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To: Jose Wudka, Chair of the Senate  
From: Ameae Walker, Chair SOM executive committee  
Re: APM 035

1/16/2014

The SOM executive committee discussed the proposed revised academic personnel manual section 035, appendices A-1 and A-2 at both its December and January meetings. The committee has no concerns about the proposed changes.

However, an issue that pertains to both the current and former versions is the lack of definition of the threshold at which location responsibilities are incurred. The policy states that it applies to all auxiliary university locations. When does an off campus site become an auxiliary location? E.g. Does the university have to own the location, some part of the location, conduct a certain level of business at the location etc.? Some guidance on this would be appreciated.

SOM Executive Committee  
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