

Travis Zachary Gutierrez

From: Cherysa P Cortez
Sent: Monday, March 14, 2016 8:36 AM
To: Veronica Quesada; Genie Mulari; Alice Zuyen Chavez; Sarjeet S Gill; Gabrielle Brewer; Jason D Weems; Alaxis B Timothy; Iryna Ethell; David A Biggs; Jasmine Mejia; Peter Chung; Ana Kafie; Eilene Montoya; 'Akula Venkatram'; Janet Harshman; Jan B Blacher
Cc: Cherysa P Cortez; Travis Zachary Gutierrez
Subject: For Campus Review: Senate Consult re Candidate's Response to Department Letter
Attachments: VPAP Memo CAP-CandidatesRespToDeptLtr-3.8.16.pdf

Categories: Issue Review item

For Review by CAP, FW, and the College & School Executive Committees

Good Morning,

On behalf of Senate Division Chair Jose Wudka, I am sending for Senate committee consult, a memo from VPAP Ameae Walker requesting input regarding the Candidate's Response to the Department Letter document in personnel review files. Responses are due **March 31st** and are to be sent to senate@ucr.edu. As always, no committee is required to opine if it considers this subject to be outside its charge.

Best,

Cherysa Cortez

Executive Director

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March 8, 2016

TO: Georgia Warnke
Chair, Committee on Academic Personnel (CAP)

FROM: Ameae M. Walker 
Vice Provost for Academic Personnel

RE: Length of Statements/Responses

I would be grateful for CAP's input on two items having to do with the length of statements and letters.

- 1) There has been a request to lengthen the 2 page limit to 3 pages for merits for those above Professor, Step VI. The rationale being that there is often a lot to talk about with faculty at this level and it is difficult to cover it all in 2 pages in both the candidate's self-statement and the department letter.
- 2) In the last couple of years, we have seen some extremely long responses to department letters. In one case, the original was 30 pages. On the one hand, we do need to give a candidate adequate opportunity to respond, but on the other, it is probably counterproductive for the candidate to have too long a response and so they need protecting from themselves.

Your suggestion for a) whether there should be a limit and b) if so, what that might be, would be gratefully appreciated.