

Response to Senate review of SOM bylaws.

The faculty of the SOM is grateful for the very careful review of the bylaws by Rules and Jurisdiction. We have highlighted the changes made to the bylaws in response to the comments both by underlining and use of red type in the two column format (see accompanying document). Below, please find a point by point response categorized by the committee's notation on the marked up copy sent to us.

G1. The proposal was to include "Riverside" in the first sentence. However, the Riverside Division is subject to bylaws of the whole University of California. To compromise, the wording has been changed to subject to the bylaws and regulations of the Riverside Division and Systemwide Academic Senate of the University of California.

G2. As per request, the non-senate series have been defined.

G3. "aspects of shared governance that are the responsibility of the academic senate" was considered unclear. It has been changed to aspects of shared governance that are the responsibility of the Academic Senate as defined in Regents Standing Order 105,

G4. This item was correct as written since there is more than one non-senate title. However, since the "other series" have now been defined in ME1.1, the example has been removed.

G5. "clinical" faculty changed to "Non-Senate" faculty.

G6. We cannot list all possible occasions when voting rights could be extended to non-senate faculty. The purpose of this section is to make it clear that non-senate faculty are integral members of the SOM faculty as far as can be allowed under Senate regulations. The examples that the committee mentioned included merits and promotions and interviewing and hiring of new faculty. These are issues at the department, and not schoolwide, level. These issues are subject to bylaw 55. Extension of voting rights within academic senate series and recording of advisory votes from other groups is discussed at the department level at the beginning of each academic year as part of the initial academic personnel meeting. The SOM now has two Divisions, Biomedical Sciences and Clinical Sciences. Both have Chairs and will remain equivalent to a department for academic personnel actions for some time.

G7. The purpose of ME1.1 yes defined "faculty", but then ME1.2 was to make it clear how voting will proceed. Who can vote on what does not need to be repeated.

G8. As stated, the SOM bylaws are subject to those of the Academic Senate. The Chair of the Faculty is a Senate position and the election process is dictated by the Riverside Division. Non-senate members of the faculty would therefore be ineligible to vote. The SOM does not want to restrict to full professors.

G9. Suggested re-wording incorporated.

G10. There was no intention to have the secretary-parliamentarian conduct non-senate elections. Although this section was only talking about the election of the Chair, we have clarified the intent by saying “The election of the Chair, and the members of the Executive Committee who are academic senate members, is conducted by the Secretary-Parliamentarian of the Riverside Division” .

G11. Suggested wording incorporated.

G12. Suggested wording incorporated

G13. Reordered, as suggested

G14. This section is under the section for general Faculty meetings. The rephrasing talks about an executive committee meeting. The suggested wording is therefore not appropriate. To clarify, we have added the word “General” ahead of Faculty meeting. The confusion probably results from the small size of the SOM Faculty, but this will change in time.

G15. The rephrasing has been accepted. Since academic personnel is a department matter and department business is now separate from SOM Faculty business, the parenthetical phrase was removed.

G16. 17. 18. 19. 20. Suggested wording incorporated.

G 21. Voting right of the Chair of the Faculty now included.

G22. 23. 24. 25. Suggested wording incorporated

G26. 27. The wording has been changed to comply with the suggestions

G28. Suggested wording incorporated

G29. Sentence moved, as suggested

G30. 31. 32. Suggested wording incorporated

G33. Contrary to the suggestion, these have to be Senate faculty since non-Senate faculty cannot supervise graduate students

G34. Suggested wording incorporated

G35. Changes made to this section

G36. Suggested wording incorporated

G37. 38. Suggested wording incorporated

G39. Clarified by wording change

G40. Section ME6.1.1 has been changed to reflect appropriate voting procedures

REPORT TO THE RIVERSIDE DIVISION

November , 2013

To Be Adopted

SCHOOL OF MEDICINE FACULTY EXECUTIVE COMMITTEE Proposed Changes to School of Medicine Bylaws

Previous

The Faculty of the School of Medicine shall form and conduct the governance of the School of Medicine subject to the bylaws and regulations of the Academic Senate of the University of California

ME1 Membership

ME1.1 The Faculty of the School of Medicine at the University of California, Riverside consists of (a) the President of the University; (b) the Chancellor; (c) the Executive Vice Chancellor; (d) the Dean of the School of Medicine; (e) all members of the Academic Senate who are members of the School of Medicine; (f) other Senate members as may be specified by the bylaws of the Riverside Division of the Academic Senate; (g) faculty members of the School in all other series.

ME1.2 For aspects of shared governance that are the responsibility of the Academic Senate, only voting members of the Academic Senate are eligible to vote and to be counted toward a quorum in general meetings of the Faculty of the School of Medicine. However, all persons with academic appointments in the School of Medicine ~~with teaching responsibilities (e.g., faculty in the Clinical Professor series)~~ may attend meetings of the Faculty and have the privilege of the floor. These ~~clinical faculty~~ members may vote on matters discussed in all faculty meetings, but their votes will be recorded as “advisory,” and kept separate from the votes recorded from Academic Senate members. All members of Standing

Proposed

The Faculty of the School of Medicine shall form and conduct the governance of the School of Medicine subject to the bylaws and regulations of the Riverside Division and Systemwide Academic Senate of the University of California.

ME1 Membership

ME1.1 The Faculty of the School of Medicine at the University of California, Riverside consists of (a) the President of the University; (b) the Chancellor; (c) the Executive Vice Chancellor; (d) the Dean of the School of Medicine; (e) all members of the Academic Senate who are members of the School of Medicine; (f) other Senate members as may be specified by the bylaws of the Riverside Division of the Academic Senate; (g) faculty members of the School in the Health Sciences Clinical Professor, Adjunct Professor, Research Professor, Project Scientist, Lecturer, Academic Coordinator, and Volunteer Clinical Professor series.

ME1.2 For aspects of shared governance that are the responsibility of the Academic Senate as defined in Regents Standing Order 105, only voting members of the Academic Senate are eligible to vote and to be counted toward a quorum in general meetings of the Faculty of the School of Medicine. However, all persons with academic appointments in the School of Medicine may attend meetings of the Faculty and have the privilege of the floor. These non-senate faculty members may vote on matters discussed in all faculty meetings, but their votes will be recorded as “advisory,” and kept separate from the votes recorded from Academic Senate members. All members of Standing Committees (see below) and any ad

Committees (see below) and any ad hoc committees appointed by the Faculty Executive Committee, unless otherwise indicated by these bylaws, may vote on questions that will be referred to the Faculty Executive Committee for approval, and on questions that will be referred for final Academic Senate action to another Academic Senate agency. Voting rights are extended to Faculty who are non-members of the Academic Senate to the fullest degree permitted by legislative ruling 12.75 of the Academic Senate of the University, which states that "Only members of the Academic Senate may vote in Senate Agencies when those agencies are taking final action on any matter for the Academic Senate, or giving advice to University Officers or other non-Senate agencies in the name of the Senate. Persons other than Senate members may be given the right to vote on other questions, such as those that involve only recommendations to other Senate agencies, but only by explicit bylaw provisions."

ME2 Duties of Faculty

ME2.1 The Faculty of the School of Medicine shall set policies for the admission of candidates for the degree of Doctor of Medicine and for completion of the degree.

ME3 Officers

ME3.1 The Officers of the Faculty consist of a Chair and a Vice Chair.

ME3.1.1 The Chair of the Faculty is elected for a three-year term and is not eligible to succeed himself/herself ~~immediately~~. The election is conducted by the Secretary-Parliamentarian of the Riverside Division of the Academic Senate in accordance with the procedure prescribed in the bylaws. If the Chair is unable to complete the term of office, the Secretary-Parliamentarian of the Riverside Division of the Academic Senate shall within two months conduct an election in accordance with the procedure prescribed in these bylaws for the unexpired term provided that the unexpired term is longer than six months. In the interim or in the event the vacated term is

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ME2 Duties of Faculty

ME2.1 Senate Faculty of the School of Medicine shall set policies for the admission of candidates for the degree of Doctor of Medicine and for completion of the degree.

ME3 Officers

ME3.1 The Officers of the Faculty consist of a Chair and a Vice Chair.

ME3.1.1 The Chair of the Faculty is elected by Senate procedures for a three-year term and is not immediately eligible to succeed himself/herself. The election of the Chair and the members of the Executive Committee who are Academic Senate members, is conducted by the Secretary-Parliamentarian of the Riverside Division of the Academic Senate in accordance with the procedure prescribed in the bylaws of the Riverside Division. If the Chair is unable to complete the term of office, the Secretary-Parliamentarian of the Riverside Division of the Academic Senate shall within two months conduct an election in accordance with the procedure prescribed in these bylaws

less than six months, the Vice Chair will serve as Chair.

ME3.1.2 The Vice Chair is chosen by the Faculty Executive Committee from among its membership. The term of office is two years.

ME3.1.3 The Chair assumes office on the first day of September following his/her election at a regular election or immediately upon completion of the ballot count at a special election. The Vice Chair takes office immediately upon appointment.

ME4 Meetings

~~**ME4.1** Meetings are called by the Chair of the Faculty or by the Faculty Executive Committee. At the written request of fifteen percent of the voting members of the faculty, the Chair must call a meeting. He/she must call at least one meeting each year. The faculty meeting may be chaired by the Chair of the Faculty or by the Vice Chair.~~

ME4.1.1 A quorum consists of thirty percent of the members of the Faculty, or ten Faculty members, whichever number is greater.

ME4.1.2 A motion to submit a measure to mail or secret ballot has precedence over a motion for an open vote in a meeting.

ME4.1.3 The Chair of the Faculty will send, at least 5 days prior to the faculty meeting, copies of the call for the meeting and will make all pertinent documents available to each member of the Faculty. The Faculty shall not change curricular requirements of the School or change these bylaws at the meetings at which such proposals for change are first made unless notice is previously given to all members of the Faculty in a call to the meeting.

for the unexpired term provided that the unexpired term is longer than six months. In the interim or in the event the vacated term is less than six months, the Vice Chair will serve as Chair.

ME3.1.2 The Vice Chair is chosen by the Faculty Executive Committee from among the current members of the Faculty Executive Committee. The term as Vice Chair is two years.

ME3.1.3 The Chair assumes office on the first day of September following his/her election at a regular election or immediately upon completion of the ballot count at a special election. The Vice Chair takes office immediately upon appointment.

ME4 Meetings

ME4.1 Faculty meetings may be chaired by the Chair or Vice Chair of the Faculty. Meetings must be called by the Chair at least once in an academic year. The Chair is also required to call a meeting upon receipt of a written request for a meeting by fifteen percent of the voting members of the Faculty

ME4.1.1 A quorum consists of thirty percent of the members of the general Faculty, or ten Faculty members, whichever number is greater.

ME4.1.2 A motion to submit a measure to mail or secret ballot has precedence over a motion for an open vote in a meeting.

ME4.1.3 The Chair of the Faculty will send, at least 5 days prior to the Faculty meeting, copies of the call for the meeting and will make all pertinent documents available to each member of the Faculty. The Faculty shall not change curricular requirements of the School or change these bylaws at the meetings at which such proposals for change are first made unless notice is previously given to all members of the Faculty in a call to the meeting.

ME4.1.4 These bylaws constitute primary rules of order for meetings of the Faculty and of the committees of the Faculty. The order of business is that prescribed in Chapter 4 of the Bylaws of the Riverside Division of the Academic Senate.

ME4.1.5 The minutes of every meeting of the Faculty (~~with the exception of those concerned with personnel matters~~) shall be sent before the next faculty meeting to every member of the Faculty.

ME5 Committees

ME5.1 Standing Committees: There shall be seven (7) standing committees of the School of Medicine: The Faculty Executive Committee, the Medical Education Committee, the Medical School Admissions Committee, the Medical School Progress and Promotions Committee, the Graduate Advisory Committee, the Clinical Faculty appointments committee, and the Volunteer Clinical Appointments Committee. Each Standing Committee may appoint such subcommittees as it deems necessary to conduct its business. Each committee and any subcommittee will develop a conflict of interest policy that will be discussed, amended if desired, voted upon each year, and submitted to the Faculty Executive Committee as a point of information.

ME5.2 There shall be a Faculty Executive Committee consisting of at least eight (8) Faculty members and the Chair of the Faculty, who serves as Committee Chair. The Dean and the Senior Executive Dean of the School of Medicine will serve as non-voting, *ex officio* members of this committee. In addition, two representatives shall be elected by the faculty ~~in the clinical series (who are not members of the Academic Senate)~~, and these representatives shall be entitled to participate in the deliberations of the Committee and to vote on issues that are outside the responsibilities of the Academic Senate. For issues within the responsibilities of the Academic Senate, non-Senate Faculty are without the right to vote (as in Bylaw 1.2). These non-Senate elected representatives

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ME5.2 There shall be a Faculty Executive Committee consisting of at least eight (8) Academic Senate Faculty members and the Chair of the Faculty of the School of Medicine, who serves as Committee Chair with voting privileges. The Dean and the Senior Executive Dean of the School of Medicine will serve as non-voting, *ex officio* members of this committee. In addition to the members of the committee listed above, two representatives shall be elected by the non-Senate Faculty, and these representatives shall be entitled to participate in the deliberations of the Committee and to vote on issues that are outside the responsibilities of the Academic Senate. For issues within the responsibilities of the Academic Senate, non-Senate Faculty members are without the right to vote (as in

must hold at least half-time appointments in the Clinical Professor series of the School of Medicine.

ME5.2.1 The Faculty of the School of Medicine shall elect representatives - four Senate members from the Division of Biomedical Sciences and four Senate members from the Division of Clinical Sciences, to the Faculty Executive Committee. If there are not enough Senate faculty members available from either Division, unfilled positions will be filled by members of the other Division.

ME5.2.2 The term of office of members of the Faculty Executive Committee is two years, and these members are eligible for reappointment.

ME5.2.3 Election of the eight (8) Senate members of the Faculty Executive Committee is as provided in chapter 7 of the Bylaws of the Riverside Division of the Academic Senate. For purposes of these elections, members of the Faculty Executive Committee are considered officers of the Faculty of the School. Members of the Faculty Executive Committee take office on September first of the academic year following their election at a regular election or immediately upon completion of the ballot count at a special election.

ME5.2.4 Whenever the Faculty Executive Committee determines that a vacancy exists in its membership, the Secretary-Parliamentarian of the Riverside Division of the Academic Senate conducts an election in accordance with the prescribed procedure provided the vacancy is to last more than six months. A vacancy shall be declared to exist and the committee member considered to have resigned if she/he anticipates an absence from the committee of more than six months. Vacancies of six months or less are filled temporarily by appointment by the Chair of the Faculty with the advice and consent of the Faculty Executive Committee.

ME5.2.5 The Faculty Executive Committee has the following functions:

Bylaw 1.2). These non-Senate elected representatives must hold at least half-time appointments in the Clinical Professor series of the School of Medicine.

ME5.2.1 The faculty of the School of Medicine shall elect representatives - four Senate members from the Division of Biomedical Sciences and four Senate members from the Division of Clinical Sciences, to the Faculty Executive Committee. If there are not enough Senate faculty members available from either Division, unfilled positions will be filled by members elected from the other Division.

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ME5.2.5 The Faculty Executive Committee has the following functions:

ME5.2.5.1 The Faculty Executive Committee has oversight of the educational program, academic welfare, and discipline of students in the School. Additionally, it has the power to bring before the Faculty of the School of Medicine and Riverside Division of the Academic Senate any matters that the Committee deems advisable.

ME5.2.5.2 The Faculty Executive Committee appoints and designates the Chairs of all other standing committees, and all special committees of the Faculty, unless otherwise directed at a meeting of the Faculty.

ME5.2.5.3 The Faculty Executive Committee acts finally for the Faculty (a) in the awarding of all degrees to students of the School in all cases which do not involve the suspension of regulations or that involve only minor adjustments in the curricula and (b) in the awarding of honors at graduation. The Committee is likewise empowered to act on petitions of students for graduation under suspension of the regulations. The Committee will report all degrees approved to the Riverside Division of the Academic Senate.

ME5.2.5.4 The Faculty Executive Committee makes recommendations to the Faculty in the establishment, modification, and discontinuation of all School instructional programs and curricula.

ME5.2.5.5 The Faculty Executive Committee acts for the Faculty in making recommendations to the Riverside Division of the Academic Senate regarding course and program changes.

ME5.2.5.6 The Faculty Executive Committee participates in all aspects of shared governance of the campus, and the Chair sits on the Executive Council of the Riverside Division of the Academic Senate

ME5.3 There shall be a Medical Education Committee consisting of all pre-clerkship course coordinators, clerkship directors, and curricular thread coordinators, the Senior Associate Dean for Education and the Senior

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Associate Dean for Student Affairs of the School (both ex officio, both voting), and two elected medical student representatives from each class (non-voting). All teaching faculty are welcome to attend and have the privilege of the floor, ~~but unless in one of the categories above, do not vote.~~

ME5.3.1 The duty of this Committee is to advise the Faculty Executive Committee on matters pertaining to the educational policy and curriculum of the UCR School of Medicine.

ME5.4 There shall be a Medical School Admissions Committee consisting of the Senior Associate Dean for Student Affairs (ex officio, voting), a Chair, and a minimum of ten (10) additional faculty members appointed by the Faculty Executive Committee in consultation with the Senior Associate Dean for Student Affairs. All appointed members have the right to vote whether members of the Academic Senate or not.

ME5.4.1 The duty of this Committee is to recommend to the Faculty Executive Committee the admission of students into the UCR School of Medicine. ~~Members will be appointed annually, with no term limit~~

ME5.5 There shall be a Medical School Progress and Promotions Committee appointed by the Faculty Executive Committee composed of at least six (6) members plus a Chair, typically chosen from those who serve as pre-clerkship course coordinators or clerkship directors, ~~with~~ representatives of both Biomedical Sciences and Clinical Sciences faculty. The Senior Associate Dean for Education serves as an ex officio, non-voting member of this committee. Members shall be appointed annually, with no term limit. All appointed members have the right to vote whether members of the Academic Senate or not.

Associate Dean for Student Affairs of the School (both ex officio, both voting), and two elected medical student representatives from each class (non-voting). All Senate and non-Senate teaching faculty who are not members of the MEC are welcome to attend and have the privilege of the floor, but are non-voting

ME5.3.1 The duty of this Committee is to advise the Faculty Executive Committee on matters pertaining to the educational policy and curriculum of the UCR School of Medicine.

ME5.4 There shall be a Medical School Admissions Committee consisting of the Senior Associate Dean for Student Affairs (ex officio, voting), a Chair, and a minimum of ten (10) additional faculty members drawn from members of the Academic Senate and drawn from among non-Senate Faculty, appointed by the Faculty Executive Committee in consultation with the Senior Associate Dean for Student Affairs. All appointed members have the right to vote whether members of the Academic Senate or not. Members will be appointed annually, with no term limit

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ME5.5.1 The duty of this Committee is to recommend to the Faculty Executive Committee the promotion of medical students from the first year to the second year, from the second year to the third year, and from the third to the fourth year, as well as recommend students for graduation.

ME5.6 There shall be a Graduate Advisory Committee consisting of two Graduate Advisor(s) and three faculty members. One Graduate Advisor will be responsible for recruitment and admission of graduate students and the other Graduate Advisor will be responsible for enrolled student affairs. All Biomedical Sciences Graduate Program faculty members in good standing are eligible for service on the Graduate Advisory Committee. Graduate Advisors and other members of the committee are appointed by the Faculty Executive Committee in consultation with the ~~Senior Associate Dean for Academic Affairs and Research~~. Appointments are made annually, with no term limit. The Faculty Executive Committee will also nominate the Graduate Program Director. This nomination is to the Dean of the Graduate Division who consults with Senior Administration in the School before forwarding a nomination to the EVC/Provost. One or other of the Graduate Program Advisors may also serve as Graduate Program Director. The duty of the Graduate Program Director is to represent the Program within the School, as well as on campus. All appointed members have the right to vote whether members of the Academic Senate or not.

ME5.6.1 The duty of the Graduate Advisory Committee is to advise the Faculty of the School of Medicine on matters pertaining to Ph.D., M.D.-Ph.D. and M.S. degree programs.

ME5.7 There shall be a Volunteer Clinical Appointments and Advancements Committee. The Committee shall consist of ~~three (3) faculty members employed by UCR, plus a Chair, and up to three (3) faculty members in the Volunteer Clinical Professor series~~. All appointed members have the right to vote whether members of the Academic Senate or

ME5.5.1 The duty of this Committee is to recommend to the Faculty Executive Committee the promotion of medical students from the first year to the second year, from the second year to the third year, and from the third to the fourth year, as well as recommend students for graduation.

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ME5.6.1 The duty of the Graduate Advisory Committee is to advise the Faculty of the School of Medicine on matters pertaining to Ph.D., M.D.-Ph.D. and M.S. degree programs.

ME5.7 There shall be a Volunteer Clinical Appointments and Advancements Committee. The Committee shall consist of a total of five (5) members including a minimum of three (3) Faculty members from the Volunteer Clinical Faculty series and a minimum of one (1) member from the Health Sciences Clinical series. One (1) member shall be designated

not.

ME5.7.1 The duty of this Committee is to advise the Faculty of the School of Medicine, the Dean, and ~~Provost~~ on appointments and ~~advances~~ of clinical faculty to Volunteer Assistant, Volunteer Associate, and Volunteer Full Clinical Professor levels.

ME5.7.2 This Committee is subject to the procedures of Volunteer Clinical Appointments as outlined in the ~~Memorandum of Understanding of 9/2003 and subsequent changes that are approved by the Faculty of the School of Medicine, the Dean, and the Provost.~~

ME5.7.3 Members of this Committee will be appointed by the Faculty Executive Committee of the School of Medicine, with renewable two year terms of service.

ME5.8. There shall be a Committee on Clinical Appointments and Advancements. The Committee shall consist of four (4) faculty members; three (3) ~~faculty members~~ from the Division of Clinical Sciences and one (1) ~~faculty member~~ from the Division of Biomedical Sciences. The committee shall elect its own Chair. All appointed members have the right to vote whether members of the Academic Senate or not.

ME5.8.1. The charge of this committee is to advise the Faculty of the School of Medicine, the Dean, and the Provost on appointments and advancements of non-Senate Clinical faculty to the Clinical Instructor, Clinical Assistant, Clinical Associate, and Clinical Professor

ME5.8.2. This committee shall be subject to the procedures of Clinical Appointments as outlined in the UCR SOM Clinical guidelines, and subsequent changes shall be approved by the Clinical Appointments and Advancements and Faculty Executive Committees, Dean, and ~~Provost~~

as Chair. All appointed members have the right to vote whether members of the Academic Senate or not.

ME5.7.1 The duty of this Committee is to advise the Faculty of the School of Medicine and the Dean on appointments and advancement of clinical faculty to Volunteer Assistant, Volunteer Associate, and Volunteer Full Clinical Professor levels.

ME5.7.2 This Committee is subject to the procedures of Volunteer Clinical Appointments, as outlined in the UCR SOM clinical guidelines.

ME5.7.3 Members of this Committee will be appointed by the Faculty Executive Committee of the School of Medicine, with renewable two year terms of service.

ME5.8. There shall be a Committee on Clinical Appointments and Advancements. The Committee shall consist of four (4) Faculty members, Senate or non-Senate, of who three (3) shall be drawn from the Division of Clinical Sciences and one (1) shall be drawn from the Division of Biomedical Sciences. The committee shall elect its own Chair. All appointed members have the right to vote whether members of the Academic Senate or not.

ME5.8.1. The charge of this committee is to advise the Faculty of the School of Medicine, the Dean, and the Provost on appointments and advancements of non-Senate Clinical faculty to the ranks of Clinical Instructor, Clinical Assistant, Clinical Associate, and Clinical Professor

ME5.8.2. This committee shall be subject to the procedures of Clinical Appointments as outlined in the UCR SOM Clinical guidelines, and subsequent procedural changes shall be approved by the Clinical Appointments and Advancements and Faculty Executive Committees and Dean

ME5.8.3. Members of the Committee shall be appointed with staggered starts and a three year term, by the Faculty Executive Committee in consultation with the Executive Dean of the School of Medicine.

ME6 Election and Balloting

ME6.1 Elections are conducted as specified in ME3.1.1, ME3.1.2, and ME5.2.3.

ME6.1.1 Balloting on measures referred to the whole Faculty of the School by action of a meeting of the Faculty ~~are~~ conducted by the Secretary-Parliamentarian of the Riverside Division of the Academic Senate following the provisions of chapter 7 of the bylaws of the Riverside Division of the Academic Senate.

ME7 Amendments and Suspensions of Bylaws and Regulations

ME7.1 These bylaws can be amended or suspended only as provided in chapter 6 of the bylaws of the Riverside Division of the Academic Senate and in ME4.1.3.

ME5.8.3. Members of the Committee shall be appointed with staggered starts and a three year term, by the Faculty Executive Committee in consultation with the Executive Dean of the School of Medicine.

ME6 Election and Balloting

ME6.1 Elections are conducted as specified in ME3.1.1, ME3.1.2, and ME5.2.3.

ME6.1.1 Balloting on measures referred to the whole Faculty of the School by action of a meeting of the Faculty will be conducted through a secure secret balloting process on line, and the results shall be communicated to the Chair of the Faculty upon close of balloting. If appropriate to the subject of the ballot, Senate and non-senate votes will be counted separately.

ME7 Amendments and Suspensions of Bylaws and Regulations

ME7.1 For aspects of the bylaws that pertain to the responsibilities of the Academic Senate, as defined in Regents Standing Order 105, these bylaws can be amended or suspended only as provided in chapter 6 of the bylaws of the Riverside Division of the Academic Senate and in ME4.1.3

ME7.2 For aspects of the bylaws that are not the responsibility of the Academic Senate, as defined by Regents Standing order 105, initiative for amendment of the SOM bylaws may be taken by the SOM Faculty Executive Committee or by petition signed by five (5) or more members of the Senate Faculty of the SOM. Such amendments are to be submitted to the Senate Faculty of the SOM in writing at least five (5) days prior to a meeting, and amendment requires a two thirds majority vote of those faculty responding to a ballot. The results of any such referendum are conclusive, and the matter may not be reconsidered for a period of ninety (90) days.