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2 Announcements by the President
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3 Announcements by the Chancellor at Riverside
   Chancellor Kim A. Wilcox will address the Division

4 Announcements by Vice Chancellors
   There are no announcements from the Vice Chancellors

5 Announcements by the Deans or other Executive Officers
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   B. Approval of Minutes from May 28, 2013 Division Meeting
   C. Approval of the Masters of Public Policy
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* Approval of all items on the Consent Calendar requires a single unanimous vote called for as the first order of business under Special Orders. At the request of any member of the Division, any such item must be withdrawn and considered in its regular order on the agenda [bylaw 4.1.2].
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8 Report of the Representative to the Assembly
   Assembly Meeting, June 12, 2013

9 Report of Special Committees
   None

10 Reports of Standing Committees and Faculties
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   B. Committee on Educational Policy – proposed changes to the Priority Enrollment Policy ........................................................................................................ 100
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      Action Requested: Individual approval of each proposed change

† Reports received and placed on file "are received as presented and require no further action" [bylaw 4.1.3]. Only the reporting committee can change or withdraw these reports; however, at the request of any member of the Division, a report will be moved into its regular order on the agenda (Item 10. Reports of Standing Committees and Faculties) where it may be discussed, and motions relating to the report may be offered.
11 Petitions of Students
   None

12 Unfinished Business
   None

13 University and Faculty Welfare
   None

14 New Business
   None

November 18, 2013

P.S. Gorecki, Secretary-Parliamentarian
Riverside Division of the Academic Senate
MEETING:
The Riverside Division of the Academic Senate met on Monday, November 4, 2013 at 4:47 p.m. in the Genomics Auditorium Room 1102A. Chair J. Wudka presided. The meeting was attended by 85 members of the Riverside Division of the Academic Senate.

MINUTES:
The Minutes of the Regular and Annual Meeting of May 28, 2013 were approved as presented.

PURPOSE OF THE SPECIAL MEETING:
Chair Wudka reviewed the Statement of Purpose, included in the meeting Agenda, and requested a motion to approve the creation of a Master’s of Public Policy at UC Riverside.

The motion to approve the Master’s was moved and seconded. There was a brief discussion and question and answer period regarding the scope and focus of the degree before the motion was passed unanimously.

NEW BUSINESS:
Chair Wudka informed the assembly that he was aware of one item of new business regarding the changes to the University’s healthcare options; he further advised that the new business could only be considered provided there was unanimous consent by the assembly. A motion was introduced to consider the new item of business. This motion was seconded and approved unanimously.

Professor G. Warnke, Chair of the Committee on Faculty Welfare, provided background to the issue. Chair Wudka then read the proposed resolution, presented as follows:

“The Riverside Division writes to register its outrage at both the health benefit options available to its faculty for the 2014-15 academic year and the process by which these options were determined. In particular, UC Care, which replaces multiple Anthem plans, leads to serious inequities between faculty on those campuses with medical centers and faculty on those campuses without them. As a whole, moreover, the new benefits raise concerns about recruiting and retaining faculty. Therefore, we insist on an expanded set of tier 1 options under UC Care so that campuses without medical centers can provide the same level of care as those with medical centers. We also insist on a more consultative process with regard to all future changes. Both the process and the result of changing our health care options are unworthy of the University of California.

The Division requests that this resolution be introduced at the next meeting of the University Academic Council.”
A motion to accept the resolution as stated was moved and seconded.

There was considerable discussion in which it was noted that UC Riverside only has access to a single tier 1 medical center in the immediate area under the UC Care program, and our lone tier 1 hospital, which historically has had financial problems, offers only limited services. It was also noted that other campuses (namely Santa Barbara, Berkeley and Davis) have raised similar concerns. Dan Hare, Chair of UC Faculty Welfare, advised the Division that Bill Jacob, Chair of the University Academic Council, sent a letter to the President raising the Council’s concerns. Discussion also ensued about the $9,000 out-of-pocket limit for tier 2, which would have a major impact on the personal finances of staff and faculty alike. It was noted that there was unlikely to be any opportunity to introduce changes for the 2014 calendar year, and that there are already due to be changes for the 2015 calendar year.

Following comments raised during discussion, a motion was moved and seconded to amend the resolution to read “2014 calendar year,” in place of “2014-15 academic year,” and that in all places where the resolution referred to “faculty,” it would read “faculty and staff.” The motion was passed unanimously.

A motion was moved to adopt the resolution in its amended state. The motion was seconded and passed unanimously.

There being no further business, the meeting was adjourned at 5:18 p.m.

ATTEST:
P.S. Gorecki, Secretary-Parliamentarian
Riverside Division of the Academic Senate

Alastair Kay
Recording Secretary
SECRETARY-PARLIAMENTARIAN

REPORT TO THE RIVERSIDE DIVISION

NOVEMBER 26, 2013

2013-2014 ELECTION REPORT

To be received and placed on file:

1. RIVERSIDE DIVISION

At the Division meeting on May 28, 2013, Professor Jennifer Hughes was nominated to serve as Vice Chair of the Riverside Division. The Secretary/Parliamentarian cast a single ballot for the nominee who was approved as Vice Chair of the Riverside Division for 2013-2014.

At the Division meeting on May 28, 2013, Professor Ilhem Messaoudi Powers was nominated to serve as Representative to the Assembly for the Riverside Division. The Secretary/Parliamentarian cast a single ballot for the nominee who was approved as Representative to the Assembly for 2013-2015.

2. BOURNS COLLEGE OF ENGINEERING

At the Faculty Meeting of the Bourns College of Engineering on May 21, 2013, the Secretary was instructed to cast a single ballot for Assistant Professor B. Hyle Park who was nominated to serve as representative for the Bioengineering Department of the BCOE Executive Committee for 2013-2016.

Chair of the Faculty, (2 year unexpired term)

One valid nomination was received:
Professor Akula Venkatram – Department of Mechanical Engineering

One Member, Committee on Committees - (2 year unexpired term) beginning September 1, 2013

Three valid nominations received:
Professor Ilya Dumer, Electrical Engineering
Professor Thomas Stahovich, Mechanical Engineering
Professor Jianzhong Wu, Chemical & Environmental Engineering
An election was held and the results of the balloting are as follows:

- Professor Ilya Dumer: 15 votes
- Professor Thomas Stahovich: 8 votes
- Professor Jianzhong Wu: 5 votes

3. **COLLEGE OF HUMANITIES, ARTS, AND SOCIAL SCIENCES**

At the Faculty Meeting of the College of Humanities, Arts, and Social Sciences on May 22, 2013, the Secretary was instructed to cast a single ballot for the following nominees who were approved for membership on the College Executive Committee for 2013-2015:

- English, Chair of the Faculty: Erica Edwards (2 year term)
- Latin American Studies Program: Marta Hernandez Salvan
- Linguistics Program: Covadonga Lamar Prieto

4. **COLLEGE OF NATURAL AND AGRICULTURAL SCIENCES**

At the Faculty Meeting of the College of Natural and Agricultural Sciences on June 3, 2013, the Secretary Parliamentarian was instructed to cast a single ballot for the following nominees who were approved for Membership of the College Executive Committee for 2013-2014 and the Committee on Committees.

- Earth Sciences: Gareth Funning
- Physics and Astronomy: Roya Zandi
- Plant Pathology and Microbiology: Howard Judelson
- Statistics: James Flegal
- Committee on Committees: Laosheng Wu

**One Member, Committee on Committees** - 3 year term beginning September 1, 2013 (Not from the Departments of Environmental Sciences, Physics & Astronomy or Plant Pathology & Microbiology)

Two valid nominations received:
- Professor Tim Close, Department of Botany & Plant Sciences
- Professor Derek Roff, Department of Biology

An election was held and the results of the balloting are as follows:

- Professor Tim Close: 27 votes
- Professor Derek Roff: 27 votes

A runoff election was held and results of the balloting are as follows:

* Professor Ilya Dumer has been elected to serve as a Member of the Committee on Committees for a two year unexpired term effective September 1, 2013. The results of this election have been posted on the Academic Senate Website.
Professor Tim Close    26 votes
Professor Derek Roff    30 votes

One member, Executive Committee, CNAS, to be chosen from Chemistry – 2 year unexpired term beginning September 1, 2013.

One valid nomination was received:
Professor Jingsong Zhang

5. **SCHOOL OF BUSINESS ADMINISTRATION**

One Member, SoBA Executive Committee from the Area of Accounting and Information Systems (2 year term)

One valid nomination was received:
Professor Theodore Mock

One Member, SoBA Executive Committee from the Area of Finance (2 year term)

One valid nomination was received:
Professor Peter Chung

One Member, SoBA Executive Committee from the Area of Management (2 year term)

One valid nomination was received:
Professor Elaine Wong

One Member, SoBA Executive Committee from the Area of Marketing (2 year term)

One valid nomination was received:
Professor Jorge Silva Risso

6. **SCHOOL OF MEDICINE**

At the Faculty Meeting of the School of Medicine on May 14, 2013, the Secretary Parliamentarian was instructed to cast a single ballot for the following nominees who were approved for Membership of the College Executive Committee for 2013-2014:

Professor Monica Carson
Professor Christian Lytle
Professor Ilhem Messaoudi Powers
Professor Emma Wilson

* Professor Derek Roff has been elected to serve as a member of the Committee on Committees for a three year term, effective September 1, 2013. The results of this election have been posted on the Academic Senate Website.
CHAIR OF THE RIVERSIDE DIVISION OF THE ACADEMIC SENATE

REPORT TO THE RIVERSIDE DIVISION

NOVEMBER 26, 2013

To Be Adopted:

PROPOSED COMMITTEE ON LIBRARY, INFORMATION TECHNOLOGY & SCHOLARLY COMMUNICATION

Present

8.9 Academic Computing and Information Technology (En 6 Oct 70) (Am 5 Feb 98)

Proposed

8.9 Library, Information Technology & Scholarly Communication En 6 Oct 70) (Am 5 Feb 98)

8.16 Library and Scholarly Communication

8.9.1 This committee consists of at least seven members, including the Associate Vice Chancellor Computing and Communications or his/her representative and University Librarian of the Riverside campus as ex-officio members. (AM 5 Feb 98). Neither ex officio may serve as Chair. The Chair normally also serves on the University Committee on Information Technology and Telecommunications Policy. (AM 19 Nov 81)(AM 2 Feb 98)

8.9.1 This committee consists of at least nine members, including a Chair and Vice Chair appointed by Committee on Committees. The Associate Vice Chancellor for Computing and Communications (or his/her representative) and the University Librarian of the Riverside Campus will serve as ex officio members. Neither ex officio member may serve as Chair or Vice Chair. The Vice Chair of the committee normally serves on the University Committee on Computing and Communications. The Chair will normally serve on the University Committee on Library and Scholarly Communications. (AM 19 Nov 81)(AM 2 Feb 98) (AM 9 Jan 73)

8.16.1 This Committee consists of seven members of the Division, including the University Librarian of the Riverside Campus, ex-officio. The Chair normally also serves on the University Library Committee. (AM 9 Jan 73)

8.9.2 It is the duty of this committee to:

8.16.2 It is the duty of this committee to:
8.9.2 This committee shall advise the Division and the Chancellor on all matters relating to academic computing and information technology, including instructional technology. (Am 9 Feb 89) (AM 5 Feb 98)

8.9.2.1 Advise the Division, Chancellor and President on all matters relating to academic computing and information technology, administration of the library, and matters concerning scholarly communications at Riverside in accordance with the Standing Orders of the Regents. (Am 9 Feb 89) (AM 5 Feb 98) (AM 30 May 06)

8.16.2.1 Advise the President and the Chancellor regarding the administration of the library and matters concerning scholarly communication at Riverside in accordance with the Standing Orders of the Regents and perform such other duties relative to the library as may be referred by proper authority. (Am 30 May 06)

8.9.3.1 Review Faculty and student use of the campus Computing and Communications unit for instruction and research;

8.9.3.2 Recommend ways to improve the functioning of the campus Computing and Communications unit to meet Faculty and student needs; (Am 5 Feb 98)

8.9.3.3 Participate in long range planning for computer and information technology use and development;

8.9.3.4 Recommend ways to improve education in the use of the computer and information; (Am 5 Feb 98)

8.9.3.5 Recommend ways to improve education in the use of computers, information, and campus instructional technology; (Am 5 Feb 98)

8.9.3.6 Assess the state of campus instructional technology support and readiness to meet future needs; (En 5 Feb 98)

8.9.3.7 Participate in long range planning for computer and information technology use and development;

8.9.3.8 Assess the state of campus instructional technology support and participate in long range planning to meet future needs; the committee may also initiate studies and generate recommendations to the division and the administration on the better use of campus library and technology resources.
8.9.3.8 Participate in long range planning for instructional technology;

8.9.3.5 Solicit and rank requests for grants for supporting and expanding the use of computing and information technology in research and instruction; (En 9 Feb 89) (Am 3 Feb 00) (Am 21 Feb 2012)

8.9.2.5 \textit{When funds are available} Subject to fund availability, this committee will solicit and rank requests for grants for supporting and expanding the use of computing and information technology in research and instruction; (En 9 Feb 89) (Am 3 Feb 00) (Am 21 Feb 2012)

8.9.3.7 Recommend ways to improve campus instructional technology. (En 5 Feb 98)

8.16.2.2 Participate with the librarian in matters relating to the library budget, the formulation of library policies, the allocation of space, and the apportionment of funds.

8.9.2.6 Participate with the librarian in matters relating to the library budget, the formulation of library policies, the allocation of space, and the apportionment of funds; and serve as a liaison between the faculty and library administration.

8.16.2.3 Provide liaison between the faculty and the library administration in all matters of library policy;

8.9.2.7 Participate with the librarian in matters relating to the library budget, the formulation of library policies, the allocation of space, and the apportionment of funds; and serve as a liaison between the faculty and library administration.

8.16.2.4 Prepare and submit to the Division an annual report on financial problems, allocations of space, facilities for research, and any other matters within its jurisdiction.

8.9.2.8 Prepare and submit to the Division an annual report on the library’s effectiveness in meeting the campus needs, its financial situation, allocations of space, facilities for research, and any other matters within its jurisdiction.

8.16.2.5 Participate in an advisory capacity in the appointment of the librarian.

8.9.2.8 Participate in an advisory capacity in the appointment of the librarian.

8.9.4 This committee shall consult with the Divisional committees on Planning and Budget, Courses, and Educational Policy, and with other Senate and administrative committees, whenever appropriate to its tasks.

\textbf{Statement of Purpose and Effect:}
Within the separate committees is a wide area of overlap in all technology-assisted instructional matters, neither are overly busy committees, and the proposed new structure will improve the
efficiency of both groups (now combined) without imposing unreasonable burdens on their members.

In addition, combining these two committees will allow for staff time and expertise to be used more efficiently. In past years the solution to staff shortages was to reduce the amount of support provided to committees which met infrequently. The result has been the loss of historical memory and consistency, and an increased workload for the faculty who sit on these committees. The new structure will allow the senate to assign staff support to this committee so that the level of service is equitable to other standing senate committees.

Of consideration is the desire to maintain campus representation on systemwide committees. Per Bylaw 325, the campus is allowed to designate a “corresponding” divisional committee without establishing a separate standing committee for that purpose. To that end, these bylaws have been written to assure continual Riverside representation on systemwide committees by designating the role of the Chair and Vice Chair as members of the UCCC (University Committee on Computing and Communications) and UCOLASC (University Committee on Library and Scholarly Communications).

A minor point of housekeeping is to correct the current bylaw reference to a UC committee which no longer exists (University Committee on Information Technology and Telecommunications Policy).

**Approvals**

Bylaw is effective upon approval

Approved by the Committee on Academic Computing & Info Tech: did not approve
Approved by the Committee on Library & Scholarly Communications: did not approve
Approved by the Committee on Faculty Welfare: May 3, 2013
Approved by Committee on Committees: April 25, 2013
The Committee on Rules and Jurisdiction finds the wording consistent with the code of the Academic Senate: May 3, 2013
Approved by Executive Council in lieu of the Division: October 14, 2013
Comments: The Executive Council encourages the newly formulated committee to review these bylaws and change the committee name to something more reflective of its duties.
Resolution on November 4, 2013:

Whereas; the Riverside Division writes to register its outrage at both the health benefit options available to its faculty and staff for the 2014 calendar year and the process by which these options were determined.

Whereas; UC Care, which replaces multiple Anthem plans, leads to serious inequities between faculty and staff on those campuses with medical centers and faculty and staff on those campuses without them.

Whereas; as a whole, moreover, the new benefits raise concerns about recruiting and retaining both faculty and staff.

Therefore be it resolved that the Riverside Division of the Academic Senate insists on an expanded set of tier 1 options under UC Care so that campuses without medical centers can provide the same level of care as those with medical centers. We also insist on a more consultative process with regard to all future changes. Both the process and the result of changing our health care options are unworthy of the University of California.
In Memoriam

Paul Hoffman
Professor of Philosophy
University of California, Riverside
July 1992 – May 2010

Paul Hoffman was a member of the philosophy department at UC Riverside from 1992 until May 2010, when he died unexpectedly after an early-morning swim workout. Paul was a terrific philosopher, a supportive and inspirational teacher, and a wonderful colleague. We are very fortunate to have had him as a member of our department.

Paul was born in 1952 in Anderson, Indiana. He attended Phillips Academy in Andover, Massachusetts. After spending his freshman year at Brown, Paul transferred to Michigan, where he began his study of philosophy and received his BA. He earned his PhD in philosophy at UCLA, where he studied under Robert Adams. He was an assistant professor at Harvard from 1982 to 1985, a Mellon Postdoctoral Fellow at Cornell from 1985 to 1987, and an assistant professor at MIT from 1987 to 1992. He joined the UCR faculty as an assistant professor in 1992, was promoted to associate professor in 1994, and became a full professor in 2003.

Paul was an internationally renowned scholar who specialized in the history of early modern philosophy. His work was deeply original and carefully thought-out. Although he wrote on a broad range of philosophers and topics, including Plato, Aquinas, Spinoza, Leibniz, Locke, and Reid, he is best known for his ground-breaking work on Descartes. Paul focused on the metaphysical, as opposed to the epistemological, side of Descartes’s philosophy, and believed that in order to understand Descartes one needs to understand the Aristotelian-scholastic background to his thought. Paul was one of the first scholars trained in the analytic tradition to appreciate the importance of understanding the historical background to Descartes, and rather than focusing on Descartes’s revolutionary departures from his predecessors, Paul tended to emphasize overlooked continuities. His main work on Descartes is found in his collection, Essays on Descartes, which he published in 2009 (with Oxford University Press). Although Paul was known primarily as a historian of philosophy, he was also a constructive philosopher in his own right who made contributions to contemporary work in the philosophy of mind, causation, free will, and metaphysics. He published approximately thirty essays in leading academic venues. Two of his papers, including his seminal “The Unity of Descartes’s Man,” appeared in perhaps the top journal in academic philosophy, The Philosophical Review. His work has been enormously influential, and it has provoked many of the best historians of early modern philosophy to engage with his ideas.

Paul’s service to the philosophy department and to UCR was exemplary. At the campus level, he was a member of the Planning and Budget Committee, the Budget Advisory Committee Subcommittee on Campus Administration and Growth, the Undergraduate Council, the Faculty Welfare Committee, and an Ad Hoc Committee on Graduate Education. He was extremely active in serving the department as Placement Director, Coordinator of the Dissertation Workshop, and Chair of the Graduate Admissions Committee. All of these roles are time-consuming, and Paul did a thorough and excellent job. Colleagues throughout UCR were impressed by the seriousness
with which Paul approached his duties. Much of our department’s success in placement over the
tears is due to Paul's hard work, especially in the Dissertation Workshop, where he gave detailed
comments to graduate students and helped them present their work to a broad philosophical
audience (and not just experts in their subfields).

Paul had a practice of providing careful, detailed, and insightful comments on the work of
departmental colleagues here at UCR and also to philosophers throughout the nation and the
world. He was remarkably generous in offering constructive and honest comments on others’
work. In all respects Paul was an exemplary citizen of the department, campus, and wider
philosophical community.

In addition to being a very talented and conscientious scholar and philosopher, Paul was quite an
athlete. He was a serious swimmer who was nationally ranked in his age group and an avid
surfer. He had a wonderful sense of humor, and he took great delight in funny incidents and
amusing stories; when he laughed, his whole heart seemed to be in it. Paul was a great friend and
a loyal colleague, but perhaps most of all he was devoted to his family. With his wife, Brooks,
Paul raised two daughters, Eva and Elaine, both of whom share his love of swimming and his
dedication to critical thinking. He shared the last few years of his life with a loving companion,
Anne Marie Mills, and her children.
EXECUTIVE COMMITTEE
BOURNS COLLEGE OF ENGINEERING
REPORT TO THE RIVERSIDE DIVISION
NOVEMBER 26, 2013

To be adopted:

PROPOSED CHANGE TO COMPUTER SCIENCE MINOR UNDERGRADUATE REQUIREMENTS

PRESENT:
Computer Science
Undergraduate Program
Minor Requirements
The minor in Computer Science is designed to enhance majors with limited computational theory or practice. As such, students with majors in Computer Engineering, Computer Science, Business Informatics, and Mathematics (Computational Mathematics option) are not eligible.

Requirements for the minor in Computer Science are:

1. Lower-division courses: CS 010, CS 012 or CS 013, CS 014, CS 061, CS 011/MATH 011, MATH 008B or MATH 009A, MATH 009B, MATH 009C
2. Core courses: CS 100, CS 111
3. Three elective courses, each of four or more units, such that:
   a) Each is an upper-division requirement or a listed technical elective for the Computer Science major, excluding courses numbered 190-199
   b) No course may be an upper-division requirement of the student’s major
   c) At least two courses must be in the Department of Computer Science and Engineering

PROPOSED:
Computer Science
Undergraduate Program
Minor Requirements
The minor in Computer Science is designed to enhance majors with limited computational theory or practice. As such, students with majors in Computer Engineering, Computer Science, Business Informatics, and Mathematics (Computational Mathematics option) are not eligible.

Requirements for the minor in Computer Science are:

1. Lower-division courses: CS 010 or CS 010V, CS 012 or CS 012V or CS 013, CS 014, CS 061, CS 011/MATH 011, MATH 008B or MATH 009A, MATH 009B, MATH 009C
2. Core courses: CS 100, CS 111
3. Three elective courses, each of four or more units, such that:
   a) Each is an upper-division requirement or a listed technical elective for the Computer Science major, excluding courses numbered 190-199
   b) No course may be an upper-division requirement of the student’s major
   c) At least two courses must be in the Department of Computer Science and Engineering
4. All courses for the minor must be taken for a letter grade

Note Students with a minor in Computer Science must obtain approval from the undergraduate advisor in Computer Science and Engineering for a specific program of electives consistent with their career goals.

JUSTIFICATION:

CSE faculty approved online versions of CS 10 and CS 12 as acceptable alternatives/comparable to regularly offered CS 10 and CS 12.

APPROVALS:

Approved by the Computer Science and Engineering Department: 09/26/2012
Approved by the BCOE Executive Committee: October 22, 2012
Approved by the Committee on Educational Policy: October 16, 2013
To be received and placed on file:

The Committee on Academic Personnel (CAP) is an important part of faculty governance and collegial responsibility in the University of California system. As a committee of the Riverside Division of the Academic Senate, CAP is appointed by the Senate’s Committee on Committees and charged with providing advice to the Chancellor on academic personnel matters and representing the Division in all matters relating to appointments and promotions. CAP consists of ten members, who represent a wide variety of academic disciplines from across campus. All members hold the rank of full professor and serve for offset periods of three years (with annual reappointment) so that there is continuity and memory on the committee. CAP reviews all academic personnel files for merit, appraisal, promotion, and appointment and makes recommendations to the Vice Provost for Academic Personnel, the Executive Vice Chancellor and Provost, and the Chancellor. CAP is also asked to provide feedback and recommendations about a variety of Senate matters and administrative directives.

CAP's goal is to assure that its recommendations are based on rigorous application of the academic personnel procedures in the CALL and the APM, and to assure that decisions are based on a fair and thorough evaluation of evidence in the file.

CAP met on 41 occasions during the 2012-13 academic year. Meetings were approximately 3 hours in length. CAP again is appreciative of the efforts of staff and faculty alike for their efforts in the academic personnel review process.

The 12-13 academic year proved to be one of the most successful to date. By the final May submission date in the CALL, there were only 3 outstanding files campuswide. CAP attributes this success to strict adherence to the deadlines set forth in the CALL and to the effort by all involved in the personnel review process.

I. Personnel Actions

a. Summary of Reviews
CAP reviewed 252 personnel actions during 2012-13 and sustained an average turn-around time of 19 days from the time a file is received at CAP from the Academic Personnel Office to the time the CAP recommendation is forwarded to the administration. Committee work during this period includes (a) receipt of the file in the Academic Senate Office by the Principal Analyst, who reviews the file to assure that it is complete for CAP review; (b) assigning of primary and secondary readers to each file by the CAP Chair, who serves as the third reader; (c) announcement to all CAP members that the file is available for their review online; (d) thorough review of the file by the assigned readers in preparation for discussion by the full committee at the next CAP meeting; (e) presentation of the file and discussion/vote by the full committee; (f) preparation of the draft CAP recommendation by the primary and secondary readers; (g) review and signature by the CAP Chair, who forwards the CAP report to the Principal Analyst to be finalized and forwarded to the Academic Personnel Office.
The Academic Senate office also maintains data reflecting the processing time (including the percentage of files that are forwarded according to due dates in the CALL) by department and school/college, as well as turn-around time for files reviewed by ad hoc committees. These data are available from the Academic Senate Office.

A decision of the Chancellor's office is defined as an over-rule if it is contrary to the majority recommendation from CAP on rank, step, or the awarding of an off-scale.

- Of the 145 merit actions reviewed by CAP, CAP endorsed 122. The final decision of the Chancellor's office over-ruled CAP’s recommendation in 4 instances.
- Of the 29 promotions to Associate Professor or Professor, CAP supported 24. The Chancellor’s office overruled CAP’s recommendation in 1 case.
- Of the 21 advancements to Professor Step VI or to Professor Above-Scale, CAP supported 19. The Chancellor’s office and CAP agreed on all cases.
- Of the 26 appraisals, the Chancellor’s office and CAP disagreed in 3 cases.
- CAP and the administration agreed on supporting 14 of the 15 proposed new appointments. One case is pending a final decision.
- CAP and the administration agreed on supporting 4 of the reappointment requests. One case was withdrawn before final review by Chancellor.
- CAP and the administration agreed on the 3 career reviews processed. One case resulted in a one-step merit increase. One case resulted in a two-step merit increase. One case resulted in an advancement to VI.
- Out of the 8 quinquennials reviewed, CAP supported 7. The final decision of the Chancellor's office over-ruled CAP’s recommendation in 2 instances.
- A detailed table summary of CAP's personnel reviews merits, promotions, advancements, appraisals, appointments, career reviews, and quinquennial reviews, is appended.

b. **Follow up to the cases listed as pending in the 11-12 CAP Report**

Of the 28 promotion to Associate Professor reviews, 1 was noted as pending. This case was finalized and the promotion to tenure approved.

c. **Ad hoc Committees**

The Committee on Academic Personnel continued to act as its own ad hoc for all promotion to tenure and Advancement to Above-Scale cases, a process which results in early decisions for the majority of these promotion cases. During the 12-13 review year, CAP did not utilized an ad hoc committee.

d. **Shadow CAP**

To avoid conflict of interest, the personnel actions for current CAP members and their spouses/partners are reviewed by Shadow CAP, a 5 or 6-person committee appointed by the Committee on Committees from a pool of former CAP members from the previous five years. During 2012-13, Shadow CAP reviewed 2 cases. The 2012-13 Shadow CAP members were the following:

Chair, Robin DiMatteo  
Julia Bailey-Serres  
Marek Chrobak  
Albert Page  
John Trumble
e. **Assistant Professor Appointments**  
In January 2008, final decisions for appointments to Assistant Professor Step I-III were delegated to the deans. CAP continues to support the delegation. The 2013-2014 CAP will conduct a post-appointment audit of all 11-12 and 12-13 Dean’s level hires.

f. **eFile**  
CAP expressed overall support for the move to eFile, while supporting individual faculty choice about whether to use eFile or paper files for preparing their files. CAP reviewed 215 of its 252 cases via the eFile system (85%). This compares to the 210 of 269 eFiles reviewed in 2011-12 (78%).

g. **Other Personnel Actions (not included in the total number of files reviewed by CAP)**  
- **Dickson Emeritus Professorship**: CAP reviewed and endorsed the nomination of the 2012-13 recipient of the Dickson Emeritus Professorship, sent forward by the Committee on Faculty Welfare.
- **Emerita/us titles**: CAP reviewed and provided feedback to the administration on the use of Emerita/us titles for two non-Senate faculty.
- **Professor of the Graduate Division appointments**: CAP reviewed 4 files for appointment as Professor of the Graduate Division. All appointments were approved.

II. **CAP Discussions with and Policy Recommendations to the Administration**

In addition to regular CAP meetings to review personnel cases, CAP met on occasion with the Chancellor, the Executive Vice Chancellor & Provost, the Vice Provost for Academic Personnel, the College/School and Divisional Deans, and with Departmental Chairs. CAP participation in these joint administrative sessions is especially helpful in assuring a shared understanding of the review process and guidelines, and of the expectations at every level of review. CAP is grateful for the spirit of cooperation of the campus administrators. CAP provided advice to and initiated or participated in discussions with the administration on the following issues:

a. **Revisions to the CALL**  
During the previous year, CAP prepared a detailed report to the Vice Provost for Academic Personnel with recommendations about revisions to the CALL. Because of that effort revisions to the current CALL were nominal and mostly in the form of editorial corrections.

b. **CAP Review of Proposed Department Chair Appointments**  
CAP reviewed the list of proposed department chair appointments for the 2012-2013 academic year and provided feedback to the EVC/P and the VPAP on the basis of (i) the candidate’s own rank and satisfactory progression through the academic personnel system, (ii) the candidate’s familiarity with the UC academic personnel system and ability to mentor departmental faculty on academic personnel matters, and (iii) the length of time already served in the role of department chair.

c. **Endowed Chair Appointments**
CAP reviewed and provided recommendations on appointments of the CNAS Early Career Chair, the CNAS Mir S. Mulla Term Chair, CHASS Tomas Rivera Chair, and the GSOE Presidential Chair

d. Administrative Appointments – other Appointment “pre-reads”
As per campus administrative appointment procedures, CAP provided a “pre-read” on the professorial file for the position of Chancellor.

III. CAP Advice to the Academic Senate

a. CAP Representation at Systemwide Senate and the Executive Council
CAP continued its active participation on the systemwide University Committee on Academic Personnel. The 2012-13 CAP representative was Michael Pirrung. CAP Chair Gill represented the committee on the UCR Academic Senate’s Executive Council.

b. CAP Review of Proposed Revisions to the Academic Personnel Manual and other personnel processes
CAP was asked to review and comment on proposed revisions to the following APM sections:

   APM 015
   APM 241
   APM 430
   APM 600

CAP also reviewed and commented on the Report from the Taskforce on Negotiated Salary, the Report on Re-benching, the Open Access Policy, and Retention Procedures.

c. Bylaw 55 delegations
CAP continues to CALL on each department to confirm its Bylaw-55 delegations and departmental voting procedures. Departmental Bylaw-55 designations are collected each year through the end of October.

Finally, CAP thanks all who have contributed to the personnel process. The process works as well as it does only because of the hard work and dedication of all involved.

Respectfully submitted,
Sarjeet Gill, Chair
George Haggerty
Christine Chiarello
Walter Clark
Shou-Wei Ding
Jianying Gan
Jang-Ting Guo
Ashok Mulchandani
Michael Pirrung
Linda Walling
TABLE I: SUMMARY OF PROMOTIONS AND ADVANCEMENTS

Decisions listed as "other" include merits approved in lieu of promotion / advancement

PROMOTIONS TO ASSOCIATE PROFESSOR:

<table>
<thead>
<tr>
<th>Total Proposed</th>
<th>16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Reviewed by CAP</td>
<td>16</td>
</tr>
<tr>
<td>Total Pending Final Decision</td>
<td>1</td>
</tr>
<tr>
<td>Total Reviewed by Chancellor</td>
<td>15</td>
</tr>
<tr>
<td>Total Approved by Chancellor</td>
<td>14</td>
</tr>
<tr>
<td>Approval %</td>
<td>93%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Department</th>
<th>Yes</th>
<th>No</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAP</td>
<td>Yes</td>
<td>No</td>
<td>Other</td>
</tr>
<tr>
<td>Chancellor</td>
<td>Yes</td>
<td>No</td>
<td>Other</td>
</tr>
</tbody>
</table>

*In one case, a merit was approved in lieu of promotion

PROMOTIONS TO PROFESSOR:

<table>
<thead>
<tr>
<th>Total Proposed</th>
<th>13</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Reviewed by CAP</td>
<td>13</td>
</tr>
<tr>
<td>Total Pending Final Decision</td>
<td>0</td>
</tr>
<tr>
<td>Total Reviewed by Chancellor</td>
<td>13</td>
</tr>
<tr>
<td>Total Approved by Chancellor</td>
<td>12</td>
</tr>
<tr>
<td>Approval %</td>
<td>92%</td>
</tr>
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<table>
<thead>
<tr>
<th>Department</th>
<th>Yes</th>
<th>No</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAP</td>
<td>Yes</td>
<td>No</td>
<td>Other</td>
</tr>
<tr>
<td>Chancellor</td>
<td>Yes</td>
<td>No</td>
<td>Other</td>
</tr>
</tbody>
</table>

*In two cases, a merit was approved in lieu of promotion

Key to Abbreviations:
- CAP = Committee on Academic Personnel
- CHAN = Chancellor or Executive Vice Chancellor
- SPLIT = CAP not clearly positive or negative
- AHS= Recommended/Approved Step Higher than initially recommended by Department
- AOS= Recommended/Approved OS salary in addition to merit advance recommended by Dept.
- NOS= Recommended/Approved merit advance but not additional OS salary recommended by Dept.
- ALS= Recommended/Approved Step Lower than initially recommended by Department
- LOS= Recommended/Approved Step Lower than initially recommended by Department and an off-scale
ADVANCEMENTS TO PROFESSOR VI & ABOVE-SCALE:

Total Proposed: 21
Total Reviewed by CAP: 21
Total Pending Final Decision: 0
Total Reviewed by Chancellor: 21
Total Approved by Chancellor: 19
Approval % 90%

*in two cases, a merit was approved in lieu of advancement

Table II: SUMMARY OF MERIT ACTIONS*

Decisions listed as "other" include merits approved in lieu of promotion / advancement

<table>
<thead>
<tr>
<th>Department</th>
<th>Dean</th>
<th>CAP</th>
<th>Chancellor</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Yes</td>
<td>No</td>
<td>Other</td>
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<tr>
<td></td>
<td>21</td>
<td>0</td>
<td>0</td>
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</tbody>
</table>

*does not include advancement to VI or advancement to A/S

Key to Abbreviations:
CAP = Committee on Academic Personnel
CHAN = Chancellor or Executive Vice Chancellor
SPLIT = CAP not clearly positive or negative
AHS= Recommended/Approved Step Higher than initially recommended by Department
AOS= Recommended/Approved OS salary in addition to merit advance recommended by Dept.
NOS= Recommended/Approved merit advance but not additional OS salary recommended by Dept.
ALS= Recommended/Approved Step Lower than initially recommended by Department
LOS= Recommended/Approved Step Lower than initially recommended by Department and an off-scale
### TABLE III: SUMMARY OF APPOINTMENTS
(Not including appointments delegated to the Dean)

<table>
<thead>
<tr>
<th>Rank</th>
<th>Total Proposed</th>
<th>Total Approved</th>
<th>Approval %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant Professors</td>
<td>5</td>
<td>5</td>
<td>93%</td>
</tr>
<tr>
<td>Associate Professors</td>
<td>5</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Professors</td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Professor Above Scale</td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Clinical Professors</td>
<td>1</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL APPOINTMENT ACTIONS</strong></td>
<td><strong>15</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Summary ofMerit Actions:
- **Total Proposed:** 26
- **Total Approved:** 14 (1 file pending)
- **Approval %:** 93%

#### Career Reviews:
- Of the 3 Career Reviews Proposed:
  - 1 Resulted in a merit
  - 1 Resulted in a merit of 2 steps
  - 1 Resulted in an advancement

#### Assistant Professor Reappointments:
- **Total Proposed:** 5
- **Total Approved:** 4 (1 file withdrew)

### TABLE IV: MISCELLANEOUS ACTIONS

<table>
<thead>
<tr>
<th>Decision</th>
<th>Positive</th>
<th>Qualified Positive</th>
<th>Negative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fifth-year Appraisals</td>
<td>7</td>
<td>12</td>
<td>7</td>
</tr>
</tbody>
</table>

#### Quinquennial Reviews
- **Total Proposed:** 8
- **Total Merits & Promotions:** 195
- **Total Appointments:** 20
- **Total Misc. Actions:** 37
- **TOTAL PERSONNEL ACTIONS:** 252

### Table V: SUMMARY OF OFF-SCALE SALARIES APPROVED BY CHANCELLOR (OR DESIGNEE)

New off-scale awards were distributed as below for each college or school.

<table>
<thead>
<tr>
<th>College/School</th>
<th>merit based recommendation (1/2 step)</th>
<th>*Admin Merit Based award</th>
<th>Off-scale awarded in lieu of merit</th>
<th>Off-scale awarded at Appointment</th>
<th>A/S Appointment</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHASS</td>
<td>1</td>
<td>1</td>
<td>3</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>CNAS</td>
<td>2</td>
<td>0</td>
<td>5</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>BCOE</td>
<td>3</td>
<td>4</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>SoBA</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>GSOE</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>SoM</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>** Totals **</td>
<td><strong>6</strong></td>
<td><strong>5</strong></td>
<td><strong>9</strong></td>
<td><strong>5</strong></td>
<td><strong>2</strong></td>
</tr>
</tbody>
</table>

Total o/scales awarded = 27
To be received and placed on file:

From September 1, 2012 to August 31, 2013, the Committee on Planning & Budget (P&B) met a total of 13 times with an average meeting length of 2 hours. The Committee discussed and considered several business items from the campus and from Office of the President. Among these P&B opined on the Proposal for UC Undergraduate Financial Aid Funding, the Report from the Taskforce on a Negotiated Salary Plan for the General Campus and the Systemwide Review of Proposed Revised APM Section IV (600 series).

In addition, as part of the campus budget process, P&B met with various Deans and Vice Chancellors to discuss the specific college and school budget requests. P&B’s recommendations regarding the budget were made in the form of a report to the Chancellor (attached).

Respectfully Submitted,

Kenneth Barish
Bir Bhanu
Subir Ghosh
Barry Mishra
David Pion-Berlin
Roger Ransom
Jonathan Ritter
Jan Blacher, Chair
Introduction

Despite the fact that UC campuses are continually being asked to “do more with less,” and now face unprecedented involvement from state government and the voters themselves, there is reason for guarded optimism at UCR with regard to issues of planning and budget. Several contextual factors affected the job of the Planning & Budget Committee members this year.

First, the budget process was somewhat in limbo until the passage of Proposition 30 in the fall of 2012. Yet even though this passage mitigated further financial strains, it did not affect those already experienced, which continue to impede the campus mission of teaching, research and community service. Second, “Interim” has become our middle name. We began the 2012-13 academic year with an Interim Chancellor, an Interim Vice Chancellor for Finance & Business Operations, and two Interim Deans (Graduate School of Education and School of Business Administration). Third, as of this writing, only the Governor’s signature is required for final approval of the 15 million dollars requested for the UCR Medical School.

This year the Committee on Planning and Budget approached the budget process challenges differently from our predecessors, as the landscape is more transparent than it had been in the past. Most notably, the campus draft of Budget Vista, describing the 2012-2013 budget, was posted on-line. In addition, the Committee was guided by the vision of the 20-20 campus plan.

The Vision of 20-20

The Committee weighed the benefits and drawbacks of using the campus strategic plan, particularly the goal of achieving AAU status, to drive budget decisions, especially among academic units. In order for UCR to move ahead on the goals articulated in the 20-20 plan, UCR has three major tasks ahead: (1) increase the number of Ph.D. students by approximately 20% by the year 2020; (2) hire approximately 150 new excellent faculty; and (3) obtain more extramural funding. The latter point is perhaps more salient; UCR requires more indirect cost recovery funding to move ahead with campus projects. It is also clear to Planning & Budget members that these goals are quite intermingled, i.e., outstanding faculty are often those who obtain major federal grants, and attract other outstanding faculty to the institution. Of course, the major benchmark is the attainment of AAU status and other forms of national recognition or ranking across Departments, Schools, and Colleges at UCR. Unfortunately, these benchmarks provided guideposts for some, but not all, of the budgets submitted during this spring’s hearing process.

Planning & Budget was mindful of these considerations during budget-related discussions.

This memo highlights the Committee’s recommendations regarding the budget process and budget allocations. Following that is a brief summary of the presentations that Deans, Interim Deans, and Administrators made to this year’s Planning & Budget Committee.
Recommendations

The following recommendations pertain to three aspects of the budget: (1) the budget process; (2) suggested directions for budgeting; and (3) immediate budget priorities.

The Budget Process

(1) Be more proactive in determining the budget process and outcome: Planning & Budget members applaud the more open approach to campus budget allocations than has been used in the past. However, we feel that the entire process could be streamlined and made more efficient by providing an over-arching framework or rationale to guide the development of each budget, including specific budget parameters, e.g., do not project over 10% of this year’s budget. Moreover, each budget request should contain, at a minimum: a) a clear, conceptual overview of what the unit’s budget goals are for the following year; b) the absolute, top priorities, e.g., indicate the three most important budget priorities; c) precise metrics used by the deans or administrators to make a case for growth, e.g., to reach the top 10% of all programs in a given area. Each person submitting a budget (on behalf of his or her unit) should be given tables for completion as well as an outline to follow, and page limits. The goal of this request would be to remove the tendency of budgets to become “wish lists,” thus putting the burden on committees to glean what is most critical in a tight budgetary era. This would also allow more efficient evaluation of the needs and requests across campus and more ability to project funding in waves, rather than allocating a little bit to all units, but not enough to really accomplish anything significant.

(2) Alternative uses for carry-over funding: Given the current state of the budget, and the likelihood that an influx of new funding is not expected in the foreseeable future, encouraging some carry-over funding might be prudent. Perhaps the burden should rest with the Deans to make it clear that some carry-over may already be encumbered (e.g., for recruiting, start-up packages, retention) and thus should not be considered new funds.

Budget Directions

(3) AAU status as the goal: Budget decisions should reflect investments in the goal of AAU, as outlined in the 20-20 Plan. Deans and unit heads should capitalize on the yearly budget process to refine those visions and to include data-driven metrics.

(4) Research development: Given the interactive play required for the campus to attain AAU status, it is clear that the funding of new research enterprises will enhance both the instructional capacity and research output of the campus. Grant money, in any discipline, can support the hiring of more post-docs and Ph.D. students.

(5) Increase campus infrastructure: Increasing the infrastructure for research development and the funding of proposals is paramount, with rewards for those faculty, and their colleges/schools/departments, that have been successful in obtaining extramural funds in the past.
(6) **Increase the number of Ph.D. students:** Each unit should identify the plan for increasing the number of Ph.D. students, including how to recruit the best and the brightest, and how to fund them. It may also be important to leverage enrollment of MA students to support Ph.D. students. Dean Childers of the Graduate Division has been a supporter of this concept, and it is one that is well-suited to the size of UC Riverside. Dean Childers pointed out that one way to increase our completion of Ph.D.s is to retain those currently here. Toward that end, the Graduate Division has a mentoring program to reduce attrition; we recommend continued funding of that program.

(7) **Hire more faculty:** All seem to agree that the hiring of 50 new faculty (toward the goal of 150) is both prudent and necessary. [Where exactly these faculty should be placed is addressed in the next section, under Priorities.]

(8) **Decrease the number of unfunded undergraduates:** UCR can no longer afford to have large numbers of undergraduates unfunded by the State; more out-of-state recruitment must occur.

**Budget Priorities**

(9) **Require budgets from academic units to be tied to benchmarks of excellence:** These can include national rankings in a given academic or professional field, success among faculty in obtaining extramural funding, and evidence of program competence. This model was exemplified in (but not limited to) the presentation by Interim Dean Wang of SoBA. Planning & Budget also suggested that SoBA consider lowering the number of undergraduate business majors, or actually moving these majors back to CHASS and focus on accreditation by AACSB. The School of Public Policy (SPP) is too new to fully evaluate from this perspective, but all aspects of the budget proposal from the SPP take excellence, revenue sources, collaboration across academic units, and growth of self-supporting masters programs into account.

(10) **Reward synergy:** Vice Chancellor of Research Pazzani made it clear that multi-unit and cross-cutting collaboration for center grant applications are in vogue. Interim Dean Mitchell described one such effort in the Graduate school of Education; Dean Yates of CNAS described several.

(11) **Infrastructure:** It is important that, in our rush to reach AAU status, department infrastructures remain intact. Planning & Budget felt that there may have been some maintenance requests on campus that are so important as not to be ignored or postponed in the budget process. In addition to the physical maintenance of the campus, which certainly has direct influence on recruitment of both faculty and students, the Committee wanted to call attention to the maintenance of adequate support structures in departments/schools/colleges. The goal of “doing more with less” doesn’t work when we are focusing on attracting major grant funding.

(12) **Diversity:** There was little discussion of diversity during the budget hearings, and P & B noted the importance of maintaining diversity at UCR. While the undergraduate population is quite diverse, faculty hiring from diverse groups should remain a priority. It is not time to discontinue Target of Opportunity hires.
(13) **Enhance support of the School of Medicine:** Relationships between members of the campus community and the School of Medicine should develop in a bi-directional fashion. While we agree with Dean Olds that Senate members should recognize the value that the SOM brings to the campus, it would also be helpful if the role of SOM faculty on campus and in the Senate could be more transparent. One example of collaboration could be more participation of the SOM in the campus budget process.

(14) **Precise criteria for disbursement of funds:** In addition to developing clearer guidelines to Deans and Vice Chancellors for describing and submitting their budgets, it is critical that criteria for the allocation of funds be made available to the campus. This is particularly crucial during tight budget times.

(15) **Retention of productive and valued faculty:** Proper funds available for retentions are important, for several reasons: (1) It costs much more to hire a new faculty than to retain one; (2) Without retention efforts, faculty morale can plummet and can, ultimately, chip away at the quality of a program; (3) Retention packages with a three- or five-year cap can discourage faculty from seeking other jobs.

(16) **Maintain focus on priorities designated in the 20-20 Plan, but not at the expense of other campus and academic functions:** Perhaps Dean Cullenberg summed this up nicely, by responding to Planning & Budget’s question about what keeps him awake at night: “Managing the Funding Triangle – Ask faculty to teach all the courses that they can; Grow the size of the faculty; Downsize the budget.
Summary of Academic Reports Presented to Planning & Budget

(Spring, 2013)

School of Public Policy (SPP)- Dean Deolaliker presented a sensible and frugal plan to get a full-fledged School of Public Policy up and running. His budget request was very modest, with a request for $190,000 for FY13-14. The Dean’s priority is the preparation of a Masters of Public Policy. This is a good choice, since Masters students often pay their own way and thus they will not constitute a drain on the University and the Grad Division budgets. The Dean also has a sensible phase-in plan as far as faculty are concerned. He will begin by drawing on UCR faculty with course buyouts and then by FY15-16 recruit new faculty from the outside. He also plans to bring two Centers- Sustainable Suburban Development, and the Presley Center for Crime and Justice Studies – under his umbrella. Overall, The Dean’s phased in plan is a good one, and can potentially contribute much to the intellectual profile of our campus.

Dean Deolaliker hasn’t had enough time as Dean to know what keeps him awake at night.

School of Business Administration (SOBA) - Interim Dean Wang’s plan could be described as ambitious—perhaps overly ambitious. SOBA wants to grow its faculty from 25 to 46 by 15/16 and increase its FTEs from 43.5 to 54 by 15/16. Specifically, the Dean proposes to recruit 10 new faculty members for 14/15 and 8 more for 15/16. Such intense recruitment will constitute an enormous task and could be quite expensive. Furthermore, this particular School has had difficulties in retention (three recent hires are leaving). SOBA wants to become increasingly attractive to top flight faculty from the outside, at a time when its course load is increasing and its undergraduate enrollments have exploded. Members of Planning & Budget questioned the strategy to continue to support an enormous undergraduate program. Only two other UCs have similar undergraduate programs (Berkeley, Irvine), and they have had much more success at self-support and have much higher ratios of graduate to undergraduate students as well as faculty to total students, as shown below:

<table>
<thead>
<tr>
<th>Grads/undergrads</th>
<th>Faculty/students</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berkeley</td>
<td>67%</td>
</tr>
<tr>
<td>Irvine</td>
<td>66%</td>
</tr>
<tr>
<td>SOBA</td>
<td>14%</td>
</tr>
</tbody>
</table>

SOBA should contemplate reducing and perhaps eventually eliminating its undergrad program because it is unrealistic to expect that it can achieve the faculty growth targets it has set out for itself to handle the size of its undergraduate body. It may also be more of a selling point in recruitment to have a predominately graduate-oriented School rather than one weighted down by so many undergrads. In addition, the Dean stated that the school wants to move away from the funding model that relies on the size of its student body toward one that emphasizes self-supporting programs as well as private donations. Having more MA students is one means of
self-support. The bottom line is that the faculty growth plan may be too ambitious, may require too much in the way of new FTEs and is being done to catch up with its enormous undergraduate student body. In supply and demand terms, the demand generated by this undergrad student body should be reduced to strike a balance with the available supply of faculty.

When asked what keeps him awake at night, Interim Dean Wang responded, “Hiring and retention, space for faculty, and the stability of the School.”

**Bourns College of Engineering (BCOE)** - Dean Abbaschian gave a very thorough, polished and comparative presentation. He showed how BCOE stacks up to other Engineering schools, and what it would take to climb the ladder to achieve greater stature. BCOE is currently in the top third of Engineering schools country-wide. The Dean’s goal is to make BCOE a top 25 School. His plan to hire faculty is also quite ambitious- 36 hires in the next 4 years and 58 in all for the next 6 years to get to a total of 140 faculty by 2020. The Dean explained that the increase in faculty was necessary to help BCOE elevate in ranking. While this is an expensive proposition, he pointed out that engineering faculty do help to pay for themselves by bringing in large amounts of external funding (a per capita average of 400k). In 2012, according to his data, Bourns constituted 25% of UCR’s awarded contracts and grants, and those awards are keeping pace with research expenditures.

Growth in the graduate student body has kept pace with the growth in undergraduates. In 2012, the number of graduate students was 23% of the undergraduate students in BCOE; the goal is to increase this number to 25% in the next year or so, and to 32% by 2020. The Dean reported that of the 238 graduate students recruited this past year, 80 are international MA students who bring in some $7500 each, which helps support teaching assistantships for the Ph.D. students. This plan appears to make good financial sense.

In short, BCOE seems to be on the right track, and though its hiring plan is quite ambitious, the potential rewards are enormous. Dean Abbaschian is worried about how the campus will cover the debt incurred from UCPath.

**College of Natural and Agricultural Sciences (CNAS)** – Dean Yates gave a very clear and direct presentation and report on her College. Her priorities included a focus on research excellence, primarily through the development of Centers and collaborations (e.g., with the SOM). A second priority is “undergraduate student success,” which will involve expansion of learning communities and professional advising. The third emphasis is on faculty hiring. The #1 non-faculty hire targeted is a safety and facilities person.

Development priorities include expansion of the successful student success program, through both grants and private funding, new and renovated facilities, and endowed chairs.

What keeps Dean Yates awake at night is how to fund faculty start-up packages.

**College of Humanities and Social Sciences (CHASS)** - Dean Cullenberg prepared a lengthy document for the Committee as well as for CBAC. However, he did not prepare a presentation for P & B but, rather, offered to answer questions from the Committee.

There is much to boast about in CHASS (2600 news-worthy stories in 2012 alone). Dean Cullenberg is adamant that the accomplishments of CHASS should be seen as representing one
college, not a collection of separate units. He nevertheless appears to promote six departments as “centers” of excellence, and has focused attention there, with the goal of having these departments “evolve” and not just grow. He characterized them as having good governance, national rankings, and outside funding. These are metrics that could be adopted campus-wide.

[NOTE: While P & B acknowledged this description of excellence, a rigid adoption of these criteria might well jeopardize other departments that are well on their way to national recognition.]

P & B appreciates that Dean Cullenburg prioritized requests, and we recognized the need for resources for the University Theatre and related programs in Dance. Another staffing challenge is advising. Finally, the report from CHASS did respond to the P & B request to outline the College’s plans for acquiring new resources. Development efforts are outlined, including benchmarks for the development office (three-year average gift total is reported as $1,759,075), with plans to increase that by six percent.

When asked about what kept him awake at night, Dean Cullenberg said, “The Funding Triangle – teach all the courses you can, grow the faculty, and downsize the budget.”

Graduate School of Education (GSOE) – Interim Dean Mitchell presented the plan for the Graduate School of Education (GSOE), which is undergoing growth in both teacher credential candidates and in the development of the undergraduate education minor. The new Ed Minor is important for strengthening the pipeline to teacher education, for introducing undergraduates to courses in Education, and to relieve the campus pressure from over-enrollment in classes by having the GSOE shoulder some of the burden. In addition, there has been cross-campus interest in the minor, and it will become important to help fill the need for teachers in both STEM fields and in Special Education (e.g., autism).

Projections in growth over the next three years are dramatic in both of these areas, yet current staffing is inadequate to meeting any rising need. Dean Mitchell emphasized that UCR needs to take a major leadership role in the resurgence of teacher training, and he wants us to go forward with both quality teacher candidates and quality staff. The only way the GSOE has been able to function has been by using much-needed faculty lines.

Growth within the GSOE’s Ph.D. programs is steady, with future collaboration with the School of Public Policy and other units on campus (e.g., STEM fields, SOM) likely. This, combined with the realistic expectation of students in the Ed Minor, argues for some staff relief as soon as possible. Faculty growth estimates are also in line with projections. For example, the GSOE has a strong community engagement focus, whereby the research agenda of the faculty (e.g., the SEARCH Family Autism Resource Center and a proposed Multidisciplinary Research Center, of which SEARCH would be a part) requires additional faculty.

What’s keeping Interim Dean Mitchell awake at night? Graduate student recruitment efforts (with the staffing shortage) and being able to offer multi-year funding packages to attract the best and the brightest.

Graduate Division (GD) - Dean Childers made a very passionate and integrated plea to solidify the operation of the Graduate Division by increasing the operational budget and recruiting new staff. His budget is about a million dollars and all in staff lines. While the GD has
suffered less than other units due to cuts, Dean Childers made the case that it is underfunded to begin with.

Several important points about the Graduate Division need to be recognized. First, if our goal is to increase the number of Ph.D. students on this campus by 20% (as per the 20-20 Plan), then we need to find ways to help the Graduate Division help the rest of campus. One proposal Dean Childers set forth was to increase resource acquisition by allowing all application fees to go to the GD. The Dean wants to keep the amount the GD has now, but to allocate the rest to the campus and academic units. This is a fairly powerful incentive.

Dean Childers did not mention what keeps him awake at night.

School of Medicine (SOM) – Although Dean Olds did not submit a budget, the Committee on Planning & Budget met with him to learn more about financial support for the SOM, current hiring plans, and the target of development priorities. P & B feels that the Senate and its committees need to know about faculty involvement in the SOM so their interests can be represented. When asked how the faculty could better help with the SOM, Dean Olds opined that the faculty, in general, could be more supportive. Dean Olds explained the origins of the current financial support for the Biomedical Program. He also noted that the core legislative support for all five UC medical schools was 240 million and that UCR was asking for only 15 million.

With regard to hiring plans, the SOM has proposed two ladder faculty with Ph.D.s in areas of basic science, and two additional ladder faculty with MDs. He noted that he would like to have four faculty in total but these could be three Ph.D.’s and one MD, perhaps with another MD in-residence. Finally, Dean Olds noted that he needs two clinical professors (probably at the Associate level). The Dean outlined a pyramid of other volunteer clinical faculty who will actively teach.

Future goals include have a presence in Family Medicine and Internal Medicine in the Coachella Valley by 2015 and continuing to advise UCR pre-med undergraduate students. The incoming medical school class of 2013 will be the first to graduate from the new medical program.

Development priorities include affiliation agreements with community care providers and targeting “grateful patients.”

Clearly, obtaining adequate and long-term funding for the SOM is keeping Dean Olds awake at night.

Respectfully Submitted,

Kenneth Barish
Bir Bhanu
Subir Ghosh
Barry Mishra
David Pion-Berlin
Roger Ransom
Jonathan Ritter
Jan Blacher, Chair
During the 2012-2013 academic year, the Committee on Research (COR) met five times.

The Committee reviewed and readopted the prior year’s Conflict of Interest Statement.

COR’s primary activity was to administer intramural grant competitions. COR worked to clarify the wording of the Call for the intramural research grant programs it manages and to make the on-line application process clearer and less onerous. COR considered two issues related to faculty eligibility for funding. First, the committee decided that the use of Senate grant funds would not be allowable during an unpaid leave. Second, COR expressed serious concerns that some faculty were losing their Senate rights and program eligibility in their terminal year due to a reassignment by Academic Personnel to a research title code. COR transmitted their concerns to the Executive Council.

COR usually pre-reviews Pac Rim grants submitted by UCR faculty; however, this year only seven applications were submitted, and since Pac Rim allows a maximum of eight, all seven applications were submitted for systemwide review.

The committee discussed APM 430 pertaining to Visiting Scholars. There was strong committee support for having such a title. The committee's only major concern was that its use should not be restricted by a narrow interpretation of a scholar’s need to be "affiliated" with an outside institution or agency. The committee suggested to the Executive Council that this problem would be resolved by explicitly broadening the definition to include scholarly funding.

COR reviewed and discussed the proposed Open Access policy. There was strong support for open access; however, serious concerns were expressed that the proposed policy could inhibit faculty research and impose undue additional burdens on faculty. The Open Access policy was subsequently revised in ways that addressed many of COR’s concerns.

COR reviewed and discussed the Rebenching Report. The committee did not have any comments and was generally in favor of this report.

COR discussed the request by the Senate Chair to evaluate the issue of faculty fellowships in order to help formulate a future campus fellowships policy. The committee was deeply concerned that current campus policy (which is somewhat ad hoc but typically involves using sabbatical leave) makes it difficult for Humanities faculty to accept the Research Fellowships that are so critical for them to be productive and widely recognized. Bearing in mind that there is no overhead paid on fellowships and that faculty do not accumulate sabbatical credits while on fellowship leave, the committee felt that fellowships should be considered independent of sabbaticals, and that fellowship leave should not be limited to one year.
COR expressed concern over the lack of financial support for faculty to cover basic office essentials. There is no current campus policy defining minimum faculty support, and there is considerable variation among departments. It is clear that Federal guidelines (OMB Circular A-21) on direct vs. indirect (F&A) costs generally prohibits the use of Federal funds for office equipment and supplies. The committee noted an old (now discontinued) policy which allocated funds to faculty for the purchase of a new computer every 3 years. The committee felt that generating a document of basic needs of faculty members would be very beneficial and would provide a guideline for department Chairs when requesting funds from their Dean. The committee considered basic needs to include such items as a computer/laptop with videoconferencing capability, a printer, paper, printer cartridges, basic software – (e.g. Adobe, Microsoft Office, as well as software that is discipline specific – citation software for the Humanities and a statistics package for the Sciences). Concern was also expressed about the elimination of support for communication devices by some departments and the inability to replace old broken furniture.

Research grant applications received for 2013-2014 funding included: 358 Omnibus (205 Travel Only and 153 Research and Travel), 57 COR, and 27 Regents.

Of the 205 Omnibus Travel Only applications, there were 14 applicants who received Regents or COR Fellowship funds over $5,000, which disqualified them from also receiving an Omnibus award. The committee awarded 191 Omnibus Travel Only awards at the level requested up to a maximum of $1,125, resulting in a total of $202,231.

Of the 153 Omnibus Research and Travel applications, there were 9 applicants who received Regents or COR Fellowship funds over $5,000, which disqualified them from also receiving an Omnibus award. The committee awarded 144 Omnibus Research and Travel awards at varying levels from $1,125 to $1,650 based on two reviewer scores the proposal received, resulting in a grand total of $217,350.

Omnibus awards were made to 338 faculty (191 Travel Only and 144 Research and Travel Awards). The total allocation was $419,581 ($202,231 Travel Only and $217,350 Research and Travel Awards).

Committee on Research (COR) Fellowships were awarded to 30 faculty. There were seven $9,000 awards; twelve $7,500 awards; four $4,500 awards; and seven $2,250 awards for a total allocation of $186,750. 18 of the 30 awards funded (or 62%) were awarded to Associate Professors. COR Fellowships are intended to assist faculty to develop new research projects that could be funded extramurally. All tenured members of the Academic Senate are eligible to apply.

Regents Faculty Fellowships and Faculty Development Awards were funded to 19 faculty. There were four $9,000 awards; ten $4,400 awards; and five $3,400 awards for a total allocation of $97,000. All Assistant Professors are eligible for this award. The Vice Chancellor for Research graciously supplemented the Academic Senate Regents Fellowship budget of $67,015 by adding an additional $30,000 of funding from his own budget so that COR was able to fund seven more Regents Fellowships.
Total Research funds awarded for 2013-14 was $703,331. Following several years of declining funding COR was allocated an increase of 20% of available funds as compared to last year. The committee thanks Senate Chair Wudka for making the increase to research funds a priority in his overall Senate budget.

The committee discussed creating forms or templates for faculty to complete in place of the written final report for COR and Regents Fellowships. The template would contain only the specific information the committee needs – if external funding was received due to receiving these seed funds, what the funds were used for, etc. COR considers the maintenance of accurate records related to the external funding facilitated by these awards will be valuable when requesting future increases in funding.

Leonard Nunney, Chair
Michael Allen
David Cocker
Gail Hanson
Marsha Ing
Jeanette Kohl
Rebecca Kugel
Khaleel Razak
Amit Roy Chowdhury
Dana Simmons
To be received and placed on file:

The Executive Committee of the College of Engineering met 7 times during the 2012-13 academic year.

1. **Course proposals**
   - New Courses - 13
   - Course Changes - 29
   - Deletions - 4

2. **Programs**
   - The Executive Committee received:
     - Computer Engineering Undergraduate requirements change
     - Computer Science & Engineering Undergraduate requirements change
     - Computer Science & Engineering Graduate requirements change
     - Business Information Systems Undergraduate requirement change
     - Honors Programs pertaining to BCOE students
     - Electrical Engineering Undergraduate requirements change
     - Establish BS/MS CEN Program

3. **Regulations and Bylaws**
   - Systemwide Review of Proposed Open Access Policy
   - Systemwide review of the Report and Recommendations from the Rebenching Budget Committee
   - Proposed Amendments to Senate Regulations, Including SR 478 to Accommodate “IGETC for STEM Majors
   - Proposed new Regulation. R.8 and R8.1 - Honors Courses

4. **Student Petitions**
   - There was 1 student petition presented to the Executive Committee in the 2012-13 academic year.

5. **Scholarship Decisions**

   **Degrees awarded**
   
<table>
<thead>
<tr>
<th>Degrees</th>
<th>Fall 2012</th>
<th>Spring 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>33</td>
<td>B.S.</td>
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<tr>
<td>37</td>
<td>B.S.</td>
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### Honors at Graduation

<table>
<thead>
<tr>
<th></th>
<th>Honors</th>
<th>High Honors</th>
<th>Highest Honors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2012</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Winter 2013</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Spring 2013</td>
<td>15</td>
<td>8</td>
<td>2</td>
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<tr>
<td>Summer 2013</td>
<td>4</td>
<td>0</td>
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### Students on Probation and Subject to Dismissal

<table>
<thead>
<tr>
<th></th>
<th>Fall 2012</th>
<th>Winter 2013</th>
<th>Spring 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Probation</td>
<td>237</td>
<td>297</td>
<td>373</td>
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<tr>
<td>Continued Probation</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Subject to Dismissal</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Continued Subject to Dismissal</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Dismissal</td>
<td>45</td>
<td>43</td>
<td>40</td>
</tr>
</tbody>
</table>

### 2012-13 Executive Committee:

- Bahman Anvari, Chair
- Guanshui Xu
- Neal Young
- Jianzhong Wu
- Hyle Park
- Sheldon Tan
- Masaru Rao

- Justin Bautista, Student Representative
- Reza Abbaschian, Dean, *Ex officio*
- Mark Matsumoto, Associate Dean, *Ex officio*
- Chinya Ravishankar, Associate Dean, *Ex officio*
To be received and placed on file:

The Executive Committee of the College of Humanities, Arts, and Social Sciences met 9 times during the 2012-13 academic year.

1. **Course Proposals**

   New courses: 49  
   Courses changed: 93  
   New E-Z segments: 3  
   Courses deleted: 23  
   Professional courses: 1  
   Courses restored: 0

2. **Majors**

   The Faculty approved the following new majors: NONE

   The Executive Committee approved changes in the following majors: Anthropology/Law & Society; Art; Economics; Economics/Law & Society; Global Studies; History/Law & Society; Law & Society; Music; Music & Culture; Neuroscience (BA), Neuroscience (BS); Philosophy/Law & Society; Political Science/Law & Society; Psychology (BA); Psychology (BS); Psychology/Law & Society; Spanish; Sociology/Law & Society (BA); Sociology/Law & Society; and Theatre.

   The Executive Committee approved a program major name change: NONE

   The Executive Committee approved major-change criteria: NONE

3. **Minors**

   The Faculty approved the following new minors: NONE

   The Executive Committee approved changes in the following minors: Dance; Music

   The Executive Committee approved a program minor name change: NONE

4. **Program Reviews**

   The Faculty reviewed and approved course materials and service fee for MUS080, MUS081, MUS180, MUS181

   The Faculty approved the following new programs: NONE
5. Regulations and Bylaws

**College**
The committee approved the following new College regulation: NONE
The committee approved the following new College bylaw: NONE

The committee approved the following College regulation changes: NONE
The committee approved the following College bylaw changes: HSR 2.8.3 - Minor

**Campus**
The committee approved the following Senate regulation change to the Regulations of Riverside Division R6.3 and R6.4: Campus Graduation Requirements

The committee approved the following Senate regulation change to the Appendix 6.6.4 to the Bylaws & Regulations of the Riverside Division of the University of California Academic Senate: Academic Integrity Committees

The committee approved the amendments to Senate Regulations, Including SR478 to accommodate “IGETC for STEM majors”

The committee approved the following Riverside Division Regulation R8. and R8.1 on fulfillment of Prerequisites and Course Overlap for Honors Courses and Corresponding Non-Honors Courses

6. Student Petitions
Request for a posthumous degree for Paul Bargas Jr. was reviewed and awarded a Certificate of Attendance. The student did not meet the minimum requirements for a posthumous degree.

7. Scholarship Decisions

**Degrees Awarded**

<table>
<thead>
<tr>
<th>Degree</th>
<th>Fall 2012</th>
<th>Winter 2013</th>
<th>Spring 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.A. end of Summer</td>
<td>704</td>
<td>674</td>
<td>734</td>
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<tr>
<td>Session 2012</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B.S. end of Summer</td>
<td>714</td>
<td>585</td>
<td>672</td>
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<tr>
<td>Session 2012</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B.A. end of Fall Quarter</td>
<td>53</td>
<td>148</td>
<td>113</td>
</tr>
<tr>
<td>2012</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B.S. end of Fall Quarter</td>
<td>257</td>
<td>135</td>
<td>159</td>
</tr>
<tr>
<td>2012</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B.A. end of Winter</td>
<td>592</td>
<td>637</td>
<td>501</td>
</tr>
<tr>
<td>Quarter 2013</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B.S. end of Winter</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quarter 2013</td>
<td></td>
<td></td>
<td></td>
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8. Students/Academic Action

<table>
<thead>
<tr>
<th>Academic Action</th>
<th>Fall 2012</th>
<th>Winter 2013</th>
<th>Spring 2013</th>
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</thead>
<tbody>
<tr>
<td>Restored to good standing</td>
<td>704</td>
<td>674</td>
<td>734</td>
</tr>
<tr>
<td>Subject to dismissal</td>
<td>714</td>
<td>585</td>
<td>672</td>
</tr>
<tr>
<td>Dismissed</td>
<td>53</td>
<td>148</td>
<td>113</td>
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<tr>
<td>Reinstated/readmitted</td>
<td>257</td>
<td>135</td>
<td>159</td>
</tr>
<tr>
<td>Probation</td>
<td>592</td>
<td>637</td>
<td>501</td>
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9. **Honors at Graduation**

<table>
<thead>
<tr>
<th></th>
<th>Cum Laude</th>
<th>Magna Cum Laude</th>
<th>Summa Cum Laude</th>
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<tbody>
<tr>
<td>Summer Session 2012</td>
<td>23</td>
<td>11</td>
<td>3</td>
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<tr>
<td>Fall Quarter 2012</td>
<td>21</td>
<td>6</td>
<td>3</td>
</tr>
<tr>
<td>Winter Quarter 2013</td>
<td>35</td>
<td>8</td>
<td>3</td>
</tr>
<tr>
<td>Spring Quarter 2013</td>
<td>146</td>
<td>59</td>
<td>29</td>
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</tbody>
</table>

Jennifer Hughes, Chair (2012-13)

**2012-13 Executive Committee:**
- Jennifer Hughes, History, Chair
- Taradas Bandyopadhyay, Economics
- Jonathan Eacott, History
- Erica Edwards, English
- Alessandro Fornazzari, Latin American Studies
- Tamara Ho, Women’s Studies
- Kelly Jeong, Asian Studies
- Chandra Reynolds, Psychology
- Leonora Saavedra, Music
- Jan Stets, Sociology

**Ex Officio:**
- Peter Graham, Associate Dean *ex-officio*
- Shaun Bowler, Associate Dean *ex-officio*
- Katherine Kinney, Associate Dean *ex-officio*
- Stephen Cullenberg, Dean *ex-officio*
To be received and placed on file:

The Executive Committee of the College of Natural and Agricultural Sciences met 7 times during the 2012-2013 academic year.

1. **Course Proposals**
   - New Courses: 10
   - Course Revisions: 53
   - Course Deletions: 23
   - Course Restored: 0
   - New E-Z Segments: 0
   - Professional courses: 1
   - Cross-listings: 6

2. **Majors**
   - New departmental majors approved: NONE
   - New interdepartmental majors approved: NONE
   - Moratorium of majors approved: NONE
   - Changes to existing major requirements approved:
     - Biochemistry,
     - Chemistry,
     - Environmental Sciences,
     - Honors Program and
     - Statistics

3. **Minors**
   - New minors approved: NONE
   - Changes to existing minor requirements approved: NONE

4. **Regulations and Bylaws**

   **College**
   - The Committee approved the following new College regulation: NONE
   - The Committee approved the following new College bylaw: NONE
   - The Committee approved the following College regulation changes: NONE
   - The Committee approved the following College bylaw changes: NONE
Campus

The Committee approved the following divisional regulation changes: NONE
The Committee did not approve the following divisional regulation changes: NONE
The Committee did not approve the following divisional regulation change: NONE

5. Other

Math and Statistics created or updated the change of major criteria and continuation criteria

6. Scholarship Decisions

A. Degrees Awarded

<table>
<thead>
<tr>
<th></th>
<th>Fall 2012</th>
<th>Winter 2013</th>
<th>Spring 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.A. degrees end of Summer 2012</td>
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<td></td>
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<tr>
<td>B.S. degrees end of Summer 2012</td>
<td>111</td>
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<tr>
<td>B.A. degrees end of Fall 2012</td>
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<td>B.S. degrees end of Fall 2012</td>
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<td>B.A. degrees end of Winter 2013</td>
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<td>B.S. degrees end of Winter 2013</td>
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<tr>
<td>B.A. degrees end of Spring 2013</td>
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<td>B.S. degrees end of Spring 2013</td>
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<table>
<thead>
<tr>
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<th>Honors</th>
<th>High Honors</th>
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<tbody>
<tr>
<td>Honors</td>
<td>13</td>
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<td>70</td>
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</table>

B. Students on Probation and Subject to Dismissal

<table>
<thead>
<tr>
<th></th>
<th>Fall 2012</th>
<th>Winter 2013</th>
<th>Spring 2013</th>
</tr>
</thead>
<tbody>
<tr>
<td>Probation &amp; Continued Probation</td>
<td>359</td>
<td>294</td>
<td>263</td>
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<tr>
<td>Subject to Dismissal</td>
<td>219</td>
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<tr>
<td>Cont'd Subject to Dismissal</td>
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<tr>
<td>Dismissed</td>
<td>20</td>
<td>31</td>
<td>21</td>
</tr>
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</table>

2012-2013 Executive Committee Members:

Gillian Wilson, Chair
Stephen Spindler, Biochemistry
Daphne Fairbairn, Biology
Thomas Girke, Botany/Plant Sciences
Eric Chronister, Chemistry
Gordon Love, Earth Sciences
John Trumble, Entomology
Ariel Dinar, Environmental Sciences
Fred Wilhelm, Mathematics
James Baldwin, Nematology
Jeffrey Bachant, Cell Biology & Neuroscience
Allen Mills, Physics
Howard Judelson, Plant Pathology
Xinping Cui, Statistics
The Executive Committee of the Graduate School of Education met formally eight times during 2012-2013 AY.

Degrees and credentials awarded:

<table>
<thead>
<tr>
<th>Credential Name</th>
<th>Subject/Emphasis</th>
<th>Univ. Intern</th>
<th>Preliminary</th>
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<tbody>
<tr>
<td>Educ. Specialist</td>
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<td>World Languages</td>
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M.Ed General Education Teaching Emphasis 42

Non-degree Teaching Credential Program Completers 46

Subtotals 88

M.Ed Summer 2012 - Spring 2013 8 + Teacher Education

MA Summer 2012- Spring 2013 11

Ph.D. Summer 2012 - Spring 2013 14

Subtotals 33

Total 121
GSOE

Highlights:

- Dr. John Levin elected as Faculty Chair during FY 12/13 for FY 13/14.
- New Executive Committee member elected for 2013-2014: Dr. Eddie Comeaux.
- Dr. Jan Blacher named Presidential Chair.
- Successful recruitment of Dr. Cixin Wang, Assistant Professor in School Psychology.
- Successful recruitment of Assistant Dean and Director of Teacher Education, Dr. Maritza Rodriguez.
- Successful recruitment of Director of Development, Susette Aguiar Possnack.
- Dr. Robert Ream, Associate Professor, granted temporary leave to take on responsibilities at the Spencer Foundation in Chicago.
- GSOE allocated $300,000 for multidisciplinary center start-up with Dr. Rollanda O’Connor, Professor and Eady/Hendrick Chair, providing initial leadership.
- Interim Dean Doug Mitchell addressed the Turkish School Administrators at the 5th Annual International Conference in Educational Supervision, organized by the Turkish Educators and Superintendents Union.
- Robert Wolfer elected as President of UCR Staff Assembly.
- Dr. Melanie Sperling, Professor, commissioned to develop hybrid (online) course initiative for M.Ed. program.
- M.Ed. TESOL program successfully implemented.
- Drs. Jan Blacher, John Levin, Rollanda O’Connor and Begoña Echeverria presented at the GSOE Palm Desert Lecture Series during the Winter quarter.
- Interim Dean Mitchell hosted the Evolving Professional Responsibility in Diverse Communities Conference at UCR in Fall 2012.
- GSOE had considerable representation at the 2013 AERA Annual Meeting and faculty and graduate students presented over 20 papers.

Executive Committee Members, Summer 2012-Spring 2013:

Melanie Sperling, Chair
George Marcoulides
Luciana Dar
Mike Vanderwood
Lee Swanson
Aaron Jones, Student

Doug Mitchell, ex officio
Anne Jones, ex officio
The Executive Committee of the School of Business Administration met six times during the 2012-2013 academic year and conducted electronic meeting on numerous occasions.

1. Scholarship Decisions

   a. Degrees Awarded

   Master of Business Administration
   - Summer Session 2012: 0
   - Fall Quarter 2012: 3
   - Winter Quarter 2013: 0
   - Spring Quarter 2013: 77
   - Total: 80

   Master of Business Administration, EMBA
   - Spring Quarter 2013: 7

   Master of Professional Accountancy
   - Spring Quarter 2013: 8

   Bachelor of Science in Business Administration
   - Summer Session 2012: 140
   - Fall Quarter 2012: 54
   - Winter Quarter 2013: 70
   - Spring Quarter 2013: 320
   - Total: 584

   b. Students on Probation, 2011-2012

   Master of Business Administration
   - Subject to dismissal: 15
   - Dismissed: 0

   PhD in Management
   - Subject to dismissal: 0

   Bachelor of Science in Business Administration
   - Subject to dismissal: 64
   - Dismissed: 4
2. Courses and Curriculum

a. Courses: Management

i. New courses

1. Management: 3
   a. MGT 212 Applications of Behavioral Economics to Management
   b. MGT 256 Business Analytics for Management
   c. MGT 292 Concurrent Studies in Management

2. Business Administration: 4
   a. BUS 123 Spreadsheet Modeling for Decision-Making
   b. BUS 124 Business Analytics
   c. BUS 132 Foundations of Finance
   d. BUS 149 Applications of Psychology and Economics to Management

ii. Course revisions

1. Management: 2
   a. MGT 229 Accounting Ethics and Professional Responsibilities
   b. MGT 278A Foundation of Auditing and Assurance Services

2. Business Administration: 9
   a. BUS 106 Introductions to Financial Management
   b. BUS 131 Fixed-Income Securities
   c. BUS 134 Corporate Finance
   d. BUS 135 Corporate Finance Policy
   e. BUS 136 Investment: Security Analysis and Portfolio Management
   f. BUS 137 Investment: Derivatives Markets
   g. BUS 140E Current Topics in Finance
   h. BUS 147 Entrepreneurial Finance
   i. BUS 154 Business Law

iii. Course deletions

1. Management: 7
   a. MGT 216 Managing a Diverse Work Force
   b. MGT 217 Management-Labor Relations
   c. MGT 243 Product Development
d. MGT 248 Global Marketing
e. MGT 259 Operations Planning and Control
f. MGT 265 Decision Support and Expert Systems
g. MGT 270 Corporate Social Responsibility

2. Business Administration: 4
   a. BUS 154B International Business Law
   b. BUS 159 Accounting for Nonprofit Entities
   c. BUS 177 Strategy in Information Systems
   d. BUS 185 International Strategy and Management

2012-13 Executive Committee

Elected Members: Barry Mishra (Chair) 2013-2015
                 Peter Chung (FIN) 2013-2015
                 Elaine Wong (MGT) 2013-2015
                 Jorge Silva Risso (MARK) 2013-2015
                 Yunzeng Wang (Interim Dean - ex-officio member)
                 Rami Zwick (Associate Dean – non-voting ex-officio member)

Barry Mishra, for the Executive Committee
The Executive Committee for the School of Medicine conducted 7 formal meetings during the 2012-2013 academic year. Additional business was conducted via email and other electronic means.

The following items were considered:

1. Election of a Vice chair
2. Appointment of members to the Medical School Admissions Committee
3. Appointments to the Medical Student Progress and Promotions Committee
4. Voting Privileges at Medical Education Committee Meetings and appointment of Chair of the Medical Education Committee
5. Approval of Conflict of Interest Statement
6. Open Access policy for UC faculty publications
7. Proposed UC re-benching proposal
8. Clarification of the duties of each SOM staff member-creation of a task/role directory
9. Appointment of members to the Clinical Committee on Appointments and Advancement
10. Changes to the SOM bylaws
11. Approval of routing procedures for Clinical Appointment files
12. Changes to the curriculum and graduation requirements for the UCR Honors Program
13. Changes to Riverside Division bylaws 6.6.4
14. Review of recommendations by senate Committee on Courses
15. SOM image items
16. SOM Lab safety officers and building safety officers
17. Approval of the Longitudinal Ambulatory Clinical Experience program
18. Approval of Volunteer Clinical Faculty Appointments
19. Development of a SOM policy/committee on staff hiring
20. Development of a SOM policy/committee on allocation of space
21. Approval of Best Practices guidelines for interaction with social media
22. Review of proposed Revised Academic Personnel Manual section 241, faculty administrators (positions less than 100%)
23. Review of proposed changes to campus graduation requirements R6.3 and 6.4
24. Review of proposal regarding fulfillment of prerequisites and overlap issue between regular and honors sections of the same class
Executive Committee Members

Amae M Walker (Chair)
Paul E Lyons (Vice Chair)
Devin K Binder
Monica J Carson
Iryna Ethell
David Johnson
Christian Y Lytle
David Lo
Neal L Schiller
John J-Y Shyy
Mahendr Singh Kochar (non-senate)
Emma M Simmons (non-senate)
Phyllis A Guze ex officio
G Richard Olds ex officio
THE GRADUATE COUNCIL AND EXECUTIVE COMMITTEES OF THE COLLEGES

REPORT TO THE RIVERSIDE DIVISION

NOVEMBER 26, 2013

To be received and placed on file:
Reports of degrees awarded*

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<th>MASTER OF SCIENCE</th>
<th>MASTER OF BUS. ADMIN.</th>
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P.S. Gorecki, Secretary-Parliamentarian
Riverside Division of the Academic Senate

*The names of the candidates are filed in the official records of the Office of the Registrar
To be received and placed on file:

The Executive Council reports the following which were approved in lieu of the Division, as per Senate Bylaw 8.5.3:

Approved by the 2012-2013 Executive Council:
- Proposed changes to Computer Engineering Undergraduate Requirements (July 23, 2013)
- Proposed changes to Electrical Engineering Undergraduate Program (July 23, 2013)
- Proposed changes to Bachelor of Arts in Chemistry (July 23, 2013)
- Proposed changes to Bachelor of Science in Chemistry: Chemical Physics Option (July 23, 2013)
- Proposed changes to Bachelor of Science in Chemistry (July 23, 2013)
- Proposed changes to Business Administration (July 23, 2013)

Approved by the 2013-2014 Executive Council:
- Proposed changes to Bylaws 8.9 and 8.16, establishing Committee on Library, Information Technology and Scholarly Communication (October 14, 2013)
EXECUTIVE COMMITTEE
BOURNS COLLEGE OF ENGINEERING
REPORT TO THE RIVERSIDE DIVISION
NOVEMBER 26, 2013

To be adopted:

PROPOSED CHANGE TO COMPUTER ENGINEERING UNDERGRADUATE REQUIREMENTS

**PRESENT:**
Computer Engineering
Undergraduate Program
Major Requirements
1. Lower-division requirements (68 units)
   a) ENGR 001G
   b) CS 010 or CS 10V, CS 012 or CS 12V
   or CS 013, CS 014, CS 061
   c) CS 011/MATH 011
   d) EE 001A, EE 01LA, EE 001B
   e) MATH 008B or MATH 009A, MATH 009B, MATH 009C, MATH 010A, MATH 046
   f) PHYS 040A, PHYS 040B, PHYS 040C
   g) One course of 4 or more units in an engineering discipline outside the field of computer science to be selected in consultation with a faculty advisor. Either a lower-division or an upper-division course may be used to satisfy this requirement.

2. Upper-division requirements (72 units minimum)
   a) CS 100, CS 141, CS 153, CS 161, CS 161L
   b) CS 120A/EE 120A, CS 120B/EE 120B; one course from CS 122A or EE 128
   c) CS 111
   d) EE 100A or CS 168, EE 110B
   e) ENGR 180W
   f) MATH 113

**PROPOSED:**
Computer Engineering
Undergraduate Program
Major Requirements
1. Lower-division requirements (72 units)
   a) ENGR 001G
   b) CS 010 or CS 10V, CS 012 or CS 12V
   or CS 013, CS 014, CS 061
   c) CS 011/MATH 011
   d) EE 001A, EE 01LA, EE 001B
   e) MATH 008B or MATH 009A, MATH 009B, MATH 009C, MATH 010A, MATH 046
   f) PHYS 040A, PHYS 040B, PHYS 040C
   g) One course of 4 or more units in an engineering discipline outside the field of computer science to be selected in consultation with a faculty advisor. Either a lower-division or an upper-division course may be used to satisfy this requirement.

2. Upper-division requirements (73 units minimum)
   a) CS 100, CS 141, CS 153, CS 161, CS 161L
   b) CS 120A/EE 120A, CS 120B/EE 120B; one course from CS 122A or EE 128
   c) CS 111
   d) CS 168
   e) ENGR 180W
   f) EE 100A
g) EE 114 or STAT 155
h) Five courses (at least 20 units) as technical electives from the following set of Computer Science and Engineering, and Electrical Engineering upper-division courses

CS 122A, CS 122B, CS 130, CS 133, CS 150, CS 152, CS 160, CS 162, CS 164, CS 165, CS 166, CS 168, CS 169, CS 170, CS 171, CS 172, CS 177, CS 179 (E-Z), CS 180, CS 181, CS 183, CS 193

EE 100B, EE 105, EE 110A, EE 115, EE 128, EE 132, EE 133, EE 134, EE 135, EE 140, EE 141, EE 144, EE 146, EE 150, EE 151, EE 152, EE 175A, EE 175B

The technical electives selected from h) must include either CS 179 (E-Z) or both EE 175A and EE 175B. The selection of the remaining technical electives must be planned, in consultation with a faculty advisor, to include at least one coherent sequence of two classes from either Computer Science and Engineering or Electrical Engineering. The technical electives must be distinct from those used to satisfy the upper-division requirements specified in items a) and b) above.

Students may petition for exceptions to the above degree requirements. Exceptions to Computer Science course requirements must be approved by the Computer Science and Engineering undergraduate advisor or chair, and exceptions to Electrical Engineering course requirements must be approved by the Electrical Engineering undergraduate advisor or chair. Exceptions to other requirements require the approval of the undergraduate advisors or chairs of both departments.

Visit the Student Affairs Office in the College of Engineering or student.engr.ucr.edu for a sample program.
JUSTIFICATION:

Mathematics has submitted a course proposal change to renumber MATH 113 to MATH 031. Any courses that have MATH 113 in the course description either in the prerequisite, description, or any other part have already been updated (in CRAMS); the catalog also needs to be changed within the affected programs to reflect the renumbering. When discussing this change, the CEN faculty have determined that EE 20 would be a better fit for the program as a whole. It is already being offered in the 1st year of the EE undergraduate program. This will decrease the number of units for the upper-division required courses from 77 to 73 and increase the lower division units from 68 to 72.

EE 110B is being removed from the required course list as well, decreasing the units from 73 to 69. EE 110A is being removed from the required Technical Electives lists (to satisfy the EE 110B prerequisite); both EE 110B and 110A will remain as regular Technical Electives.

EE 100A is being made a required course, so it will be removed from 2d and added to 2f; this bring the required course units back up to 73.

CS 182 is a new course. Software testing is an essential and often overlooked aspect in software engineering. This course addresses the need for a solid background in testing theory and a practical experience in software testing for our CS undergraduate students.

EE 175C should have never been removed as a viable option to take as a technical elective, so we are reintroducing it (along with EE).

APPROVALS:

Approved by the Computer Engineering faculty: February 27, 2013 & March 14, 2013 (CS 182 change), May 17, 2013 (addition of EE175C)

Approved by the BCOE Executive Committee: 03/20/13 for all changes prior to May 1, 2013; approval for addition of EE175C was obtained during May 22, 2013 meeting.

Approved by the Committee on Educational Policy: 5/31/13

Approved by the Executive Council on behalf of the Division: 7/23/13
To be adopted:

PROPOSED CHANGES TO ELECTRICAL ENGINEERING UNDERGRADUATE PROGRAM

PRESENT

Major Requirements

1. Lower-division requirements (74 units)
   a) One course in the biological sciences chosen from an approved list
   b) CHEM 001A, CHEM 01LA
   c) CS 010, CS 013, CS 061
   d) EE 001A, EE 01LA, EE 001B, EE 010, EE 020
   e) MATH 008B or MATH 009A, MATH 009B, MATH 009C, MATH 010A, MATH 010B, MATH 046
   f) PHYS 040A, PHYS 040B, PHYS 040C

2. Upper-division requirements (82 units)
   a) EE 100A, EE 100B, EE 105, EE 110A, EE 110B, EE 114, EE 115, EE 116, EE 132, EE 141, EE 175A, EE 175B
   b) CS 120A/EE 120A, CS 120B/EE 120B
   c) ENGR 180W
   d) Twenty (20) units of technical electives (chosen with the approval of a faculty advisor) from CS 122A, CS 130, CS 143/EE 143, CS 161, CS 168; EE 117, EE 128, EE 133, EE 134, EE 135, EE 136, EE 137, EE 138, EE 139, EE 140, EE 144, EE 146, EE 150, EE 151, EE 152, EE 160

The choice of technical electives must ensure that the upper division requirements include at least one coherent sequence of at least three (3) electrical engineering courses to ensure depth in one area of electrical engineering. Example

PROPOSED

Major Requirements

1. Lower-division requirements (74 units)
   a) One course in the biological sciences chosen from an approved list
   b) CHEM 001A, CHEM 01LA
   c) CS 010, CS 013, CS 061
   d) EE 001A, EE 01LA, EE 001B, EE 010, EE 020
   e) MATH 008B or MATH 009A, MATH 009B, MATH 009C, MATH 010A, MATH 010B, MATH 046
   f) PHYS 040A, PHYS 040B, PHYS 040C

2. Upper-division requirements (82 units)
   a) EE 100A, EE 100B, EE 105, EE 110A, EE 110B, EE 114, EE 115, EE 116, EE 132, EE 141, EE 175A, EE 175B, EE 175C
   b) CS 120A/EE 120A, CS 120B/EE 120B
   c) ENGR 180W
   d) Twenty (20) units of technical electives (chosen with the approval of a faculty advisor) from CS 122A, CS 130, CS 143/EE 143, CS 161, CS 168/EE 168; EE 117, EE 123, EE 128, EE 133, EE 134, EE 135, EE 136, EE 137, EE 138, EE 139, EE 140, EE 144, EE 146, EE 150, EE 151, EE 152, EE 153, EE 160, EE 162, EE 165

The choice of technical electives must ensure that the upper division requirements include at least one coherent sequence of at least three (3) electrical engineering courses to ensure depth in one area of electrical engineering. Example
course sequences are available through the Student Affairs Office in the College of Engineering or student.engr.ucr.edu.

JUSTIFICATION:

These are approved upper division EE courses and cover topics in the focus areas of the EE program but they were not included in the list of technical electives. This change is simply adding them to the list of technical electives.

APPROVALS:

Approved by the faculty of the Department of Electrical Engineering: 10/17/2012; change for 175C was obtained 5/15/13
Approved by the Executive Committee of the Bourns College of Engineering: 10/17/12; change for EE 175C was obtained 05/22/13
Approved by the Committee on Educational Policy: 5/31/13
Approved by the Executive Council on behalf of the Division: 7/23/13
PROPOSED CHANGES TO BACHELOR OF ART IN CHEMISTRY

PRESENT:

The major requirements for the B.A. and the B.S. degree in Chemistry are as follows:

 Bachelor of Art

1. Lower-division requirements (51-52 units)
   a) CHEM 001A, CHEM 001B, CHEM 001C, CHEM 01LA, CHEM 01LB, CHEM 01LC (or CHEM 01HA and CHEM 1HLA, CHEM 01HB and CHEM 1HLC), CHEM 005
   b) MATH 008B or MATH 009A, MATH 009B, MATH 009C, MATH 010A
   c) PHYS 040A, PHYS 040B, PHYS 040C (or PHYS 002A, PHYS 002B, PHYS 002C, PHYS 02LA, PHYS 02LB, PHYS 02LC)

2. Upper-division requirements (38-48 units) A minimum grade of “C-” for any upper-division course used to fulfill the requirements for the B.A. degree.
   a) CHEM 110A, CHEM 110B, CHEM 112A, CHEM 112B, CHEM 112C, CHEM 113, CHEM 125, CHEM 150A, CHEM 191, and either CHEM 111 or CHEM 166
   b) Ten (10) additional upper-division units in Chemistry if the year of organic chemistry is taken at a community college.

PROPOSED:

No change

1. No change

   a) No change
   b) No change
   c) No change

2. No change

   a) CHEM 110A, CHEM 110B, CHEM 112A, CHEM 112B, CHEM 112C, CHEM 113, CHEM 125, CHEM 150A, CHEM 191, and either CHEM 111 or CHEM 166
   b) No change
JUSTIFICATION:
Undergraduate lab courses have been particularly impacted by BA students, and allowing CHEM 140 or CHEM 166 in Spring quarter can be a useful option for students struggling to complete the degree (allowed this year by exception).

APPROVALS:
Approved by the faculty of the Department of Chemistry: April 19, 2013
Approved by the Executive Committee of the College of Natural and Agricultural Sciences: 5/21/13
Approved by the Committee on Educational Policy: 5/25/13
Approved by the Executive Council on behalf of the Division: 7/23/13
EXECUTIVE COMMITTEE
COLLEGE OF NATURAL AND AGRICULTURAL SCIENCES
REPORT TO THE RIVERSIDE DIVISION
NOVEMBER 26, 2013

To be adopted:

PROPOSED CHANGES TO BACHELOR OF SCIENCE IN CHEMISTRY: CHEMICAL PHYSICS OPTION

PRESENT:

Chemical Physics Option

Students must consult with their Chemistry advisor before electing this option.

1. Lower-division requirements (67-69 units)
   a) CHEM 001A, CHEM 001B, CHEM 001C, CHEM 01LA, CHEM 01LB, CHEM 01LC (or CHEM 01HA and CHEM 1HLA, CHEM 01HB and CHEM 01HLC, CHEM 01HC and CHEM 1HLC), CHEM 005
   b) MATH 008B or MATH 009A, MATH 009B, MATH 009C, MATH 010A, MATH 010B, MATH 046
   c) PHYS 041A, PHYS 041B, PHYS41C or PHYS 040A, PHYS 040B, PHYS 040C, and PHYS 041C

2. Upper-division requirements (72 units) A minimum grade of “C-” for any upper-division course used to fulfill the requirements for the Chemical Physics option.
   a) CHEM 110A, CHEM 110B, CHEM 111, CHEM 112A, CHEM 112B, CHEM 112C, CHEM 113, CHEM 140, CHEM 150A, CHEM 150B, CHEM 191
   b) Twenty-one (21) units of upper-division course work in Mathematics or Physics (110 or above excluding 190 series)
   c) Nine (9) additional units in physical chemistry

PROPOSED

1. No change

2. No change

5. No change

a) CHEM 110A, CHEM 110B, CHEM 111, CHEM 112A, CHEM 112B, CHEM 112C, CHEM 113, CHEM 140, CHEM 150A, CHEM 150B, CHEM 191

b) No change

c) No change
**JUSTIFICATION:**

CHEM 140 has a prerequisite of CHEM 125, which is not required under the BS Chemical Physics Option. For this reason, substituting CHEM 114 for CHEM 140 will correspond with the requirements to receive a BS with a Chemical Physics Option.

**APPROVALS:**

Approved by the faculty of the Department of Chemistry: April 19, 2013
Approved by the Executive Committee of the College of Natural and Agricultural Sciences: 5/21/13
Approved by the Committee on Educational Policy: 5/25/13
Approved by the Executive Council on behalf of the Division: 7/23/13
EXECUTIVE COMMITTEE
COLLEGE OF NATURAL AND AGRICULTURAL SCIENCES
REPORT TO THE RIVERSIDE DIVISION
NOVEMBER 26, 2013

To be adopted:

PROPOSED CHANGES TO BACHELOR OF SCIENCE IN CHEMISTRY

PRESENT

The major requirements for the B.A. and the B.S. degree in Chemistry are as follows:

**Bachelor of Science**

3. Lower-division requirements (59-60 units)
   
   d) CHEM 001A, CHEM 001B, CHEM 001C, CHEM 01LA, CHEM 01LB, CHEM 01LC (or CHEM 01HA and CHEM 1HLA, CHEM 01HB and CHEM 1HLC, CHEM 005
   
      e) MATH 008B or MATH 009A, MATH 009B, MATH 009C, MATH 010A, MATH 010B, MATH 046
   
   f) PHYS 040A, PHYS 040B, PHYS 040C

4. Upper-division requirements (53-54 units)
   
   A minimum grade of “C-” for any upper-division course used to fulfill the requirements for the B.S. degree.
   
   c) CHEM 110A, CHEM 110B, CHEM 111, CHEM 112A, CHEM 112B, CHEM 112C, CHEM 113, CHEM 125, CHEM 150A, CHEM 191
   
   d) Two laboratory courses from CHEM 114 or CHEM 140, CHEM 166, BCH 102
   
   e) One course from BCH 100, BCH 110A, CHEM 143
   
   f) One 4-unit course from CHEM 135/ENSC 135/ENTX 135, CHEM 136/ENSC 136/ENTX 136/SWSC 136, CHEM 150B, CHEM 197, CHEM 199. CHEM 197 and CHEM 199 must be taken for a grade and a written report submitted

PROPOSED:

No change

3. No change

   g) No change

   h) MATH 008B or MATH 009A, MATH 009B, MATH 009C, and three out of the following MATH 010A, MATH 010B, MATH 031, MATH 046

   i) No change

4. No change

   a) No change

   b) Two laboratory courses from CHEM 114 or CHEM 140, CHEM 166, BCH 162

   c) No change

   d) No change
JUSTIFICATION:

Bachelor of Science

Proposal to change = 2. : b)

Renumber BCH 102 to BCH 162

The Department of Biochemistry is eliminating BCH 102 from their program and replacing it with BCH 162. There are many more prerequisites for BCH 162 than BCH 102, which will make it much less accessible to Chemistry majors. BCH 101 is not an acceptable substitute for an upper division chemistry laboratory course. American Chemical Society degree certification requires lab components in four of the five major chemistry sub disciplines, one of which is biochemistry - BCH 162 will fulfill this requirement.

Bachelor of Science

Proposal to change = 1. : d)

Allow flexibility in choice of math courses to include new linear algebra course MATH 031 as a substitute for either MATH010B or MATH046

MATH 031 (linear algebra) is arguably one of the more useful mathematical skills in Chemistry and it is also a useful preparatory skill for vector calculus (MATH010AB). Allowing this option to the degree is viewed as a desirable option for the BS Chemistry degree

APPROVALS:

Approved by the faculty of the Department of Chemistry: April 19, 2013
Approved by the Executive Committee of the College of Natural and Agricultural Sciences: 5/21/13
Approved by the Committee on Educational Policy: 5/25/13
Approved by the Executive Council on behalf of the Division: 7/23/13
To be adopted:

PROPOSED CHANGES TO BUSINESS ADMINISTRATION

PRESENT:  Proposed:  [no change]

Majors
The B.S. in Business Administration is a two-year upper-division major offered by the School of Business Administration (SoBA). Students can enroll in a Pre-Business status and are advised in CHASS during their freshman and sophomore years. The Pre-Business curriculum includes the prerequisites to the major and the college breadth requirements. After admission to the major, students are advised by the SoBA through its Office of Undergraduate Programs located at 2340 Olmsted Hall. The B.S. degree in Business Administration is conferred by the SoBA.

The program is accredited by the AACSB International - The Association to Advance Collegiate Schools of Business.

Admission
A limited number of students are accepted into the Business Administration major, chosen according to overall GPA. Students must apply for the major when they have completed not fewer than 75 and not more than 100 quarter units of college work. Final acceptance into the major is based on completion of all prerequisites and breadth requirements within a 100-quarter-unit limit, a GPA above 2.50 in prerequisites, and cumulative GPA of at least 2.70. (Students who have not completed the foreign language breadth requirement may be accepted into the
program, but they must complete the requirement before graduation.) Exceptions to the 100-quarter-unit maximum must be requested by petition.

UCR Students (excluding Pre-Business students) interested in changing major to Business Administration will be admissible to the Business Preparatory (BSPR), (which is not a major in UCR, but a holding group of transfer students who appear to be qualified for admission into business administration, but have some deficiencies which need to be completed before admission into business administration) status only if they can complete their deficiencies in breadth and/or major prerequisites within one quarter (the first quarter after admission into Bus-Preparatory).

The same rule will apply to students transferring in from a community college or a four-year school. In the event these students fail to meet this one quarter requirement, they will not be admitted into the BSPR category, and will be advised to find another major at UCR.

Students are encouraged to participate in at least one internship during their junior or senior year. Students interested in international business are encouraged to consider opportunities for study through the Education Abroad Program, which has centers affiliated with more than 150 institutions in 35 countries worldwide. For further details, visit UCR’s International Education Center at internationalcenter.ucr.edu or call (951) 827-4113.

Outstanding academic achievement is recognized by the awarding of the Delta Sigma Pi Scholarship Key to a graduating senior. Other awards, presented on an annual basis, include the Wall Street Journal’s Student Achievement Award, the Bank of America Business Leaders Scholarship, Deloitte and
Touche Scholarship, Gordon Blunden/Provident Savings Bank Business Scholarship, and the Ernst & Young Scholarship.

Graduating seniors are also eligible for the School of Business Administration Award for Academic and Service Excellence, and also the SoBA Concentration Area Awards, which recognizes the student with the best overall performance in each concentration area.

University Requirements
See Undergraduate Studies section. [no change]

College Requirements
Students must fulfill all breadth requirements of the College of Humanities, Arts, and Social Sciences or the Intersegmental General Education Transfer Curriculum prior to transferring to the UC. [no change]

Major Requirements
The following are requirements leading to the B.S. degree in Business Administration. At least 50 percent of business course requirements must be completed at UCR. [no change]

Business Administration Major
1. Preparation for Business Administration major (8 courses [at least 32 units])
   a) General prerequisites (may be used to satisfy breadth requirements of the College of Humanities, Arts, and Social Sciences)
      (1) ECON 002
      (2) ECON 003
      (3) CS 008
      (4) STAT 048
      (5) MATH 022
      (6) ECON 102 or ECON 103

   b) Major prerequisites (may not be used to satisfy breadth requirements)
      (1) BUS 010
      (2) BUS 020

   Major prerequisites (non-BUS courses may be used to satisfy breadth requirements for the School of Business Administration):
      (1) BUS 010
      (2) BUS 020
      (3) ECON 002
      (4) ECON 003
      (5) CS 008
      (6) STAT 048
      (7) MATH 022
      (8) ECON 102 or ECON 103
The major requirements for the B.S. in Business Administration are as follows:

2. Upper-division major requirements (18 courses [at least 72 units])

Core courses (at least 10 courses [at least 40 units]):

a) BUS 101, BUS 103, BUS 105, BUS 108, BUS 109
b) BUS 104/STAT 104
c) BUS 106/ECON 134
d) BUS 107; or PSYC 142 and SOC 150 or SOC 151
e) BUS 100
f) BUS 102; or PHIL 116 and POSC 182 or POSC 186

Concentration (At least 20 units): Students in the Business Administration major (BSAD) will be required to declare a concentration at least three quarters prior to graduation, provided they be allowed to change their concentration, if justified. The Office of Undergraduate Business Programs will manage the process.

Choose five courses from one of the concentrations listed below. Courses completed to meet upper division core requirements may not be used to meet concentration requirements.


Finance: BUS 131, BUS 134, BUS 135, BUS 136, BUS 137, BUS 138, BUS 139,
BUS 146, BUS 147, BUS 148, BUS 153/ECON153

General Management: BUS 143, BUS 144, BUS 145, BUS 146, BUS 147, BUS 148, BUS 154, BUS 155, BUS 156, BUS 157, ANTH105/BUS 158, BUS 173, BUS 185

Information Systems: BUS 125, BUS 128, BUS 171, BUS 172, BUS 173, BUS 174, BUS 175, BUS 177

Marketing: BUS 111, BUS 112, BUS 113, BUS 114, BUS 115, BUS 116, BUS 117, BUS 118, BUS 119, BUS 126

Operations and Supply Chain Management: BUS 122, BUS 125, BUS 126, BUS 127/STAT127, BUS 128, BUS 129, BUS 130, BUS 173

An additional 12 units of Business Administration elective courses excluding BUS 190. See department for a list of approved Business Administration elective courses.

Double Concentration for Business Administration Students

Business Administration students can declare a second concentration within the School of Business Administration (SoBA). Declaring a second concentration is not permitted while on academic probation or during the last two quarters before graduation (150 units or more). Both concentrations must be completed within the maximum limit of 216 units, and approval must be obtained from his/her academic advisor. In such cases, all course requirements must be completed for each of the two concentrations chosen. If the student chooses a second concentration then he/she will be getting only one B.S. in Business, and the diploma will mention the primary
concentration, but not the second concentration. However, if a business student wishes to add a second major in another college or school (other than SoBA), then he/she can. The Business major is the primary and the other major is the secondary. In this case he/she can be enrolled in only one concentration, and the rules of the second major will apply.

**Majors with Administrative Studies Components**

B.A. degrees are offered in Art History, Economics, History, Political Science, and Sociology with Administrative Studies. A B.S. degree is offered in Sociology with Administrative Studies. Specified departmental requirements are listed under respective departmental listings.

1. All requirements of the College of Humanities, Arts, and Social Sciences

2. Specified requirements of the relevant department, to include at least 36 upper-division units in that discipline

3. **Administrative Studies requirements** (37 units)
   a) Four lower-division courses (17 units)
      (1) BUS 010, BUS 020
      (2) STAT 048 or equivalent (may be used to satisfy breadth requirements)
      (3) CS 008 (may be used to satisfy breadth requirements)
   
   b) Two upper-division courses (8 units) from the list below:
      (1) ECON 102 or ECON 104A or ECON 130 or ECON 162/BUS 162
      (2) PSYC 140 or PSYC 142
      (3) SOC 150 or SOC 151 or SOC 171
      (4) POSC 181 or POSC 182 or POSC 183
      (5) ANTH 127 or ANTH 131
These two courses must be outside the discipline of the relevant major and cannot be courses included as part of the three-course Business Administration track or their cross-listed equivalents.

c) A three-course track (12 units) in Business Administration courses, from one of the following:
   (1) Organizations (General): BUS 100, BUS 107, BUS 176/SOC 176, BUS 158/ANTH 105, SOC 150, SOC 151
   (2) Human Resources Management/Labor Relations: BUS 100, BUS 107, BUS 152/ECON 152, BUS 153/ECON 153, BUS 155, BUS 157, PSYC 142
   (3) Business and Society: BUS 100, BUS 102, BUS 107, PHIL 116, POSC 182, POSC 186
   (4) Marketing: BUS 103, and two from BUS 112, BUS 113, BUS 114 or BUS 117
   (5) Managerial Accounting/Taxation: BUS 108, and two from BUS 166, BUS 168A, or BUS 168B
   (7) Finance: BUS 106/ECON 134 and two from BUS 134, BUS 136, BUS 137, BUS 138, BUS 139
   (8) Management Information Systems: BUS 101, BUS 171, BUS 173
   (9) Production Management: BUS 104/STAT 104, and two from BUS 105, BUS 122, BUS 127/STAT 127

**Minor**

Students declaring a minor in Business Administration will petition the Office of Undergraduate Business Programs at least three quarters prior to graduation. That office will publicize the deadlines each quarter to all colleges and major departments.

Prerequisites for the minor in Business Administration are as follows:
1. Three lower-division courses (14 units) 
(must be completed with no grade lower than “C”): BUS 020, ECON003, STAT 048

Requirements for the minor in Business Administration are as follows:

2. Six upper-division courses (24 units):
   a) Four courses from the following:
      BUS 101, BUS 103, BUS 104/STAT 104,
      BUS 105, BUS 106/ECON 134, BUS 108,
      one of BUS 102 or PHIL 116
   b) Two additional upper-division Business Administration courses.

JUSTIFICATION:

For changes to the Business Administration major prerequisites section:

Before Fall 2010, the pre-requisite courses to enter the Business Administration major was broken into two separate categories, General Prerequisites, and Major Prerequisites, with a minimum 2.00 GPA in each separate category. Beginning in Fall 2010, the requirement was approved as a minimum 2.50 GPA in prerequisites. The intention, and language, was approved to evaluate all prerequisite courses in one single category for the 2.50 GPA requirement. Changing the nomenclature from “prerequisites” to “major perquisites” in the Admissions section and combining the courses together in the Business Administration Major section clarifies the original intent as approved effective Fall 2010, and will allow the Registrar’s Office to make the appropriate degree audit change in SIS for use by faculty and professional academic advisors.

For changes to the Core courses requirement under the Upper-division major requirements section:

BUS 100W, Management Writing and Communication, was approved in Fall 2011 as a Writing Across the Curriculum course for undergraduate Business Administration (BSAD) students to satisfy the campus’s third-quarter writing requirement. The course is adapted from BUS 100, Management Communication, an upper-division core major requirement for BSAD students. Completion of BUS 100W with a “C” or higher satisfies both the third-quarter writing requirement and BUS 100. Changing the upper-division major requirement from “BUS 100 or BUS 100W” to “BUS 100W” will enhance the curriculum by upholding a consistent standard for our foundational communications course for all BSAD students. Currently, half of our BSAD students that enter as transfer students are enrolling in BUS 100, while the other half of our BSAD students entering as freshmen completing in BUS 100W.
To satisfy the business ethics requirement, BSAD students can currently complete BUS 102, Ethics and Law in Business and Society, or alternatively, a two-course sequence of PHIL 116, Business Ethics, and one of POSC 182, Politics and Economic Policy, or POSC 186, Regulation: A Political Perspective. This flexibility in our business ethics requirement is a relic from before 2010 when the undergraduate BSAD degree was jointly conferred by the College of Humanities, Arts, and Social Sciences, and the A. Gary Anderson Graduate School of Management. In pre-2010 catalog requirements, BSAD students were allowed to complete many CHASS courses to satisfy major requirements. Currently, very few, if any, students complete the alternative CHASS courses to satisfy the business ethics requirement. Requiring all BSAD students to complete BUS 102 for our business ethics requirement ensures that we uphold a consistent standard for our foundational business ethics course for all BSAD students. In addition, we would no longer depend on CHASS to consistently offer these courses to ensure time-to-degree progress for our students.

To satisfy the organizational behavior (OB) requirement, BSAD students can currently complete BUS 107, Organizational Behavior, or alternatively, a two-course sequence of PSYC 142, Industrial and Organizational Psychology, and one of SOC 150, Sociology of Economic Organizations, or SOC 151, Formal Organizations. This flexibility in our OB requirement is a relic from before 2010 when the undergraduate BSAD degree was jointly conferred by the College of Humanities, Arts, and Social Sciences, and the A. Gary Anderson Graduate School of Management. In pre-2010 catalog requirements, BSAD students were allowed to complete many CHASS courses to satisfy major requirements. Currently, very few (if any) students complete the alternative CHASS courses to satisfy the OB requirement. Requiring all BSAD students to complete BUS 107 for our OB requirement ensures that we uphold a consistent standard for our foundational OB course for all BSAD students. In addition, we would no longer depend on CHASS to consistently offer these courses to ensure time-to-degree progress for our students.

Lastly, since the entire group of business core courses is prescribed without any alternative options, the business core courses is rearranged and listed in one grouping from BUS 100W-BUS 109.

For changes to the Concentration requirement under the Upper-division major requirements section:

Specific course additions, deletions, and revisions in the concentration requirements reflect the approved changes to BUS courses approved by the Committee on Courses and in CRAMS.

The Finance concentration requirement has been changed, since a new approved course effective Fall 2013, BUS 132, Foundations of Finance, is a pre-requisite to almost all of the other finance courses. Requiring students to take BUS 132 and then four additional finance courses aligns the catalog requirements with the approved course changes.

In addition, the concentration General Management is changed to Management. In pre-2010 catalog requirements, BSAD students could select from one of 13 concentrations, including
General Management. Before 2010, General Management was a concentration that in essence was an interdisciplinary concentration; students could complete courses in accounting, marketing, finance, human resources, operations/supply chain management, et cetera, to complete the concentration requirement. In 2010, when the BSAD concentrations was reduced from 13 to 6, courses in organizational behavior, human resources, entrepreneurship, and management were condensed into (and only into) the General Management concentration. Changing the name from General Management to Management clarifies this concentration as not a conglomerate of courses from other areas, but as one unique specialization in the management discipline.

APPROVALS:

Approved by Business Administration Program Committee: May 10, 2013
Approved by the School of Business Administration Executive Committee: May 10, 2013
Approved by the Committee on Educational Policy: May 31, 2013
Approved by the Executive Council on behalf of the Division: July 23, 2013
To Be Adopted:

PROPOSED COMMITTEE ON LIBRARY, INFORMATION TECHNOLOGY & SCHOLARLY COMMUNICATION

Present
8.9 Academic Computing and Information Technology (En 6 Oct 70) (Am 5 Feb 98)

8.16 Library and Scholarly Communication

8.9.1 This committee consists of at least seven members, including the Associate Vice Chancellor Computing and Communications or his/her representative and University Librarian of the Riverside campus as ex-officio members. (AM 5 Feb 98). Neither ex officio may serve as Chair. The Chair normally also serves on the University Committee on Information Technology and Telecommunications Policy. (AM 19 Nov 81)(AM 2 Feb 98)

Proposed
8.9 Library, Information Technology & Scholarly Communication En 6 Oct 70) (Am 5 Feb 98)

8.9.1 This committee consists of at least nine members, including a Chair and Vice Chair appointed by Committee on Committees. The Associate Vice Chancellor for Computing and Communications (or his/her representative) and the University Librarian of the Riverside Campus will serve as ex officio non-voting members. Neither ex officio member may serve as Chair or Vice Chair. The Vice Chair of the committee normally serves on the University Committee on Computing and Communications. The Chair will normally serve on the University Committee on Library and Scholarly Communications. (AM 19 Nov 81)(AM 2 Feb 98) (AM 9 Jan 73)

8.16.1 This Committee consists of seven members of the Division, including the University Librarian of the Riverside Campus, ex officio. The Chair normally also serves on the University Library Committee. (AM 9 Jan 73)

8.9.2 It is the duty of this committee to:

8.16.2 It is the duty of this committee to:
8.9.2 This committee shall advise the Division and the Chancellor on all matters relating to academic computing and information technology, including instructional technology. (Am 9 Feb 89) (AM 5 Feb 98)

8.9.2.1 Advise the Division, Chancellor and President on all matters relating to academic computing and information technology; administration of the library; and matters concerning scholarly communications at Riverside in accordance with the Standing Orders of the Regents. (Am 9 Feb 89) (AM 5 Feb 98) (Am 30 May 06)

8.16.2.1 Advise the President and the Chancellor regarding the administration of the library and matters concerning scholarly communication at Riverside in accordance with the Standing Orders of the Regents and perform such other duties relative to the library as may be referred by proper authority. (Am 30 May 06)

8.9.3.1 Review Faculty and student use of the campus Computing and Communications unit for instruction and research;

8.9.3.2 Recommend ways to improve the functioning of the campus Computing and Communications unit to meet Faculty and student needs; (Am 5 Feb 98)

8.9.3.4 Recommend ways to improve education in the use of the computer and information; (Am 5 Feb 98)

8.9.3.3 Participate in long range planning for computer and information technology use and development;

8.9.3.6 Assess the state of campus instructional technology support and readiness to meet future needs; (En 5 Feb 98)

8.9.2.2 Review use of and recommend ways to improve the functioning of the campus Computing and Communications, and University Library units to meet Faculty and student needs; (Am 5 Feb 98)

8.9.2.3 Recommend ways to improve education in the use of computers, information, and campus instructional technology; (Am 5 Feb 98)

8.9.2.4 Assess the state of campus instructional technology support and participate in long range planning to meet future needs; the committee may also initiate studies and generate recommendations to the division and the administration on the better use of campus library and technology resources.
8.9.3.8 Participate in long range planning for instructional technology;

8.9.3.5 Solicit and rank requests for grants for supporting and expanding the use of computing and information technology in research and instruction; (En 9 Feb 89) (Am 3 Feb 00) (Am 21 Feb 2012)

8.9.2.5 Subject to fund availability, this committee will solicit and rank requests for grants for supporting and expanding the use of computing and information technology in research and instruction; (En 9 Feb 89) (Am 3 Feb 00) (Am 21 Feb 2012)

8.9.3.7 Recommend ways to improve campus instructional technology. (En 5 Feb 98)

8.9.2.6 Participate with the librarian in matters relating to the library budget, the formulation of library policies, the allocation of space, and the apportionment of funds; and serve as a liaison between the faculty and library administration.

8.16.2.2 Participate with the librarian in matters relating to the library budget, the formulation of library policies, the allocation of space, and the apportionment of funds.

8.16.2.3 Provide liaison between the faculty and the library administration in all matters of library policy;

8.16.2.4 Prepare and submit to the Division an annual report on financial problems, allocations of space, facilities for research, and any other matters within its jurisdiction.

8.16.2.5 Participate in an advisory capacity in the appointment of the librarian.

8.9.4 This committee shall consult with the Divisional committees on Planning and Budget, Courses, and Educational Policy, and with other Senate and administrative committees, whenever appropriate to its tasks.

8.9.2.7 Prepare and submit to the Division an annual report on the library’s effectiveness in meeting the campus needs, its financial situation, allocations of space, facilities for research, and any other matters within its jurisdiction.

8.9.2.8 Participate in an advisory capacity in the appointment of the librarian.

Statement of Purpose and Effect:
Within the separate committees is a wide area of overlap in all technology-assisted instructional matters, neither are overly busy committees, and the proposed new structure will improve the
efficiency of both groups (now combined) without imposing unreasonable burdens on their members.

In addition, combining these two committees will allow for staff time and expertise to be used more efficiently. In past years the solution to staff shortages was to reduce the amount of support provided to committees which met infrequently. The result has been the loss of historical memory and consistency, and an increased workload for the faculty who sit on these committees. The new structure will allow the senate to assign staff support to this committee so that the level of service is equitable to other standing senate committees.

Of consideration is the desire to maintain campus representation on systemwide committees. Per Bylaw 325, the campus is allowed to designate a “corresponding” divisional committee without establishing a separate standing committee for that purpose. To that end, these bylaws have been written to assure continual Riverside representation on systemwide committees by designating the role of the Chair and Vice Chair as members of the UCCC (University Committee on Computing and Communications) and UCOLASC (University Committee on Library and Scholarly Communications).

A minor point of housekeeping is to correct the current bylaw reference to a UC committee which no longer exists (University Committee on Information Technology and Telecommunications Policy).

**Approvals**

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COMMITTEE ON COMMITTEES

REPORT TO THE RIVERSIDE DIVISION

NOVEMBER 26, 2013

To be received and placed on file:

The Committee on Committees reports the following appointments made since the last report of May 28, 2013:

Appointed Professor Michael Allen, Department of Plant Pathology & Microbiology, to Chair the Committee on Research

Appointed Professor Eddie Comeaux, Graduate School of Education, to serve on the Committee on Undergraduate Admissions

Appointed Professor Kathryn DeFea, Division of Biomedical Sciences, to Chair the Committee on Undergraduate Admissions

Appointed Professor Jack Eichler, Department of Chemistry, to Chair the Committee on Scholarship and Honors

Appointed Professor John Fischer, Department of Philosophy, to serve on the Faculty Research Lecturer Committee

Appointed Professor Denver Graninger, Department of History, to serve on the Committee on Educational Policy

Appointed Professor Heidi Brayman Hackel, Department of English, to serve as the fall quarter Interim Chair on the Committee on Research

Appointed Professor Keith Harris, Department of Media & Cultural Studies, to serve on the Committee on Privilege and Tenure

Appointed Professor Michael Haselhuhn, School of Business Administration, to serve on the Committee on Educational Policy

Appointed Professor Sherri Johnson, Department of Religious Studies, to serve on the Committee on Library, Information Technology & Scholarly Communication

Appointed Professor John Kim, to serve as the CCGA representative for the Graduate Council

Appointed Professor Rob Latham, Department of English, to serve on the Committee on Library, Information Technology & Scholarly Communication
Appointed Professor John Levin, Graduate School of Education, to serve on the Committee on Privilege and Tenure

Appointed Professor Juliette Levy, Department of History, to serve on the Committee on Undergraduate Admissions

Appointed Professor Woody Liao, School of Business Administration, to serve on the Memorial Resolutions Committee

Appointed Professor David Lo, School of Medicine, to serve on the Graduate Council

Appointed Professor Julia Lyubovitsky, Department of Bioengineering, to serve on the Committee on Faculty Welfare

Appointed Professor Coleen A Macnamara, Department of Philosophy, to serve on the Committee on Preparatory Education

Appointed Professor Bahram Mobasher, Department of Physics and Astronomy, to serve on the Committee on Undergraduate Admissions

Appointed Professor Dimitrios Morikis, Department of Bioengineering, to serve on the Committee on Scholarship & Honors

Appointed Joseph Morse, Department of Entomology, to serve as Vice Chair on the Committee on Library, Information Technology & Scholarly Communication

Appointed Professor Peter Sadler, Department of Earth Sciences, to serve on the Committee on Distinguished Teaching

Appointed Professor Christina Schwenkel, Department of Anthropology, to Chair the Committee on International Education

Appointed Professor Susan Straight, Department of Creative Writing, to serve on the Committee on Distinguished Teaching

Appointed Professor Chandra Varma, Department of Physics & Astronomy, to Chair the Faculty Research Lecturer Committee

Appointed Professor Stefano Vidussi, Department of Mathematics, to serve on the Memorial Resolutions Committee

Appointed Professor Albert Wang, Department of Electrical Engineering, to serve on the Memorial Resolutions Committee

Appointed Professor Howard Wettstein, Department of Philosophy, to serve on the Memorial Resolutions Committee
Appointed Professor Zhenbiao Yang, Department of Botany and Plant Sciences, to Chair the Committee on Diversity and Equal Opportunity

Appointed Professor Ye Yi, School of Business Administration, to serve on the Committee on Scholarship & Honors

Provided a slate of 15 nominees of faculty to serve on the search committee for the Executive Vice Chancellor & Provost

Provided a slate of 8 nominees of faculty to serve on a Faculty Salary Equity Study Committee

Provided a slate of 15 nominees of faculty to serve on a joint Senate-Administration Committee to develop a plan for the position of Vice Provost for International Affairs.
The Committee on Courses has approved the following courses.

**Undergraduate Course**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Title</th>
</tr>
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<tr>
<td>ANTH 106</td>
<td>Gender and Genocide (4)</td>
</tr>
<tr>
<td>AST 118 (E-Z)</td>
<td>Masterworks of Chinese Literature in Translation (4)</td>
</tr>
<tr>
<td>BIEN 142</td>
<td>Introductory Biomedical Optical Imaging (4)</td>
</tr>
<tr>
<td>BUS 123</td>
<td>Spreadsheet Modeling for Decision-Making (4)</td>
</tr>
<tr>
<td>CHEM 092</td>
<td>Introduction to Undergraduate Research in Chemistry (1)</td>
</tr>
<tr>
<td>CHN 118 (E-Z)</td>
<td>Masterworks of Chinese Literature in Translation (4)</td>
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<tr>
<td>EDUC 020 S</td>
<td>Introduction to Education Policy (4)</td>
</tr>
<tr>
<td>EDUC 040 S</td>
<td>Education, Society and Culture (4)</td>
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<tr>
<td>EDUC 050 S</td>
<td>Intercollegiate Athletics and American Higher Education (4)</td>
</tr>
<tr>
<td>EDUC 112 S</td>
<td>Understanding Assessment in Education (4)</td>
</tr>
<tr>
<td>ENGL 140 E</td>
<td>Studies in Literary Genres: Autobiography and Memoir (4)</td>
</tr>
<tr>
<td>ENGR 160</td>
<td>Introduction to Engineering Optimization Techniques (4)</td>
</tr>
<tr>
<td>MCS 102</td>
<td>Media/Entertainment Law (4)</td>
</tr>
<tr>
<td>MCS 148</td>
<td>Bodies in Motion: Cinema as Choreography(4)</td>
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<tr>
<td>MCS 188</td>
<td>Media &amp; Militarism (4)</td>
</tr>
<tr>
<td>POSC 010 W</td>
<td>American Politics (5)</td>
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<tr>
<td>POSC 104</td>
<td>Special Topics in the Politics of Race, Immigration, and Ethnicity (4)</td>
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<tr>
<td>POSC 104 S</td>
<td>Special Topics in the Politics of Race, Immigration, and Ethnicity (5)</td>
</tr>
<tr>
<td>POSC 138</td>
<td>Labor and Globalization (4)</td>
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<tr>
<td>POSC 138 S</td>
<td>Labor and Globalization (5)</td>
</tr>
<tr>
<td>POSC 189</td>
<td>Life after Oil: Understanding the New Energy Order (4)</td>
</tr>
<tr>
<td>WMST 104</td>
<td>Witches, Magic, and Religion (4)</td>
</tr>
<tr>
<td>WMST 131</td>
<td>Sustainability, Gender and Development in the Global South (4)</td>
</tr>
<tr>
<td>WMST 181</td>
<td>Feminisms and Environmentalisms (4)</td>
</tr>
<tr>
<td>WMST 183</td>
<td>Feminist Politics of Food (4)</td>
</tr>
</tbody>
</table>

DELETE CRWT 176 E  The Craft of Writing: Creative Nonfiction (4)

CRWT 176 F  The Craft of Writing: The Writer's View: Twentieth-Century Poetic Movements (4)

CRWT 176 G  The Craft of Writing: Anatomy of Fictional Styles (4)

CRWT 176 J  The Craft of Writing: Literary Journalism (4)

CHANGE ART 065  Introduction to Digital Painting and Drawing: Painting Without a
Trace (4)

ART 133   Art Workshop (4)
ART 146 (E-Z)  Topics in Advanced Photography (4)
ART 165  Intermediate Digital Painting and Drawing: Intermediate Painting without a Trace (4)

BIEN 136  Tissue Engineering (4)

CBNS 106  Introduction to Neuroscience (4)

CHFY 001 (E-Z)  CHASS F1RST Humanities Course (4)
CHFY 001 E  CHASS F1RST Humanities Course: Literature (4)
CHFY 001 F  CHASS F1RST Humanities Course: Religious Studies (4)
CHFY 001 I  CHASS F1RST Humanities Course: History (4)
CHFY 001 J  CHASS F1RST Humanities Course: Comparative Literature (4)
CHFY 001 K  CHASS F1RST Humanities Course: Hispanic Studies (4)
CHFY 001 M  CHASS F1RST Humanities Course: Philosophy (4)

CHFY 002 (E-Z)  CHASS F1RST Fine Arts Course (4)
CHFY 002 E  CHASS F1RST Fine Arts Course: Theatre (4)
CHFY 002 F  CHASS F1RST Fine Arts Course: Music (4)
CHFY 002 G  CHASS F1RST Fine Arts Course: Film and Visual Culture (4)
CHFY 002 I  CHASS F1RST Fine Arts Course: Dance (4)
CHFY 002 J  CHASS F1RST Fine Arts Course: Art History (4)
CHFY 002 K  CHASS F1RST Fine Arts Course: Creative Writing (4)

CHFY 003 (E-Z)  CHASS F1RST Social Science Course (4)
CHFY 003 E  CHASS F1RST Social Science Course: Anthropology (4)
CHFY 003 F  CHASS F1RST Social Science Course: Economics (4)
CHFY 003 G  CHASS F1RST Social Science Course: Political Science (4)
CHFY 003 I  CHASS F1RST Social Science Course: Sociology (4)
CHFY 003 J  CHASS F1RST Social Science Course: Psychology (4)
CHFY 003 K  CHASS F1RST Social Science Course: Women's Studies (4)
CHFY 003 M  CHASS F1RST Social Science Course: Ethnic Studies (4)

CLA 120 (E-Z)  Themes and Issues of the Classical World (4)

CRWT 146  Special Topics: Fiction (4) CRWT 146 (E-Z), CRWT 146E,
CRWT 176  Topics in Craft of Writing (4) CRWT 176 (E-Z), CRWT 176E,
CRWT 185  Special Topics in Nonfiction (4) CRWT 185 (E-Z), CRWT 185E

CS 010  Introduction to Computer Science for Science, Mathematics, and Engineering I (4)
CS 010 V  Introduction to Computer Science for Science, Mathematics, and Engineering I (4)
CS 012  Introduction to Computer Science for Science, Mathematics, and Engineering II (4)
CS 012 V  Introduction to Computer Science for Science, Mathematics, and Engineering II (4)

EDUC 020  Introduction to Education Policy (4)
EDUC 040  Education, Society and Culture (4)
EDUC 050  Intercollegiate Athletics and American Higher Education (4)
EDUC 112  Understanding Assessment in Education (4)

ENTM 154  Forensic Entomology (3)
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**Graduate Course**

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**DELETE BMSC 231 M**

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<td>Clinical Neurosciences I: Clinical Aspects</td>
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BMSC 239  Cardiovascular, Renal, and Respiratory Sciences II (12)  
BMSC 240  Integrative Human Biology and Disease (3)  
SOC 258  Current Research in the Sociology of Families and Loving Relationships (4)  
SOC 284  Sociology of the Family (4)  

CHANGE ART 285  Peer Critique (4)  
ART 290  Directed Studies (1-6)  
BCH 240  Special Topics in Biochemistry (2)  
EDUC 259  Research Seminar (2)  
EE 214  Quantum Computing (4)  
EE 219  Advanced Complementary Metal Oxide Semiconductor (CMOS) Technology (4)  
ENSC 206  Environmental Policy and Law (4)  
ETST 200  History of Ideas in Ethnic Studies (4)  
ETST 201  Sociocultural Theories in Ethnic Studies (4)  
ETST 203  Research Methods in Ethnic Studies (4)  
MGT 278 A  Foundations of Auditing and Assurance Services (4)  
POSC 206  Environmental Policy and Law (4)  
SOC 285 (E-Z)  Topics in Social Psychology (4)  

EXTENSION COURSES:  
Instructor Approvals  
EDUC X87.01  Health, Nutrition and Safety in Early Childhood, Anabell Castellanos, M.A.
To be received and placed on file:

The Committee on Courses has approved requests to allow the following instructors to teach upper division courses as indicated:

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<th>LIMITS OF AUTHORIZATION</th>
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To be received and placed on file:

In fall 2012, 57% of UCR’s entering freshmen satisfied the Entry-Level Writing Requirement before registering as full-time students. The biggest factor in this improvement has to do with admissions policy. A growing number of freshmen (30%) are coming to UCR with AP credits that place them in English 1B or 1C.

The remaining 43% (1447 students) placed in Entry-Level Writing courses. The great majority made good progress once they arrived at UCR.

### 2012 ELWR Students:

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Of the 55 students initially placed in English 4 and 5 who did not satisfy the ELWR by the spring 2013 quarter, 44 were academically dismissed or left the university due to impending dismissal because of their overall academic records. Seven students withdrew voluntarily from the university. The colleges granted two students an additional quarter to satisfy the ELWR. Two students were required to leave UCR solely for failure to satisfy the ELWR.

Of the 262 students placed in Basic Writing 3, 124 students satisfied the ELWR during their first year of residence. Of the remaining 138 Basic Writing 3 students, 101 continue to make progress in satisfying the ELWR. Thirty-seven students have been academically dismissed or have left the university due to impending dismissal because of their overall academic records. Since BW 3 students are “off the clock” for up to their first three quarters of residence, no students among those placed in Basic Writing 3 in the fall of 2012 have been required to leave UCR solely for failure to satisfy the ELWR.

### Update on Fall 2011 Basic Writing 3 Students

Of the 215 students placed in Basic Writing 3 in 2011, 121 students satisfied the ELWR during their first year of residence. Fifty students satisfied the ELWR during their second year of residence. Of the remaining 44 Basic Writing 3 students, 33 students were academically dismissed or left the university due to impending dismissal. Three students took academic leaves of one or more quarters and are in progress to satisfy the ELWR. Eight students from the 2011-12 freshman class placed in Basic Writing 3 were required to leave UCR solely for failure to satisfy the ELWR.
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<th>DEPT</th>
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* Denotes first time approval for Instructor
** Denotes Instructor has previously been approved but has not yet taught; therefore, there are no evaluations
To Be Adopted

Proposed Changes to Charge of the Committee on Educational Policy
(Bylaw 8.12.1)

PRESENT

8.12.1 This committee consists of twelve members including a Chair, a vice Chair, and a member of the Committee on Courses designated by the Committee on Committees. The membership shall include a representative from each of the Colleges and Professional Schools. One member of the committee shall serve on the University Committee on Educational Policy. (Am 22 May 86)(Am 10 Jun 91)(Am 30 May 06)

PROPOSED

8.12.1 This committee consists of twelve members including a Chair, a vice Chair, and a member of the Committee on Courses designated by the Committee on Committees. Every attempt is made by the Committee on Committees to include representation from each of the Colleges and Professional Schools. One member of the committee shall serve on the University Committee on Educational Policy. (Am 22 May 86)(Am 10 Jun 91)(Am 30 May 06)

Justification: Despite extensive efforts by the Committee on Committees, it has been unable to find willing participates from some Colleges and/or Schools to serve on the Committee of Education Policy, making it impossible to comply with Section 8.12.1 of the bylaws.

Effective Immediately upon approval

Approved by the Committee on Educational Policy: October 18, 2013
Approved by the Committee on Committees: October 21, 2013
Affirmed by the Committee on Committees: November 7, 2013
The Committee on Rules and Jurisdiction finds the wording to be consistent with the code of the Academic Senate: October 21, 2013
Reviewed by Executive Council: October 21, 2013

Suggestion from the BCOE Executive Committee:

“The Committee on Committees shall make documented attempts to appoint representatives from each of the Colleges and Professional Schools to the CEP. “
Or
“Every attempt is made by the Committee on Committees to ensure representation from each of the Colleges and Professional Schools”.
To be reported:

Priority Enrollment Policy Riverside Division of the Academic Senate

In the past, certain groups of students have been granted and continue to maintain priority registration for classes. The purpose of this policy is to clarify three aspects of this issue: identify which body has final authority in deciding who gets priority enrollment, establish the criterion by which priority enrollment is decided and to describe the procedure that an interested party would follow in requesting priority enrollment. This policy only applies to the Fall, Winter, and Spring quarters. The policy for summer secession is determined by the Vice Provost for Undergraduate Education (VPUE), who has responsibility for that operation, or his/her designate because it uses a different enrollment model (first-come first serve, pay-as-you-go) and caters to a different type of student population. We would encourage the VPUE to solicit advice on this matter from the Summer Session Steering Committee.

Since the educational process is the Academic Senate’s primary responsibility and this process can be affected by priority enrollment, the Academic Senates must have final authority in deciding which groups are granted this privilege. Because of its role in educational matters, the Committee on Educational Policy (CEP) is tasked with this responsibility.

Since requests for priority enrollment have been rare in the past and often have unique circumstances, each request will be decided on a case-by-case basis. However, in making its decision, CEP will consider the following three criteria.

1. Federal or state mandates that require accommodations and provisions.
2. Special circumstances that require significant blocks of time for other programs involving institutional representation that may interfere with class schedules.
3. Recruitment incentives that assist the university in attracting and retaining top students.

These criteria are based on past practices and what has been adopted at other campuses. It should be noted that a key factor in the decision is the principle of equal and fair access for all. As a consequence, the bar for granting priority enrollment to a specific group is set high, and it is the responsibility of the interested party to provide strong and a well-documented justification with their request.

There may be individual cases where special circumstances dictate a need for priority enrollment. For example, a significant medical or financial hardship could be mitigated with more flexibility in the course schedule. These cases will be decided by the Associate Dean for Student Affairs in the college/school of the affected student because a quick response is often
required and a single individual, not a group, is involved. The period where priority enrollment is granted to an individual will be strictly limited to a time during which the circumstance is in effect.

The procedure for requesting priority enrollment is as follows. A written request will be submitted to the Registrars’ office with complete documentation for the justification. The VCSA or his/her designate will review the request along with the Associate Deans for Student Affairs in each College or School, and provide a response. After this review, the request, along with the VCSA’s response, will be sent to CEP for a final determination.

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Approved by the Committee on Educational Policy: May 23, 2013
Approved by the Office of the Vice Provost for Undergraduate Education: May 23, 2013

The Committee on Rules and Jurisdiction finds the Wording to be consistent with the code of the Academic Senate: June 14, 2013

Received by Executive Council: October 21, 2013
EXECUTIVE COMMITTEE
COLLEGE OF HUMANITIES, ARTS, AND SOCIAL SCIENCES
REPORT TO THE RIVERSIDE DIVISION
NOVEMBER 26, 2013

To be adopted:

PROPOSED CHANGE IN THE COLLEGE OF HUMANITIES, ARTS AND SOCIAL SCIENCES REGULATION HSR2.8.3

PRESENT:

HSR2.8.3 A minor shall consist of no fewer than 16 and no more than 28 units of organized upper division course work. (Am 22 May 86) (Am 25 May 00) No overlap may occur among courses used to satisfy upper-division course requirements for a major and a minor. (Am 27 May 99).

PROPOSED:

HSR2.8.3 A minor shall consist of no fewer than 16 and no more than 28 units of organized upper division course work. (Am 22 May 86) (Am 25 May 00) No overlap may occur among courses used to satisfy upper-division course requirements for a major and a minor. (Am 27 May 99). A minor may use up to one upper-division course in the major discipline for minors requiring 16 units and up to two upper-division courses in the major discipline for minors requiring 20 units or more provided that the courses are not also applied to the major.

JUSTIFICATION:

The number of CHASS interdisciplinary minors has almost doubled since HSR2.8.3 was amended in 1999. The number of students pursuing these minors has also increased. Course variety and availability, however, have not increased, making it sometimes quite difficult for students to pursue interdisciplinary minors within the restrictions imposed by HSR2.8.3 as presently written. The proposed change would provide students more flexibility and allow for the completion of interdisciplinary minors in a timelier manner. By allowing two courses from the major discipline that are not being used in the major to be applied to the interdisciplinary minor, the proposed change acknowledges the nature
of interdisciplinarity while also preserving the integrity of both major and minor programs.

APPROVALS:

Approved by the CHASS Executive Committee: March 27, 2013

Approved by the CHASS Faculty: April 10, 2013

Approved by the Committee on Educational Policy: May 31, 2013

The Committee on Rules and Jurisdiction finds the wording to be consistent with the code of the Academic Senate

Received by the Executive Council: October 21, 2013