November 17, 2015

To: Jose Wudka
   Chair, Riverside Division Academic Senate

Fr: Kenneth Barish
    Chair, Committee on Planning and Budget

Re: Review of the new Endowed Chair Policy

The Committee on Planning and Budget discussed the new Endowed Chair Policy and would like to recommend some suggestions. The Committee noted that consultation with the affected departments is a key element in an Endowed Chair proposal. In the new policy, consultation occurs during the appointment of a faculty member to the Endowed Chair, but P&B suggests consultation should also occur at the time of the initial proposal. During Senate review, it would be helpful to have the affected departments provide context for the establishment of the Endowed Chair within their department. Further, the Committee noted that under V.§C.4, “Compliance with the Academic Plan” is included, but suggests this also be included in the procedures for initial processing (V.§A.1) so it is apparent that relevant departments and programs have been consulted to ensure compliance at creation.

Additionally, the Committee notes that the timeline for review of proposals has been tightened to 30 days, which is feasible, but only if the committees are provided with the relevant material during review.