



May 28, 2013

To: Ziv Ran, Chair
Committee on Rules and Jurisdiction

Fr: Jose Wudka, Chair
Riverside Division 

Re: **SoBA Executive Committee Bylaw Change**

Please see the attached proposal for a bylaw change by the Executive Committee of the School of Business Administration.

School of Business Administration
 Report to the Riverside Division
 November ____, 2013

To Be Adopted

Proposed Changes to the SoBA Bylaws

Present	Proposed
<p>SOBA4.2 The School of Business Administration academic programs shall be guided by two Standing Committees: the Undergraduate and the Master level committees. (En 5 May 77) (Am Feb. 15, 2011) (Am Feb 19 2013)</p>	<p>SOBA4.2 The School of Business Administration academic programs shall be guided by two Standing Committees: the Undergraduate and the Master level committees. <u>The duty of the academic program committees is to oversee the relevant curricula. This includes developing, monitoring, evaluating and revising the substance and delivery of the curricula of degree programs and to assess the impact of the curricula on learning. The academic program committees guide the design and implementation of the School of Business's Assurance of Learning program as defined by AACSB</u></p>
<p>SOBA4.2.1 The members of the School of Business Administration academic programs committees will be appointed by the Executive Committee and shall have representation in all academic areas as defined in 4.1.1. The Dean of the School of Business Administration will be an ex officio member of the committees. (En 5 May 77) (Am Feb. 15, 2011) (Am Feb 19 2013)</p>	<p>SOBA 4.2.1 The members of the School of Business Administration academic programs committees will be appointed by the Executive Committee and shall have representation in all academic areas as defined in 4.1.1. The Dean of the School of Business Administration will be an ex officio member of the committees. <u>In addition, the Executive Committee can appoint other non-voting members to the committees as needed</u></p>

Justification:

SOBA4.2 – The duties of the School’s academic programs committees (the Undergraduate and the Master level committees) were not previously defined. The proposed change define the duties and in particular will help us with the AACSB accreditation but demonstrating that the Assurance of Learning program at SoBA is institutionalized and would be carried out in a systematic and ongoing fashion.

SOBA 4.2.1 – The proposed change would provide the flexibility to the executive committee to appoint other (non-voting) members to the School’s academic programs

committees as needed. Examples for potential members are the directors of the programs (MPAc, MFin, etc) and/or students representatives.

Approvals

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Effective: upon approval

Approved by the SoBA Executive Council: 05/23/2013

The Committee on Rules and Jurisdiction finds the wording consistent with the code of the Academic Senate:

Received by Executive Council: