



March 18, 2016

To: Jose Wudka, Chair
Riverside Division

From: David Lo, Chair
Graduate Council

A handwritten signature in black ink, appearing to read "David Lo".

RE: Proposed change to APM 245 Appendix A: Duties of Department Chairs

At their March 17th meeting, the Graduate Council discussed the proposed change to APM 245 Appendix A: Duties of Department Chairs. The Council voted in favor of the proposed changes.