To be received and placed on file:

The Graduate Council met nine times during the period June 2011 through April 30, 2012. The Administrative Committee of the Council met 4 times during this same period. Complete records of Council activity are on file in the Office of the Academic Senate.

The Courses and Programs Subcommittee made recommendations and the Council acted on 124 Courses; 32 new courses, 36 changes in existing courses and 56 deletions. In addition, the Graduate Council also approved the following Extension Courses on behalf of the Division:

The following **Extension Courses** have to be approved:
1. MGT X200.01 – Strategic Management
2. MGT X200.02 – Global Human Resources
3. MGT X200.03 – Global Marketing Management
4. MGT X200.04 – Multinational Financial Management
5. MGT X200.05 – Managing Change and Technology

The following requests for changes in requirements for graduate programs were reviewed and approved: Biochemistry, Chemical and Environmental Engineering, Computer Science and Engineering, Creative Writing, Dance, Electrical Engineering, English, Ethnic Studies, Graduate School of Education, Hispanic Studies, Mathematics and South East Asian Studies.

Since the last report, the Graduate Council Fellowship Subcommittee has awarded Dissertation and Master’s Thesis Research Grants amounting to $20,000.

The Graduate Council concluded its regularly scheduled review of the graduate programs in: Economics, Religious Studies, South East Asian Studies and Music. Graduate Council also discussed the response from the CMDB Graduate Program and agreed to close the review but to add a sentence in the closeout letter that an internal review will be conducted in one year. The following program reviews were reviewed in FY 11-12 – Entomology, Environmental Sciences, Biomedical Sciences, English and Bioengineering.

Additionally, the following actions were taken by the Graduate Council:

- At its first meeting of the academic year, the Council adopted a statement regarding possible conflicts of interest by its members. (Sept. 2011)
- The Graduate Council reviewed its charge and discussed the possibility of forming a sub-committee to review the bylaws to bring them up to date. Chair Barish established a 3-man taskforce to review the Graduate Council Bylaws and make changes for discussion by the entire
Graduate Council. The members of the taskforce were: Ken Barish, Mike Vanderwood and Morris Maduro. (Sept. 2011)

- The Graduate Council discussed the revised procedures for proposal submission and program changes. (Sept. 2011)
- The Graduate Council discussed and clarified the allowable content for 290 courses. At this meeting it was unanimously agreed that code 290 would be used for instruction and 297 for research. (Sept. 2011)
- The Graduate Council discussed and approved GR1.6 Professional Development Requirements for Graduate Students. (Sept. 2011)
- The GC agreed to forward a memo to the Dean of CNAS alerting him to various organizational issues that have repeatedly arisen in reviews of interdisciplinary graduate programs.
- The Graduate Council considered and responded to request from Systemwide to review SR 610 (residency) proposal. (Oct. 2011)
- The Graduate Council at its meeting on January 19, 2012, discussed the issue of requests from students to review their candidacy exams and approved the following policy to be included in the Graduate student and graduate advisor handbooks.

  Programs shall make every effort to review the results of candidacy exams when formally requested by students. Requests for review should be made within one month

- The Graduate Council at its meeting January 19, 2012, discussed the issue of cooperative extension specialists as sole graduate advisors and agreed to send out a clarification memo that indicated that the policy includes CE/OP specialists, and agreed to retain the need to approve each case through Graduate Division on an ad hoc basis.

- The Graduate Council at its meeting February 16, 2012, discussed the issue of conflict of interest or the appearance of a conflict during an exam or dissertation and a motion to approve the policy was passed with 13 yes and 1 abstaining.

  To avoid conflicts of interest of the appearance of a conflict of interest when domestic partners or spouses are a majority of the faculty overseeing an exam or dissertation, another faculty member will be added to that committee.

- The Graduate Council at its meeting March 15, 2012, discussed the issue of self-supporting graduate degree programs and the need to create a similar policy for UCR. An Ad hoc Committee was established to write the policy composed of Dean J. Childers, Connie Nugent, Mike Vanderwood, a representative from Planning and Budget and Matt Hull, Associate Vice Chancellor, Resource Management and Analysis.

- The Graduate Council at its meeting March 15, 2012, approved a new version of the Academic Integrity policy for graduate students. The new version was drafted by an Ad Hoc Committee
composed of Chair Barish, Associate Dean K. Baerenklau, Mohsen El Hafsi, James Tobias, Ertem Tuncel, and Mike Vanderwood.

- The Graduate Council at its meeting March 15, 2012 discussed the CEP policy for CEP Policy/Procedure for Discontinuations, Mergers, for Undergraduate Programs. Council approved a taskforce composed of Chair Barish, Connie Nugent, Mike Vanderwood, Joe Childers and Mohsen El Hafsi to draft guidelines and procedures for the discontinuation, mergers and splits of graduate programs. Council also discussed the process of disseminating new and revised policies to the faculty. Council agreed that new policies will be sent out by the Council Analyst to all Program Directors and Program/Graduate Advisors with a copy to the Chairs of the Department. It was also agreed that an email will be sent out to all Program Directors and Program/Graduate Advisors notifying them of the availability of minutes on the Graduate Council website.

**New Graduate Programs:**
The Graduate Council approved the following new Graduate Programs:

- Proposal for a new five-year Computer-Engineering BS + Computer-Science MS program (April, 2012)
- A proposal for a Ph.D. Degree in Art History (May, 2012)

The Graduate Council approved the following program changes:

- Biochemistry. Proposed addition to Graduate Program requirements for MS students regarding comprehensive written exams. (9/29/2011)

- GSOE. Proposed revisions to PHD Education, Higher Education Administration and Policy area group curriculum. Changes will reduce doctoral students’ course numbers and give greater focus to dissertation research preparation. The changes will reduce the total number of 4 unit courses by 2. Deleted EDUC 248M and EDUC 248S from the core. (10/20/2011)

- Ethnic Studies. Extending the Qualifying Written Exams deadline to the end of spring quarter of the second year of study. (10/20/2011)

- English. Proposed changes to Designated Emphasis in Book, Archive and Manuscript Studies to read: Three (3) courses (12 units) selected from the list below or from another course with relevant content as approved by the DE Chairs. (11/17/2011)

- GSOE. (1) Revisions to the Diversity & Equity M.Ed. Degree Eliminated the requirement of one of the four approved University Extension Certificate programs as a requirement for admission to the Diversity and Equity M.Ed degree, but still allowing applicants to receive credit for up to 9 units towards the unit requirement for the degree. (2) Changed the requirement that applicants have a teaching credential to be admitted to the degree (3) Changed the overall unit requirements from 37 to a minimum of 36 units. (12/8/2011)
• GSOE. Revision to the Autism M.Ed. Degree - Eliminates the required University Extension course (EDU X450.05), while still allowing this course and one additional approved course to contribute to the total 3 units required for this degree. (12/8/2011)

• Biochemistry. Added language to the normative time to degree to allow students who change from MS to PhD to reset their normative time to degree. (12/8/2011)

• Biochemistry. Proposed addition to graduate program requirements for MS students that they take BCH210, BCH211 and BCH212 to improve the rigor of the MS degree in biochemistry without increasing units required for the degree. (2/16/2012)

• Dance. Approved the proposed additions to the dance curriculum to satisfy the requirement for professional development requirements for graduate students in Critical Dance Studies Program and the MFA in Experimental Choreography Program. These changes include requiring students to complete Dance 301 and giving the students options to take Dance 14 and Dance 280. (3/15/2012)

• Creative Writing. Program Changes for Creative Writing Low Residency-Palm Desert include professional development requirements for Low Residency MFA students. These changes include reducing the thesis units from 8 to 7 and creating a new stand-alone course. (3/15/2012)

• Computer Science and Engineering. Proposed revision of the program document for the five-year BS+MS program in Computer Science. The changes included: Allowing double-counting of up to twelve instead of 8 units; Addition of junior-year course and GPA requirements that students must meet in order to continue to the MS portion; Dropping the mention of an Honors requirement; Removing the requirement for a summer internship; Resolving the inconsistencies, and details of the processes and requirements for transitioning from the BS to the MS program: Rewrite of the Catalog Entry. (3/15/2012)

• Chemical and Environmental Engineering. Programmatic changes to address new professional development requirement for graduate students. These changes include designating two sessions of CEE 286 to use for professional development content, hosting weekly fellowship/grant writing workshops each fall quarter to assist students in grant writing and instituting a one hour appointment slot for all visiting speakers to meet with MS and PhD students. (3/15/2012)

• English. Proposal to replace the current timed-writing component of the qualifying examination II with a portfolio component to be prepared and submitted in advance. (April, 19, 2012)

• South East Asian Studies. Proposal to reduce the number of thesis units - currently 8 to 4 to bring down the total units to more comparable programs on campus. (April, 19, 2012)

• Computer Science and Engineering. Proposal to add CS297 - directed research to the core requirements in computer science. (April, 19, 2012)
• Electrical Engineering. Approved the proposal to revise the program requirements for the Electrical Engineering Graduate Program which also introduced a major oral presentation at the third year called the dissertation proposal evaluation. (April, 19, 2012)

• Mathematics: Approved the proposed changes to Math graduate Program changing the requirements to one that is similar to the MA/MS in Mathematics. For the MA, drop the mention of Math 131, 132, 151A and 151B and for Ph.D., allow students to use Math 207. (April, 19, 2012)

• ETST: Approved a proposal to add a terminal MA to the Ethnic Studies Graduate Program (April 19, 2012)

• Hispanic Studies: Approved the proposal for professional development requirements for Hispanic Studies Graduate Students. The department will also requiring TAs to take Spanish 301. (April, 19, 2012)

Kenneth Barish, Chair
Morris Maduro, Biology (Vice Chair)
Lynda Bell, History
Christopher Chase-Dunn, Sociology
Mohsen El-Hafsi, SoBA
Iryna Ethell, Biomedical Sciences
Daniel Gallie, Biochemistry
Gloria Gonzalez-Rivera, Economics
Nosang Myung, Chemical Engineering
Connie Nugent, Cell Biology and Neuroscience
James Tobias, English
Ertem Tuncel, Electrical Engineering
Mike Vanderwood, GSOE
Jingsong Zhang, Chemistry
Deborah Wong, Music
Joe Childers, Graduate Dean (ex-officio)
Aaron Jones, (Graduate Student Representative)
Gary Cohen, (Graduate Student Representative)