To be adopted:

Proposed changes in UC Riverside Washington Academic Internship Program (UCDC)

PRESENT:

Undergraduate Education
2319 Olmsted Hall; www.ucdc.ucr.edu

PROPOSED:

Subject abbreviation: UCDC
College of Humanities, Arts and Social Sciences

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Committee in Charge:
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The UCR Washington Academic Internship Program provides undergraduate students with a multi-dimensional educational experience in Washington, D.C. Students undertake academic pursuits as well as cultural and social activities. The program combines course work with field research and internship experience. Students also have the opportunity to tour local sites and dialogue with distinguished professionals in the Speaker Series. For more information see UCR Washington Academic Internship Program in the front of this catalog.

Curriculum
The UCDC program is open to all UCR undergraduates with upper-division standing
and a 3.0 cumulative GPA. All UCDC participants remain UCR students during the program. Students must be accepted into the UCDC program at UCR, be residents of the UC Washington Center, and enroll in an academic internship taking place in the Washington DC region in order to participate in the UCDC curriculum.

During the Fall, Winter, and Spring quarters, students enroll in 12 to 16 units comprising internship units, a seminar, and an optional elective course. For summer enrollments, please consult with the program staff at UCR.

Internship (4-8 units). The focal point of the academic program is the internship, which is based on the students’ interests and major, and it is arranged before the student leaves for Washington, DC. Students must enroll in a 198I course, which is usually taken in the student’s major department. These courses may be letter graded or S/NC depending on discipline. Visit www.ucdc.ucr.edu for sample internships.

Seminar in Washington DC (4 units). UCR students must enroll in a seminar from the UCDC 191 A-W series. Students meet weekly with an instructor and conduct research linked to their internship. Students must take seminars for a letter grade only, and should consult with their major department concerning the applicability of UCDC seminars to major requirements.

Elective (4 units). Students choosing an elective may select courses from the UCDC 150-159 series. Students may take these courses for a letter grade or for S/NC by petition. Students should consult with their major department about the grading basis and about the applicability of UCDC electives to major requirements.

Further information on the courses available each quarter is available at http://www.ucdc.edu/academic. Students should consult with their departmental advisors and with the program staff before enrolling.
JUSTIFICATION:

Overview: The UCDC program is implementing a new method for enrolling UCR students who participate in the Washington DC Internship program (UCDC). This new method relies on courses in the UCR catalog that correspond to the Washington Center’s new and stable curriculum for quarter-campus undergraduates from around the UC system.

The new catalog copy proposed here does not change in the program curriculum or requirements in any substantive way. Implementing this new description, and the associated UCDC courses, will change the way students from UCR enroll in the UCDC program, but not what they enroll in. The changes will greatly decrease staff overhead at the program office, at UCDC, and at the Registrar’s office by eliminating intercampus registration for electives. It will also provide greater accuracy in registration, since students will be recorded as taking specific courses, rather than ‘bucket’ courses like HASS 191W, to fulfill their seminar requirement at UCDC. Finally, the new curriculum and course listings will make the program’s academic component much more transparent to students and departments, leading to eased academic integration and improved recruitment.

The UCDC rubric described in this proposal has been authorized by the CHASS Dean’s office. The courses described in this proposal are being simultaneously proposed for approval through the regular pathway, and are pending approval.

Justification: Listing of committee: Previously, the UCDC program was listed in the catalog together with one cross-listed course for students’ required seminar enrollment: ENGR 191W/HASS 191W/NASC 191W (which will be deleted). The new system relies on courses under a UCDC rubric, namely UCDC 150-159 for elective enrollments, and UCDC 191A-W (9 courses total) for seminar enrollment. To enable UCDC to offer these courses, the CHASS dean’s office has authorized a committee-in-charge to serve as the faculty review body. The new catalog copy therefore lists the members of the committee-in-charge, as for other non-departmental units.

Justification: Addition of curriculum description: Previously, in the absence of UCDC courses, the UCDC curriculum was described in the beginning of the general catalog among other special programs. Now that we have a stable curriculum of courses, the curriculum needs to be described in connection with these courses to ensure transparency. We also feel that listing the curricular requirements under the UCDC section of the catalog will make it easier for students to find, assisting in recruitment to this valuable program.

Justification: changes in curriculum description: The curriculum copy draws from the curriculum description section of the entry found in the front of the 2013-2014 catalog, which remains valid. The catalog copy at UCDC contains the following amplifications and changes:

Enrollment and units: distinguishes the summer from regular quarter programs more explicitly, and details the distribution of possible units. This will increase transparency for students.

Internship: The identity of the internship course as a 198-I course, normally but not necessarily in the student’s major department, is established. This ensures students are aware of the requirement to enroll in a 198-I, and clarifies that the grading basis is established by the department involved.
Seminar: amended to reflect the change from a single seminar to a slate of seminars (UCDC 191A-W). Clarifies letter grade requirement. Adds a reminder that students should consult their major department about applicability to major requirements. These changes clarify the curricular requirements for the seminar.

Elective: amended to reflect the new slate of electives (UCDC 150-159). Clarifies grading basis options, and adds advice to consult major department on applicability and grading basis. These changes clarify the curricular requirements for the elective.

The new catalog copy thus provides detailed guidance that corresponds to the general description in the opening of the catalog while informing the students of the requirements and issues they need to be aware of.

**APPROVALS**

Approved by the committee-in-charge for UCDC: January 27, 2014

Approved by the faculty of the Bourns College of Engineering: February 26, 2014

Approved by the faculty of the College of Humanities, Arts and Social Sciences: February 26, 2014

Approved by the faculty of the College of Natural and Agricultural Sciences: February 18, 2014

Approved by the faculty of the School of Business Administration: January 23, 2014

Approved by the Committee on Educational Policy: May 6, 2014