To be received and placed on file:

The Committee on Educational Policy met three times during the period from May 1 to August 31, 2014. Chancellor Wilcox attended the Committee’s May 28, 2014 meeting, and the Committee provided him with an overview of the Committee’s charge and policy issues discussed by the Committee throughout the academic year.

A primary responsibility of CEP is undergraduate program reviews. During the time period of May 1 to August 31, 2014, CEP received Compliance to the Action Implementation Plan Reports from Creative Writing, Earth Science and English. CEP reviewed the reports and unanimously approved of the programs’ responses, closing the review process for these three programs.

The Committee updated the procedures for BCoE internal reviews using ABET in place of an external panel, to include the additional requirement of faculty and student satisfaction surveys as a mandatory component of the review process.

The following is a list of open undergraduate program reviews that CEP is working to close as of August 31, 2014:

<table>
<thead>
<tr>
<th>AY Review Conducted</th>
<th>Program Reviewed:</th>
<th>Current step:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011-2012</td>
<td>Media and Cultural Studies</td>
<td>Final Findings and Recommendations Report to be sent from CEP.</td>
</tr>
<tr>
<td>2012-2013</td>
<td>Political Science</td>
<td>Final Findings and Recommendations Report to be sent from CEP.</td>
</tr>
<tr>
<td>2012-2013</td>
<td>Theatre</td>
<td>Action Implementation Plan Meeting scheduled.</td>
</tr>
<tr>
<td>2013-2014</td>
<td>Business Administration</td>
<td>Final Findings and Recommendations Report to be sent from CEP.</td>
</tr>
<tr>
<td>2013-2014</td>
<td>Chemical &amp; Environmental Engineering (Internal)</td>
<td>Program response to Preliminary Findings and Recommendations Report is due.</td>
</tr>
<tr>
<td>2013-2014</td>
<td>Computer Science &amp; Engineering (internal)</td>
<td>Program response to Preliminary Findings and Recommendations Report is due.</td>
</tr>
</tbody>
</table>

Another important function of CEP is to review and comment on all issues relevant to undergraduate education and occasionally on issues of a more general nature. When warranted, these discussions result in new regulations and policies. Topics discussed and/or acted upon by the committee in consultation with other senate committees and/or the Administration during the time period of May 1 to August 31, 2014 have included:
• CEP reviewed a proposal from the Committee on Courses to eliminate the V designation for online courses and to consider these courses to be equivalent to face-to-face courses with the same course number. Proposed changes by the Committee on Courses to the Remote Learning Guidelines, which is a policy shared by both CEP and the Committee on Courses, were also reviewed. The CEP voted to unanimously approve the proposal with two amendments: The online designation should also not appear in the student’s transcript, and departments proposing a course with more than one mode of delivery submit a separate syllabus for each mode to the Committee on Courses for review. CEP’s approval and amendments were communicated to the Committee on Courses.

• The Committee was tasked by Senate Chair Wudka to review an issue regulating the number of units required for graduation, specifically regulation 900.B.1. This regulation limits the average number of units a student can be required to take each quarter, and may conflict with the expectation of graduating in four years with a minimum of 180 units. The Committee discussed concerns that the regulation represents a protection for the student; however, it seemed to be inconsistent with the expectation of graduating in four years with a minimum of 180 units, and this could negatively impact four-year graduation rates. CEP unanimously voted to recommend removing the regulation.

• Senate Chair Wudka asked CEP to prepare a formal proposal for the R’Courses program to be submitted for a full senate review. The Committee discussed a proposed structure for the program and reviewed a draft copy of the proposal to be finalized by CEP in the next academic year.

• The Committee reviewed a request from Senate Chair Wudka to opine on the issue of who should pay for the cost for online proctoring if used in online courses. The Committee unanimously voted to recommend that the student should pay the fee because this expense is similar in spirit to other course materials purchased by student, such as test forms and blue books. The Committee also discussed the important issue of whether online proctoring is effective, secure and who has the responsibility and authority for determining the nature of the assessment process. The Committee recommended that Senate Chair Wudka task CEP at a later date to review these broader issues regarding online proctoring and to establish a comprehensive policy on the practice.

• The Committee developed and unanimously approved a draft on a local version of SR 760, which specifically defines how unit values are determined from course workload. This was in response to a request from UCEP that originated with the WASC. WASC wanted accredited institutions to provide a reasonable and transparent formula describing how course credit is awarded. The system-wide regulation provides a general description of the relationship between student workload and course units, and each division was tasked with developing a specific policy. In addition to a draft policy on the local implementation of SR760, the Committee submitted a document with proposed review criteria for online and hybrid courses to Senate Chair Wudka.

• Senate Chair Wudka asked the Committee to review a student submitted proposal for a gender studies breadth requirement and to advise on whether the proposal deserved a full review by the Senate. Without a position on the proposal’s content, the majority of the Committee voted to recommend a full review by the Senate in the next academic year.
Ward Beyermann, Chair
David Fairris, Vice Chair
Mark Springer, Representative to UCEP
Ken Baerenklau
Denver Graninger
Michael Haselhuhn
Yingbo Hua
Margherita Long
Jiri Simunek
Tom Stahovich
John Wills
Andrew Hua, ASUCR Representative
Migna Zhuang, GSA Representative