


September 30, 2014

To: Jose Wudka, Chair, UCR Academic Senate

From: Maria Anguiano, Vice Chancellor for Planning & Budget 

Subject: The (Donor Redacted) Dean's Conference Room at UCR School of Medicine; for review by the UCR Academic Senate

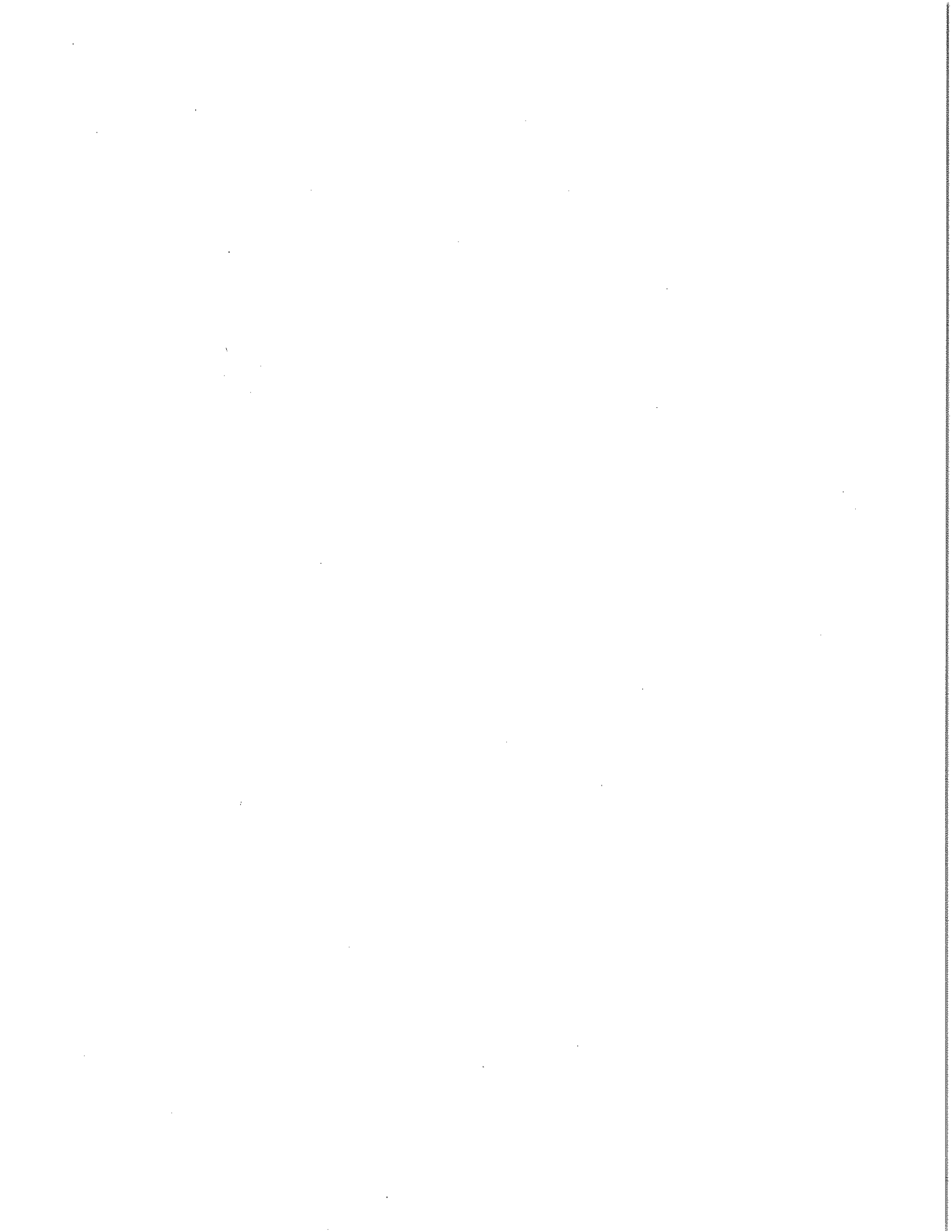
In accordance with the approved UCR Policy for Naming Campus Properties, Programs, and Facilities, I am requesting the review by the Academic Senate committees for the Dean's Conference Room at UCR School of Medicine.

This packet includes:

- Initial Request for Approval to Name/Establish a Property, Program or Facility
- Gift Agreement signed by the donor (redacted), Dean, and Associate Vice Chancellor-Development

We would appreciate a response with the Academic Senate Executive Council's recommendation as soon as possible, preferably within two weeks.

Thank you.



**INITIAL REQUEST FOR APPROVAL TO NAME/ESTABLISH A PROPERTY,
PROGRAM OR FACILITY**

This form is to help review gifts for compliance with academic plans and priorities, and to facilitate campus review procedures for namings.

Upon completion of this request form, the Dean/Unit Head forwards it for signature to the Associate Vice Chancellor, Development and Vice Chancellor, University Advancement. The Associate Vice Chancellor, Development or designee will submit the request, with draft gift agreement and supporting documentation to the Executive Vice Chancellor and Provost and Vice Chancellor for Planning & Budget for campus review. If approved for recommendation, the EVC&P's Office follows the appropriate procedure for Naming of Properties, Programs and Facilities.

I. Background Information:

- A. Submitted by:
Name: G. Richard Olds, M.D.
Title, College/Unit: School of Medicine
- B. Type of Gift and Comments:
 - Property: _____
 - Program: _____
 - Facility/Building: School of Medicine, Dean's Conference Room
- C. Proposed name (if any, involving gift): The Phyllis A. Guze, M.D. Dean's Conference Room (naming will be publicized after Dr. Guze's retirement)
- D. Honorific naming (no gift involved): _____
- E. Proposed use(s): Dean's Conference Room, Educational Building, School of Medicine

II. Academic Information: (please attach explanation)

- A. Academic Justification: Explain how the proposed gift or endowment fits into the College/Unit's Academic Plan.

Funds received from _____ will be used for scholarships for students at the School of Medicine at the discretion of the dean.

- B. Resources: Describe the resources that will be necessary to support the proposed Property/Program/Facility (e.g., other funding.) Please refer to the College/Unit Academic Plan as appropriate. No additional resources are required; conference room exists and is fully furnished.

III. Contribution Information:

- A. Total amount of private funds expected to be committed (or being discussed): \$50,000.
- B. Form of private contribution (s):
 - ___ Outright Gift (Date: _____.)
 - Written Pledge (Expected beginning date): 7/1/2014 Fulfillment Date: 12/31/2015
- C. Initial contribution/pledge payment expected \$25,000 by 12/31/2014.
- D. Source(s) of private contribution(s):

<u>Donor(s)</u>	<u>Amount(s)</u>
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\$50,000

- E. Will this gift/pledge be anonymous (donor requests no publicity)? Yes; Donor requests no publicity until her retirement.


IV. College/UCR/UC Commitment:

- A. Will any additional college, campus-wide or system-wide resources be sought/ required (e.g., space, special facilities, equipment, etc.)? No How will they be funded?
- B. If Property, Program or Facility, has consultation with appropriate campus/UC entities occurred? Approved by Dean, School of Medicine

IV. College/Unit/Faculty Consultation

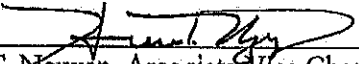
This naming has been reviewed by and received approval from the faculty of the (specific department/ school/unit) School of Medicine affected by the named building, etc.

Submitted by:



G. Richard Olds, M.D.,
Vice Chancellor for Health Affairs
Dean, UCR School of Medicine

June 3, 2014
Date



Hieu T. Nguyen, Associate Vice Chancellor
for Development

JUNE 3, 2014
Date



Peter Hayashida, Vice Chancellor, University Advancement

6/6/14
Date

Send completed request form with:

- draft gift document and
- any supporting information

to Associate Vice Chancellor, Development, 1100 Hinderaker Hall, Campus.



GIFT AGREEMENT BETWEEN

**the UC Riverside Foundation,
and the University of California, Riverside
to Establish**

**The _____, Dean's Fund for the School of Medicine and
The Phyllis A. Guze, M.D., Dean's Conference Room
at the University of California, Riverside, School of Medicine**

_____, [Donor] wishes to establish a current restricted fund with the UC Riverside Foundation, a California non-profit corporation, with the provisions outlined below. The name of the Fund shall be *The _____ Dean's Fund for the School of Medicine.*

ESTABLISHMENT OF FUND

This Fund shall be deemed established when:

- A. This Memorandum has been reviewed, signed and dated by the Donor and an appropriate University official.
- B. Funds have been received and deposited for the purpose cited herein.
- C. Additions may be made to the fund at any time.

PURPOSE AND USE OF FUND

- A. **General Purpose**
This Fund shall be used to provide discretionary funds for the UCR School of Medicine.
- B. The establishment and administration of the fund will comply with current policies of the UC Riverside Foundation.

ADMINISTRATION OF FUND

- A. The donor pledges irrevocably a gift of \$50,000. This pledge is to be fulfilled within a 2-year period and will be paid in equal annual installments of \$25,000. The first payment will be received on or before December 31, 2014, and the remaining payment due by December 31, 2015. I understand that the University will send reminder notices in accordance with this schedule.
- B. The establishment and administration of the fund will comply with current policies of the UC Riverside Foundation.

- C. The entire unpaid balance may be paid in full at any time. In recognition of UCR's intent to rely upon this commitment, this pledge is a binding and enforceable claim against the Donors' estate and successors.
- D. Responsibility for governance and investment of all Foundation funds is vested in the Foundation's Board of Trustees, a fully-qualified charity.
- E. As is customary with universities and other non-profit organizations across the country, a one-time gift fee is applied to each pledge payment (gift) in order to provide essential support to UCR's advancement program. I understand that the fee is currently 5% (\$2,500) and is included in the gift of \$50,000.

NAMING RECOGNITION

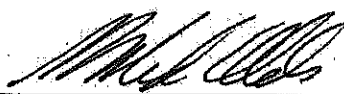
Subject to approval through the appropriate policy and procedure of the University of California, Riverside, the dean's conference room at the UCR School of Medicine will be named *The Phyllis A. Gaze, M.D., Dean's Conference Room* with appropriate signage to recognize this generous gift.

This naming will not be publicized and the conference room signage will not be posted until after Donor's retirement from the University of California.


ACCEPTANCES

Donor

8/31/14
Date


G. Richard Olds, M.D., Dean, School of Medicine

7/31/14
Date


Hieu T. Nguyen, Associate Vice Chancellor
for Development

7/31/14
Date