COMMITTEE ON RULES AND JURISDICTION
REPORT TO THE RIVERSIDE DIVISION
NOVEMBER 20, 2007

Proposed change in bylaw 3.3, 8.2.5, 8.5, 8.5.2, 8.5.3, and 8.8.3

To be adopted:

Proposed name Change

PRESENT:
3.3 Emergency Meeting. An emergency meeting may be called by the Chair of the Division and two members of the Advisory Committee. The call to an emergency meeting must be communicated to the members of the Division at least two days of instruction prior to the meeting and shall contain the time, place, and purpose of the meeting. Materials, if any, relevant to the purpose of the meeting must be distributed at least two hours prior to the meeting. In the event of the absence or disability of the Chair, the Vice Chair and two members of the Advisory Committee may act to call an emergency meeting. The order of business shall be that for a special meeting. Legislation cannot be enacted nor modified at an emergency meeting. (Am 23 Apr 74) (Am 24 May 2005)

PROPOSED:
3.3 Emergency Meeting. An emergency meeting may be called by the Chair of the Division and two members of the Executive Council. The call to an emergency meeting must be communicated to the members of the Division at least two days of instruction prior to the meeting and shall contain the time, place, and purpose of the meeting. Materials, if any, relevant to the purpose of the meeting must be distributed at least two hours prior to the meeting. In the event of the absence or disability of the Chair, the Vice Chair and two members of the Executive Council may act to call an emergency meeting. The order of business shall be that for a special meeting. Legislation cannot be enacted nor modified at an emergency meeting. (Am 23 Apr 74) (Am 24 May 2005)

8.2.5 Each standing or ad hoc committee of the Academic Senate shall annually consider the impact of conflict of interest considerations on the ability of that committee to conduct its business with the highest possible degree of credibility. To this end, each Academic Senate committee shall place on file each year as the first item of business of that committee procedures by which conflict of interest concerns will be

8.2.5 Each standing or ad hoc committee of the Academic Senate shall annually consider the impact of conflict of interest considerations on the ability of that committee to conduct its business with the highest possible degree of credibility. To this end, each Academic Senate committee shall place on file each year as the first item of business of that committee procedures by which conflict of interest concerns will be
mitigated. These procedures will be submitted to the Advisory Committee within 30 days of their adoption. For these purposes, "conflict of interest" is taken to refer to those situations in which personal affiliations of individual committee members with departments or programs or with individuals bringing business before the committee might be interpreted as a source of bias in committee deliberations. (En 22 May 86)

8.5 Advisory

8.5.2 The Advisory Committee has only the powers enumerated in these bylaws. It advises the Chancellor of the Riverside campus, and it advises the Chair of the Division in his/her exercise of responsibility to coordinate the work of all standing and special committees of the Division, to submit the budget for the work of the Division, and to prepare the annual report of the work of the Division office. It further advises the Division's representatives to the Assembly and to Senate committees.

8.5.3 At the request of the Faculty of a school or college and with the advice of the appropriate Divisional committees, this committee may act upon courses, curricula, and legislation. However, it shall not act if the matter can be included in the agenda of a regular Divisional meeting to be held within thirty calendar days from the time of the request. Each such Advisory Committee action must be reported to the Division at the next regular meeting.

8.8.3 During his tenure on the Committee on Committees, a member shall not
hold membership on any other standing committee of the Division except the Advisory Committee, the Committee on Distinguished Teaching, the Committee on Faculty Research Lecturer, or the Faculty of a college, school, or division at Riverside. This restriction shall not apply to temporary appointments under 8.8.2.4. (Am 21 Feb 80)

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**JUSTIFICATIONS:**

Justification: While the Advisory Committee may once have been simply advisory, it now exercises considerable power; indeed in affairs of any consequence, the Divisional Chair cannot act without its approval. The name change would simply acknowledge this vital committee’s power.

In addition, rebranding the Advisory Committee as the Executive Council will bring UC Riverside in line with UC Davis, UC San Diego and UC Santa Barbara.

**APPROVALS:**

Approved by the Advisory Committee: **October 24, 2007**

The Committee on Rules and Jurisdiction finds the wording consistent with the code of the Academic Senate: **October 25, 2007**