

November 9, 2015

To: Jose Wudka, Chair
Riverside Division

From: Stephen Wimpenny, Chair 
Committee on Educational Policy

Re: CEP Review of Change Management Workgroup's Recommendations for Banner

The Committee on Educational Policy reviewed the Change Management Workgroup's Recommendations for Banner at their October 2, 2015 meeting and again at their November 6, 2015 meeting with guests Bracken Dailey, Registrar and Joe Childers, Dean of Graduate Division and Chair of the Change Management Workgroup to discuss the Committee's concerns with the recommendations.

The Committee is supportive of the following recommendations:

- 16 Unit Repeated Unit Maximum
- Individual and Group Activities
- All or None Pre-Requisite Checking; Registrar Input
- Running of Academic Standing after the Summer Term

The Committee noted concern that the recommendation for the consistent use of the term concentration in an effort to standardize terminology paths within a major as it could potentially be confusing for departments. The fact that the current software already assumes definitions for these terms, which imposes consequences for what appears on a student's degree is not generally appreciated at the department level. The Committee recommends that the Workgroup ensure that Department Chairs are notified of the definitions and consequences of using the terms concentration and emphasis or track. The Committee opines that this communication with the department will assist with departments' future compliance with this recommendation and provide them with clarification.

The Committee noted concern that the change to the deadlines and timing of the add/drop period, lapse for non-payment, and start of "W" grading for withdrawals could be potentially problematic for students. The Committee recommends that the Workgroup ensure that students' time to graduation and academic progress is not hindered by these changes. The Committee opined that students should be notified at least a week in advance if there is a threat that they will be dropped from a course due to nonpayment so that they are aware of the upcoming action and if possible pay the fees that are outstanding. The Committee received assurance that the Registrar's office will work with the financial aid office to ensure that students are not adversely affected by payment delays that are outside of their control. The Committee also noted that this change will make course enrollment for extension students, who are currently excluded from course enrollment until week 3, a little easier.