

**GRADUATE COUNCIL  
ANNUAL REPORT TO THE RIVERSIDE DIVISION  
December 6, 2016**

**To be received and placed on file:**

The Graduate Council met ten times during the period of September, 2015 through June, 2016. Complete records of Council activity are on file in the Office of the Academic Senate.

The Courses and Programs Subcommittee made recommendations and the Council acted on 153 Courses; 50 new courses, 80 changes to existing courses, 21 deletions, and 2 restored courses.

The following requests for changes in requirements for graduate programs were reviewed and approved:

- Statistics – Change to exam requirements – M.S. & Ph.D.
- Southeast Asian Studies – change to courses & language requirements
- Environmental Toxicology – change to graduate program admissions requirements
- Environmental Sciences – change to place a moratorium on graduate student recruitment into the Environmental and Natural Resource Economics and Policy field area and the Environmental Sciences and Management field area.
- Online M.S. in Engineering – Update to specializations
- Environmental Toxicology – Change to program prerequisites (Math)
- Statistics – change to admission requirements – M.S.
- School of Public Policy – adding elective courses to specializations
- Economics – deletion of Economics courses from requirements and removal from catalog
- Visual Arts (Masters) – change in requirements for the Master’s degree
- Science Fiction and Technoculture Studies Designated Emphasis – change in course options – deleting ECON 268
- GSOE – modification to M.Ed., General Education Teaching Emphasis
- GSOE – modification to M.Ed., Special Education Emphasis
- Computer Engineering – catalog updates
- Computer Science – change in quarterly unit cap for CS grad students
- Computer Science – catalog updates, adding CS/EE 217
- Statistics – changes to the M.S. & Ph.D.
- GSOE – changes to M.Ed. TESOL emphasis
- Creative Writing & Writing for the Performing Arts – change in language of graduate requirement from “thesis” to “manuscript”
- Electrical Engineering – changes to catalog
- Online M.S. in Engineering – specialization electives added to MSOL graduate program requirement
- School of Public Policy – new Public Policy Designated Emphasis
- MFA in Creative Writing & Writing for the Performing Arts – curricular change to MFA
- Science Fiction and Technoculture Studies Designated Emphasis – changes to DE
- GSOE – change to M.Ed. Higher Education Administration & Policy Emphasis
- GSOE – M.A. & Ph.D. program revision
- Computer Engineering – catalog updates
- Biochemistry & Molecular Biology – change to exam requirements

- Environmental Toxicology – change to program prerequisites

Special Requests and Exceptions:

- Online M.S. in Engineering – Part-time and full-time student status

The Graduate Council Fellowship Subcommittee met three times to evaluate the following:

- 1) Dissertation/Master's Thesis Research grant applications. The subcommittee reviewed 22 Dissertation and Master's Thesis Research Grants and awarded 18 amounting to \$12,982. The funding rate is 82% of the applications and 67% of the requested funds. Three applicants who were not given DRG awards instead received awards (\$4000 in total) made from a separate funding source, leaving them eligible for Dissertation Research Grants in the future.
- 2) Earle C. Anthony Travel award applications. The subcommittee awarded 19 Travel awards amounting to \$15,000. The funding rate is 83% of the eligible applications and 43% of the requested funds.
- 3) In March, 2016 the subcommittee reviewed a total of 174 applications and provided rankings to the Graduate Division Dean for the following:
  - a) Graduate Division Graduate Research Mentorship Program (GRMP) – 62 applications
  - b) Dissertation-Year Programs (DYP) Fellowship Program – 112 applications
- 4) In May, 2016 the subcommittee reviewed 6 nominees for the 2016 Doctoral Dissertation Advisor/Mentoring Award and selected one recipient, Professor of Political Science, David Pion-Berlin.

The Graduate Council concluded its regularly scheduled review of the graduate programs in: Bioengineering, Computer Science, Materials Science & Engineering (internal review), and Microbiology.

Graduate Council discussed the program responses, corresponded with, and voted to close out the reviews for the following four graduate programs: Bioengineering, Computer Science, Materials Science & Engineering (internal review), and Microbiology, all reviewed in 2015/16.

Graduate Council hosted a Graduate Program Review Retreat in the Spring. The purpose of the Retreat is to prepare the programs scheduled for review in 2016/17 for the review process. Retreats will be held each Spring for programs being reviewed the following academic year.

Additionally, the following actions were taken by the Graduate Council during 2015/16:

- At its first meeting of the academic year, the Council adopted a statement regarding possible conflicts of interest by its members. (Sept. 2015).
- Updated and approved the Graduate Council Handbook for 2015-16.

- Graduate Council Bylaw Revisions
- Modified the Council's policy on graduate program catalog entry which specifies items each graduate program must have listed in the catalog. Language regarding the requirement of including specific course numbers was added to the policy.
- Approved changes to Graduate Division Regulations pertaining to the backdating policy and adding transfer course work policies to bylaws.
- Reviewed and changed current bylaws, catalog copy, and practices regarding S/NC grading for graduate students.
- Revision to Graduate Council's Attendance and Participation Policy.
- Request for inclusion of non-UCR faculty on graduate exams.
- Request for retroactive withdrawal due to special circumstances.

Graduate Council discussed and responded to the following requests for review and input received by Academic Senate Chair Jose Wudka:

- Official Request to Review and Consider Changing Teaching Evaluations/iEval
- Proposal for a Master of Science of Supply Chain and Logistics Management (SSP) – Proposal was returned by GC for missing information (financial plan).
- CNAS Reorganization Proposal and Process
- Proposal - modify R.7.4.2 to allow a maximum of 19 repeat units from the current 16
- Teaching Credit for Faculty-Led Internship Courses
- VPAP Request for Senate Consult: Professors Assigning Their Own Texts to Students
- School of Medicine Request for Exception to APM 275-16-f(3)
- Proposed Change to APM 245 – Department Chairs (from CODEO)
- Campus Five-Year Planning Perspectives
- Systemwide Review: Revised APM Policy Sections 278, 210-6, 279, 112 & New APM-350

Respectfully Submitted,

David Lo, School of Medicine, Chair

Thomas Payne, Computer Science, Vice Chair

Wendy Ashmore, Anthropology, Chair of Courses & Programs Subcommittee

Malcolm Baker, Art History

David Biggs, History

Michael Coffey, Plant Pathology & Microbiology, CCGA Representative

Theodore Garland, Jr., Biology

Venu Gonehal, Botany & Plant Sciences

Ryan Julian, Chemistry, Chair of Fellowships Subcommittee

Chris Laursen, Political Science, Secretary

Molly McGarry, History

Robert Ream, GSOE

Amit Roy Chowdhury, Electrical & Computer Engineering

Jorge Silva-Risso, SoBA

Christiane Weirauch, Entomology

Joe Childers, Graduate Dean (ex-officio)

Lewis Luartz, Graduate Student Representative (guest)

Nichole Ginnan, Graduate Student Representative (guest)