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April 1, 2016

TO: Jose Wudka, Chair
Riverside Division

FR: Akula Venkatram, Chair
Executive Committee, Bourns College of Engineering

RE: Proposal to Modify APM 245 Appendix A: Duties of Department Chairs

The BCOE Executive Committee reviewed the Proposal to Modify APM 245 Appendix A: Duties of Department Chairs. BCOE Exec Committee supports the change in the wording in the responsibility of the Chair in promoting diversity in faculty hiring.