

TO: Jose Wudka, Chair,
Riverside Division

FROM: Gillian Wilson, Chair, Executive Committee
College of Natural and Agricultural Sciences

DATE: February 23rd 2014

RE: Creation of Joint Administrative Senate Committee for Summer Session

The CNAS Executive Committee discussed the proposal to create two new committees for advising and managing the summer session at its meeting on February 18th 2014. The CNAS EC welcomes the inclusion of college associate deans as members of the summer session steering committee(s), but suggests that the divisional deans of student affairs be specified explicitly i.e., Associate Dean -> Associate/Divisional Dean of Student Affairs or equivalent.

The main concern of the CNAS Executive Committee was that the proposal was lacking in details as to how the two committees would communicate e.g., How will discussion/decisions be communicated between the two committees? How will conflicts be resolved? The CNAS EC believes that the proposal to create two subcommittees would likely delay decision-making and negatively impact student time to graduation. The committee therefore suggests that, rather than creating two summer session committees, it would be more practical and efficient to create one new large committee (including associate deans), and then create separate sub-committees for academic and administrative issues.