To be received and placed on file:

The Executive Council report describes the discussions and actions taken in 13 meetings held from September 2010 to May 2011.

Chair Mary Gauvain reported regularly on issues reviewed at Academic Council Meetings, the Chancellor’s Cabinet meetings, and other critical issues raised by the faculty or the administration. Chair Gauvain also gave regular updates on the various subcommittees that she serves on in her capacity as the Chair of the Senate.

Issues considered and actions taken by the Executive Council include the following:

- Approved the EC’s Conflict of Interest statement as well as the Conflict of Interest statements from all the Senate Committees.
- Reviewed and clarified the rights and authority of the Executive Council as specified in the by-laws.
- Reviewed the Off-scale salary policy and prepared a response to the Vice Provost for Academic Personnel.
- Discussed modifications to the proposal to establish the UCR Program for Professor of the Graduate Division (PGD) for emeriti faculty.
- Discussed the proposal for Writing Across the Curriculum, which was presented by Prof. John Briggs, Director of the Writing Program. This proposal was later passed at the November 30, 2010 Division meeting.
- Discussed and endorsed the General Education Concentration Options. This item was discussed at the November 30, 2010 Division.
- Heard a presentation from the Registrar about the Course repeat policy and the issue of impacted majors at UCR. At this meeting the EC agreed that the Course Repeat Policy would be sent for discussion in the College Executive Committees and that CEP (Committee on Educational Policy) would develop a policy regarding impacted majors on the campus for presentation to the Division.
- Discussed the revision of the comprehensive review of freshman applicants for the Fall 2012 review cycle.
- Reviewed and approved the proposed change to the iEval Teaching Evaluation Form to include “demonstrations” in the parenthetical list of supplementary materials.
- Discussed the proposal to formulate a policy that would allow UCR to move from three-hour to two-hour final examination periods.
- Discussed procedures for the disestablishment of interdepartmental majors on campus. CEP was charged with the task of formulating a policy.
- Discussed the UCI faculty survey on campus budget concerns.

The Executive Council approved the following program changes on behalf of the Division:
The Executive Council reviewed the naming of the following buildings:
  - Athletics and Dance Building – Proposed by Director Stan Morrison and Dean Stephen Cullenberg.
  - School of Medicine Health Sciences Research Building – Proposed by Dean Richard Olds.
  - Neil A. Campbell Learning Laboratory – Proposed by Dean Thomas Baldwin, CNAS.
  - Winston Chung Hall – Proposed by Dean Reza Abbaschian
  - Winston Chung Global Energy Center – Proposed by Dean Reza Abbaschian

The Executive Council reviewed the naming of the following campus rooms:
  - MaryLu Clayton Rosenthal Dance Studio – Proposed by Dean Stephen Cullenberg, CHASS.

The Executive Council reviewed the following Endowed Term Chairs:
  - Early Career Chair in Urban Entomology.
  - Winston Chung Endowed Term Professorship in Energy Innovation.
  - Winston Chung Endowed Term Professorship in Sustainability.
  - Amrik Singh Poonian Endowed Term Chair in Computer Science.

The Executive Council reviewed the Bylaws:
  - Proposed Change in Bylaw 8.10.1 and 8.10.2 – Committee on Courses.
  - Proposed Change in Bylaw 8.27.2 – Committee on Distinguished Campus Service.
  - Proposed Changes to School of Business Administration Bylaws.

The Executive Council reviewed the following regulations:
  - Proposed changes to regulations of the Riverside Division R1.1.1 – Grading system, which pertains to the grade of GD (Grade Delay).

Chair Initiatives:
  - Earle Anthony Endowment - Chair Gauvain discussed the proposal to use the Earle Anthony Endowment funds, awarded to the Academic Senate, to fund graduate student travel and research awards. As background information, the Earle Anthony Endowment funds were made available by an endowment for students in the biological, physical, agricultural, health sciences, engineering and mathematics to obtain scientific education or to pursue scientific research or experiments. Materials pertaining to this idea were reviewed and discussed by the EC.
  - Research Specialization database - The database will be keyword based and will assist faculty who are interested in cross-disciplinary research.
  - Established an Ad Hoc Committee to examine Academic Planning issues at UCR in the context of the budget cuts.
Other:

- In response to the current budget issues, Chair Gauvain held an EC emergency meeting in which the members discussed and agreed on five principles to be used as guides for fiscal decision-making during the budget crisis (see appendix A). The EC members also wrote a letter to the Chancellor regarding recommendations for the budget crisis in relation to the academic missions of the campus (see appendix B).
- Established an Interim Executive Committee for the School of Public Policy to begin the process of reviewing the curriculum and courses for the School.

Items from Systemwide:

The following are items that were received from the Systemwide Academic Senate and were reviewed by the Executive Council:

- Systemwide Review of Proposal to Rename Fees as Tuition
- Systemwide Review of Proposal on Post-employment Benefits
- Systemwide Review of Council Recommendation and UCLA Statement on the Future of the University (also referred to as the downsizing document)
- Systemwide Review of Report of Senate Membership Task Force
- Systemwide Review of APM 010 and 015
- Systemwide Review of Funding Streams Proposal
- Systemwide Review of Policy on Self-Supporting Part-time Graduate Professional Degree Programs
- Systemwide Review of Technical Changes to the APM

Visitors:

- Prof. John Briggs, Director of University Writing Program
- Executive Vice Chancellor and Provost Dallas Rabenstein
- Vice Chancellor James Sandoval
- Registrar Bracken Dailey
- Assistant VC Enrollment, LaRae Lundgren
- Professor Christopher Chase-Dunn

Mary Gauvain, Chair, (Psychology)

Ameae M. Walker (Biomedical Sciences), Vice Chair
Daniel Ozer (Psychology), Secretary/Parliamentarian
Rise B. Axelrod (English), Academic Personnel (CAP)
Paulo Chagas (Music), Academic Computing & Information Technology
Peter Chung (AGSM), Planning and Budget (P&B)/UCPB Representative
Steven Clark (Psychology), Undergraduate Admissions
Jay Farrell (Electrical Engineering), BCOE Executive Committee
Christine Gailey (Women's Studies), Committee on Committees (COC)
John Ganim (English), Physical Resources Planning (PRP)
Gerhard Gierz (Mathematics), Preparatory Education
J. Daniel Hare (Entomology), Faculty Welfare (FW)/UCFW Representative
David Herzberger (Hispanic Studies), CHASS Executive Committee
Morris Maduro (Biology), Graduate Council/CCGA Representative
Manuela Martins-Green (Cell Biology), Diversity & Equal Opportunity (CODEO)/UCAAD Representative
Thomas Morton (Chemistry), Junior Assembly Representative
David R. Parker (Environmental Sciences) CNAS Executive Committee
David S. Pion-Berlin (Political Science), Committee on Research (COR)
Richard Smith, AGSM Executive Committee
Melanie Sperling (GSOE), GSOE Executive Committee
Daniel S. Straus (Biomedical Sciences), Biomed Executive Committee
Albert Wang (Electrical Engineering), Senior Assembly Representative
Jose Wudka (Physics), Educational Policy (CEP)/UCEP Representative
Appendix A

Proposal from the Academic Senate Regarding Fiscal Decision-Making
During the Budget Crisis:
Realigning UCR to Meet its Core Missions

February 8, 2011 In this financial crisis, the core teaching and research missions of the University must be protected to insure that we do not lose all that we have accomplished since the campus was established 57 years ago. To this end, the Academic Senate proposes that the following five principles be used as guides for fiscal decision-making during the budget crisis.

Principle 1: The University should protect all tenured and tenure track faculty positions. It is the faculty who delivers the instruction and conducts the research that enables the University to meet its core missions. The very missions of the university would therefore be compromised if ladder-rank faculty were at risk of losing their appointments subject once again to salary cuts that would likely cause faculty attrition. People may be loyal through one furlough, but a second will likely have a larger impact.

Principle 2: All University units and functions should be examined in relation to the core missions of teaching and research. A clear and transparent method of evaluating the contributions and costs of each campus unit in relation to the core missions of the university needs to be established and used in decision making.

Principle 3: Changes to the campus due to the budget crisis should lead to a sustainable and progressive fiscal plan for the University. In the short term we must meet the 2011-12 budget shortfall in a responsible fashion in order to stay afloat. However, all campus decisions must be examined in relation to the long-term goals of the University. It is imperative to install fiscal practices that get the campus on a sustainable budgetary path in order to be able to meet the aspirations of the campus as articulated in the Strategic Plan.

Principle 4: Shared governance is a valued institution of the University of California and must be maintained and strengthened during the budget crisis. In addition to its regular role in the academic matters of the campus, the Academic Senate should be involved in all significant campus fiscal decisions. This involvement insures that the core missions of the campus are protected and advanced in these decisions. Furthermore, part ownership of decisions results in better buy-in to necessary outcomes. The recently established Budget Advisory Council that includes standing members of the Academic Senate is a positive step in this direction.

Principle 5: Transparency in decision making is essential. In order for the campus to engage meaningfully in fiscal decision making, the budget along with the budgeting process and pending budgetary and campus decisions need to be open to review by the main stakeholders and, most importantly, this information should be available in a timely, accessible, and comprehensible form.
March 18, 2011

To: Chancellor White

Fm: Mary Gauvain, Chair
    Academic Senate

Re: Academic Senate Recommendations Regarding the Budget Crisis in Relation to the Academic Missions of the Campus

In the Principles proposed by the Academic Senate on February 8, 2011 regarding fiscal decision making during the budget crisis (senate.ucr.edu/uploads/budget_doc/Senate%20Budget%20Principles.pdf), Principle 2 states that all University units and functions should be examined in relation to the core missions of teaching and research. Based on this Principle, the Executive Council (EC) of the Academic Senate discussed potential actions as a means of dealing with the current budget situation on the campus. Based on these discussions, the EC recommends the following actions. Please note that some recommendations pertain to cuts and some to revenue generation.

In addition to these recommendations, the Academic Senate, in the form of the Chair's Ad hoc Committee on Academic Planning, has embarked on a detailed examination of the academic mission and activities of the campus in the context of the current budget climate. The report of this Ad hoc committee will be presented at the May 24, 2011 meeting of the Division of the Academic Senate.
ACADEMIC SENATE RECOMMENDATIONS REGARDING THE BUDGET CRISIS IN RELATION TO THE ACADEMIC MISSIONS OF THE CAMPUS

**Instructional Mission:**

- Reduce the cost of preparatory education by charging students extra to take these classes or requiring students to take these courses elsewhere
- Delay holistic review in undergraduate admissions
- Hire temporary lecturers in impacted areas providing that quality of instruction is maintained
- Enroll more non-resident and international undergraduate students
- Increase student enrollment in areas where there is potential to raise revenue, e.g. the teacher credential program or increasing summer session enrollments
- Require that a percentage of revenue generated by self-supporting programs be returned to the general fund
- Support the efforts of faculty to develop self-supporting masters programs and work with the Academic Senate in expediting the approval process of these programs
- Create a Task Force to investigate how to make the Palm Desert Campus a revenue generating unit of the campus
- Encourage faculty retirements by exploring avenues for implementing phased retirements

**Research Mission:**

- Conduct a cost/benefit analysis of the Offices of Research, Technology Transfer, and Advancement to determine their contribution to the research mission of the campus
- Evaluate and reduce compliance regulations
- Review the 2009 Senate-Administration Subcommittee report on upper level management (SMG and MSP) with an eye toward budget reduction
- Institute random (as opposed to comprehensive) audits

**Cost Reductions in Nonessential Services:**

- Streamline the administration and middle management staff in units that do not directly contribute to the instruction and research missions
- Freeze hiring in areas not critical to teaching and research
- Cut or outsource the functions of nonteaching, non-research cost centers, including regular campus maintenance (e.g., painting, landscaping)
- Cut nonessential staff in the student affairs office
- Cut printing costs that are charged to 19900 fund sources, including high-end brochures and reports