committee on Committees

Joseph Morse, Chair  
Committee on Library & Scholarly Communication

Ziv Ran, Chair  
Committee on Rules and Jurisdiction

From: Jose Wudka, Chair  
Riverside Division

**RE: PROPOSAL TO MERGE THE COMMITTEE ON ACADEMIC  
COMPUTING AND INFORMATION TECHNOLOGY WITH THE  
COMMITTEE ON LIBRARY AND SCHOLARLY COMMUNICATION**

Attached for your review is a proposal for a new standing committee of the Riverside Division – the Committee on Library, Information Technology & Scholarly Communication.

Please submit your response to me by **Friday, May 3, 2013**

Chair of the Riverside Division of the Academic Senate  
Report to the Riverside Division  
May 28, 2013

To Be Adopted:

Proposed Committee on Library, Information Technology & Scholarly Communication

**Present**

~~8.9 Academic Computing and Information Technology (En 6 Oct 70) (Am 5 Feb 98)~~

~~8.16 Library and Scholarly Communication~~

~~8.9.1 This committee consists of at least seven members, including the Associate Vice Chancellor Computing and Communications or his/her representative and University Librarian of the Riverside campus as ex-officio members. (AM 5 Feb 98). Neither ex officio may serve as Chair. The Chair normally also serves on the University Committee on Information Technology and Telecommunications Policy. (AM 19 Nov 81)(AM 2 Feb 98)~~

~~8.16.1 This Committee consists of seven members of the Division, including the University Librarian of the Riverside Campus, ex-officio. The Chair normally also serves on the University Library Committee. (AM 9 Jan 73)~~

~~8.9.3 It is the duty of this committee to:~~

~~8.16.2 It is the duty of this committee to:~~

~~8.9.2 This committee shall advise the Division and the Chancellor on all matters relating to academic computing and information technology, including instructional technology. (Am 9 Feb 89) (AM 5 Feb 98)~~

**Proposed**

8.9 Library, Information Technology & Scholarly Communication En 6 Oct 70) (Am 5 Feb 98)

8.9.1 This committee consists of at least nine members, including a Chair and Vice Chair appointed by Committee on Committees. The Associate Vice Chancellor for Computing and Communications (or his/her representative) and the University Librarian of the Riverside Campus will serve as ex officio non-voting members. Neither ex officio member may serve as Chair or Vice Chair. The Vice Chair of the committee normally serves on the University Committee on Computing and Communications. The Chair will normally serve on the University Committee on Library and Scholarly Communications. (AM 19 Nov 81)(AM 2 Feb 98) (AM 9 Jan 73)

8.9.2 It is the duty of this committee to:

8.9.2.1 Advise the Division, Chancellor and President on all matters relating to academic computing and information technology; administration of the library; and matters concerning scholarly communications at Riverside in accordance with the Standing Orders of the Regents. (Am 9 Feb 89) (AM 5 Feb 98) (Am 30 May 06)

~~8.16.2.1 Advise the President and the Chancellor regarding the administration of the library and matters concerning scholarly communication at Riverside in accordance with the Standing Orders of the Regents and perform such other duties relative to the library as may be referred by proper authority. (Am 30 May 06)~~

~~8.9.3.1 Review Faculty and student use of the campus Computing and Communications unit for instruction and research;~~

~~8.9.3.2 Recommend ways to improve the functioning of the campus Computing and Communications unit to meet Faculty and student needs; (Am 5 Feb 98)~~

~~8.9.3.4 Recommend ways to improve education in the use of the computer and information; (Am 5 Feb 98)~~

~~8.9.3.3 Participate in long range planning for computer and information technology use and development;~~

~~8.9.3.6 Assess the state of campus instructional technology support and readiness to meet future needs; (En 5 Feb 98)~~

~~8.9.3.8 Participate in long range planning for instructional technology;~~

8.9.3.5 Solicit and rank requests for grants for supporting and expanding the use of computing and information technology in research and instruction; (En 9 Feb 89) (Am 3 Feb 00) (Am 21 Feb 2012)

8.9.3.7 Recommend ways to improve

8.9.2.2 Review use of and recommend ways to improve the functioning of the campus Computing and Communications, and University Library units to meet Faculty and student needs; (Am 5 Feb 98)

8.9.2.3 Recommend ways to improve education in the use of computers, information, and campus instructional technology; (Am 5 Feb 98)

8.9.2.4 Assess the state of campus instructional technology support and participate in long range planning to meet future needs; the committee may also initiate studies and generate recommendations to the division and the administration on the better use of campus library and technology resources.

8.9.2.5 When funds are available Subject to fund availability, this committee will solicit and rank requests for grants for supporting and expanding the use of computing and information technology in research and instruction; (En 9 Feb 89) (Am 3 Feb 00) (Am 21 Feb 2012)

campus instructional technology. (En 5 Feb 98)

~~8.16.2.2 Participate with the librarian in matters relating to the library budget, the formulation of library policies, the allocation of space, and the apportionment of funds.~~

~~8.16.2.3 Provide liaison between the faculty and the library administration in all matters of library policy;~~

~~8.16.2.4 Prepare and submit to the Division an annual report on financial problems, allocations of space, facilities for research, and any other matters within its jurisdiction.~~

~~8.16.2.5 Participate in an advisory capacity in the appointment of the librarian.~~

~~8.9.4 This committee shall consult with the Divisional committees on Planning and Budget, Courses, and Educational Policy, and with other Senate and administrative committees, whenever appropriate to its tasks.~~

8.9.2.6 Participate with the librarian in matters relating to the library budget, the formulation of library policies, the allocation of space, and the apportionment of funds; and serve as a liaison between the faculty and library administration.

8.9.2.7 Prepare and submit to the Division an annual report on the library's effectiveness in meeting the campus needs, its financial situation, allocations of space, facilities for research, and any other matters within its jurisdiction.

8.9.2.8 Participate in an advisory capacity in the appointment of the librarian.

### **Statement of Purpose and Effect:**

Within the separate committees is a wide area of overlap in all technology-assisted instructional matters, neither are overly busy committees, and the proposed new structure will improve the efficiency of both groups (now combined) without imposing unreasonable burdens on their members.

In addition, combining these two committees will allow for staff time and expertise to be used more efficiently. In past years the solution to staff shortages was to reduce the amount of support provided to committees which met infrequently. The result has been the loss of historical memory and consistency, and an increased workload for the faculty who sit on these committees. The new structure will allow the senate to assign staff support to this committee so that the level of service is equitable to other standing senate committees.

Of consideration is the desire to maintain campus representation on systemwide committees. Per Bylaw 325, the campus is allowed to designate a "corresponding" divisional committee without establishing a separate standing committee for that purpose. To that end, these bylaws have been written to assure continual Riverside representation on systemwide committees by designating the role of the Chair and Vice Chair as members of the UCCC (University Committee on Computing and Communications) and UCOLASC (University Committee on Library and Scholarly Communications).

A minor point of housekeeping is to correct the current bylaw reference to a UC committee which no longer exists (University Committee on Information Technology and Telecommunications Policy).

Approvals

.....  
Bylaw is effective upon approval

Approved by the Committee on Academic Computing & Information Technology:

Approved by the Committee on Library & Scholarly Communications:

Approved by the Committee on Faculty Welfare:

Approved by Committee on Committees:

The Committee on Rules and Jurisdiction finds  
the wording consistent with the code of the  
Academic Senate:

Received by Executive Council: