



March 6, 2013

To: Bahman Anvari, BCOE Executive Committee
Jenifer Hughes, CHASS Executive Committee
Melanie Sperling, GSOE Executive Committee
Ameae Walker, SoM Executive Committee
Gillian Wilson, CNAS Executive Committee
Rami Zwick, SoBA Executive Committee

Thomas Perring, Faculty Director, University Honors
Ward Beyermann, Chair, Committee on Educational Policy

From: Jose Wudka, Chair
Riverside Division

**RE: Proposed Riverside Division Regulation on Fulfillment of Prerequisites
and Course Overlap for Honors Courses and Corresponding Non-
Honors Courses**

Please find attached a proposal from the Chair of the Committee on Courses.

Approval or suggested modifications are requested by Friday, April 5, 2013.

**Committee on Courses
Report to the Riverside
Division
May 28, 2013**

To be received and placed on file:

Proposed Riverside Division Regulation on Fulfillment of Prerequisites and Course Overlap for
Honors Courses and Corresponding Non-Honors Courses

PRESENT

PROPOSED

R8. Prerequisite Equivalence and Overlap
Equivalence for Honors and Corresponding
Non-Honors Courses

R8.1. For purposes of fulfilling prerequisites
for other courses and for issues of overlap
with other courses, Honors courses and
corresponding non-Honors courses are
equivalent.

JUSTIFICATION:

During the 2011-12 academic year, the Committee on Courses and the Registrar's Office worked together to identify steps or situations where the course approval process might be streamlined or accelerated. Attention was focused on concurrent approval procedures because some savings of effort seemed possible there. Concurrent approval situations arise when creation of a new course or a change in an existing course generates a need for changes in other courses. One common example is when the new or changed course is a prerequisite to other courses. Another common example is when the new or changed course requires a credit statement, i.e., the new or changed course overlaps some other existing course to the extent that credit cannot be allowed for both the new or changed course and the other existing course. In either of these situations, current procedures require that course proposals for change in the other affected courses be submitted concurrently with the course proposal for the new or changed course. The requirement for concurrent approval can magnify a small job, perhaps a relatively simple change in one course, into a big job, due to the other courses that must be changed along with this course.

The Committee on Courses and the Registrar's Office focused in particular on the workload arising from concurrent approval requirements that typically arise with proposals for new Honors courses. Creation of an Honors version of an existing course often leads to many concurrent approval requirements because if the regular course serves as a prerequisite to some other courses, then programs will generally want the Honors version of the course to also serve as prerequisite to those other courses. Furthermore, students are generally not allowed to receive credit for taking both a non-Honors course and the Honors version of the same course. Programs or departments sometimes become discouraged about proposing Honors courses because of the workload involved with generating proposals for the required concurrent changes in other courses.

Several potential alternative approaches for reducing the concurrent approval workload connected with proposal of new Honors courses were developed and sent out for review by, and comment from, several Senate committees and the University Honors Program. By March, 2012, the Committee on Educational Policy, the CNAS Executive Committee, the CHASS Executive Committee, the BCOE Executive Committee, the GSOE Executive Committee, the SoBA Executive Committee, the Biomedical Sciences Executive Committee and University

Honors had all responded in favor of the approach of creating a blanket Senate policy that declares Honors courses and the corresponding non-Honors courses to be equivalent with regard to fulfilling prerequisites and course overlap. This policy would allow departments or programs to simply update the Section Registration Controls in the Student Information System and would eliminate the need for concurrent course change proposals altogether. While favoring this approach, the Committee on Educational Policy, the CNAS Executive Committee and the CHASS Executive Committee all suggested that systems should be developed for notifying departments or programs about the need to update their Section Registration Controls in SIS and for updating CRAMS and the General Catalog on these matters for new Honors courses.

Approvals:

Submitted and approved by the Committee on Courses: October 15, 2012

The Committee on Rules and Jurisdiction finds the wording to be consistent with the code of the Academic Senate: November 2, 2012

University Honors Program:

CHASS Executive Committee:

CNAS Executive Committee:

BCoE Executive Committee:

GSoE Executive Committee

SoBA Executive Committee:

SoM Executive Committee:

Committee on Educational Policy:

Received by the Executive Council: