Date: November 29, 1999

To: Professor Erik Rolland, Chair
Executive Committee, AGSM

Professor Raymond Russell, Chair
Executive Committee, CHA&SS

From: Bajis Dodin, Chair
Business Administration Program Committee

RE: Approval of Program Changes

The Business Administration (BSAD) Program Committee in its November 18, 1999 meeting unanimously approved the following three program changes.

1. Change the three lower division courses in the Business Administration minor from requirements to pre-requisites for the minor. See Attachment 1 for justification.

2. The Business Administration Program Committee voted to “change the minimum cumulative GPA for admission to the major from 2.0 to 2.5”. In doing so the committee gave the following justification.

   One of the admission criteria into the selecting Business Administration major is a minimum cumulative GPA of 2.0. Another admission requirement is that a student must not have more than 120-quarter units at major change time if they came to UCR as a freshman or more than 135-quarter units at major change time if they come to UCR as a transfer student.
   - The number of students seeking admission into the major is reaching the established cap and soon may exceed it. Admission into similar programs at other universities across the country including UC Berkeley is based on GPA.
   - Students with marginal GPA’s that put them on academic probation quarter after quarter must continuously re-apply to Business Administration. This re-application can and does occur up to the graduation quarter. These students exceed the maximum number of units allowed in order to major change to Business Administration. Each subsequent application the student makes puts further pressure on the Dean to set aside the unit limit requirement in order to admit them.
   - Some of them could not make it in other majors so they come to Business Administration. Upon further inspection of their performance after admission in Business Administration, their cumulative GPA continues to be low, around 2.25. This group of students gives the major a bad reputation.

3. Course requirement changes in the Political Science portion of the Political Science/Administrative Studies major. (Attachment 2)

I request that these items be added to the agenda for your next executive committee meetings.

Cc: Dean Don H. Dye, AGSM
Dean Patricia O’Brien, CHA&SS

Approved by CHASS Executive Committee: 1/12/00
Approved by Committee on Educational Policy: 4/6/00