COMMITTEE ON LIBRARY AND INFORMATION TECHNOLOGY
ANNUAL REPORT TO THE RIVERSIDE DIVISION
DECEMBER 6, 2016

To be received and placed on file:

The Committee on Library and Information Technology (LIT) met eight times during the 2015-2016 academic year. Following is a summary of Committee activities from September 1, 2015 to August 31, 2016.

The Committee reviewed eFile and iGrade and made several suggestions to Computing and Communications to improve the software systems. Israel Fletes, Director of Educational and Computing Services, evaluated the lists and gave the committee a categorized list that included an estimation of their complexity, timelines, and whether additional specifications are needed. The following items have been completed in iGrade: 1) the number of units has been added so that the student workload is easily visible and 2) the letter grades have been placed in descending order (ex: A+, A, A-, etc.).

Cybersecurity was discussed extensively throughout the year. Associate Vice Chancellor/Chief Information Officer, Chuck Rowley, gave an update on the cybersecurity and network monitoring. He provided a recap on what had happened in response to the UCLA data breach in the summer of 2015. President Napolitano had previously required each campus to install equipment that would route all network traffic through Fidelis Cybersecurity and they would do threat assessment, integrating information across all campuses. UCR and other UC campuses were not involved in vendor negotiation and discussions of privacy/confidentiality. The initial implementation was problematic. The vendor's products do not integrate with UCR's suite of cybersecurity controls and thus resulted in an additive workload for C&C. The solution did not significantly enhance UCR's security posture but may have provided some UC benefits. The monitoring was suspended for many months but has been reactivated. UCR's C&C has proposed that UCR implement FireEye Cybersecurity, a package that integrates more effectively with existing software. UCR has suspended its FireEye negotiations pending an in-progress system-wide agreement with FireEye. AVC Rowley has spoken with the Provost and the Vice Chancellor for Business and Administrative Services and noted that UCR would like to establish a pilot program replacing Fidelis with FireEye as soon as possible. UCR C&C would like to involve the Senate (via the Committee on Library and Information Technology) and others here on campus in the details of the cybersecurity measures so that the faculty could review and comment on them.

Vice Chair Takeshita presented the Affordable Course Material Initiative proposal and would like LIT to consider sponsoring the initiative. It is linked to the statewide movement encouraging open access texts - the California Open Educational Resources Council is a group established by SB 1052. Students spend about $1,168 per year on books and supplies, but many do not purchase a required text book due to cost. The Associate Vice Chancellor of Computing and Communications is funding the pilot program at UCR for courses to adopt OER (Open Education Resource) Textbooks - 2 courses this quarter, and 3 more next quarter, with faculty receiving a $3,000 award to do this. Feedback will be obtained from both the Faculty and students.

The UCR Publication Management System launched on January 19, 2016, joining with the other UC campuses to identify and deposit faculty journal articles published since the Open Access policy was passed in July 2013. The University Librarian, Steven Mandeville-Gamble, passed out a handout detailing the launch. As of February 8th, there have been 244 faculty that have claimed

at least one publication, 7,020 claimed publications, 4,145 rejected publications and 55 users who have deposited at least one publication. The harvester email was emailed to faculty on January 19, 2016 with the subject line "Your recent University of California publications are ready for verification and uploading".

Associate Librarian Ann Frenkel gave an update on the proposed loan policies for UCR Academic user categories which took effect December 31, 2015. This new policy is already in effect with staff, undergrad and grad students and community users. Graduate students have a 90 day rolling due date and receive up to 7 renewals (each for a 90 day period), which works out close to 2 years.

The proposal includes the following:
- 365-day rolling due dates, instead of fixed dates.
  Items will be due 365 days from checkout.
- Seven online renewals may be requested by faculty for up to eight years total loan period.
  This is an increase from two renewals.
- The recall turn-around will be increased from 7 days to 14 days.
  The 7-day recall will remain for items needed for reserves.
- Periodicals may be checked out for the 365-day period, the same as monographs.

The benefits of these new policies will be:
1. Faculty no longer need to return (or renew) their material at the same time each year.
2. The checkout periods remain the same no matter when a book is checked out.
3. The additional renewal periods will make it easier to manage a large number of items checked out from the library.

Most of the other UC campuses have recently moved to these rolling due dates, and many are also extending their renewal periods as UCR is proposing. The new policy was advertised via scot mail, library website and a flyer given to users during checkout.

Dr. Alison Scott, Associate University Librarian for Collections and Scholarly Communication, reviewed the Collection Review and Space Management Task Forces Report from April 2015 with the committee. The library recommendation is: in collaboration with the faculty identify ways to review UCR's collection in order to manage its physical footprint in better alliance with the high value of campus space and UCR's highest value physical library collections. The library is proposing that they embark on a process that involves library faculty liaisons, library liaisons and the collection development staff that reviews areas of the collection that are impacted in terms of space where there is overflow shelving or the fire marshal has said shelving needs to be taken down. They need to identify volumes in the collection that have not circulated for more than 15 years and identify alternate ways to manage those little used volumes in alignment with UCR's partnerships with other UC libraries at the Regional library facilities. The goal is to review all of the library's physical collections within 3 years. It was noted that all departments are on record for having library liaisons.

Chair Nunney addressed concerns received regarding poster printing. Currently, poster printing costs upward of $80.00 on campus. The high costs make it hard to encourage undergraduate students to present at conferences. It was noted that if you have a map on your poster, the costs are minimal. University Librarian Mandeville-Gamble has agreed to print these in the library. A business model will be worked out over the summer. There are two plotted printers available and the goal is to make one of those printers available to students for a nominal fee.

The Committee reviewed and provided feedback on the following:

- Proposal for a Master Supply Chain & Logistics Management – the committee sees no significant increase in library acquisitions will be needed for the program and did not have any concerns with the proposal.

- Proposed changes to the Committee's Bylaw 8.9 – the committee took the suggestion from Executive Council and removed the word "all" before "matters". Bylaw 8.9.1 now reads:
  Purpose: The Committee on Library and Information Technology advises the Division, Chancellor and President in accordance with the Standing Orders of the Regents on all matters relating to academic computing and information technology; administration of the library; and matters concerning scholarly communications. (Am 9 Feb 89) (Am 5 Feb 98) (Am 30 May 06) (Am 14 Oct 13)

- Proposal for the reorganization of the College of Natural and Agricultural Sciences. The Committee noted: the impacts to Undergraduate Education, in particular to the Biology major, were not defined. There is not enough information to determine how these undefined changes will affect Library and Information Technology resources. The Committee would like these issues to be addressed in the proposal.

- Campus Review: UCR's Five-Year Planning Perspectives for 2016-2021 - The committee chose not to opine on this review item as it is outside the purview of the committee.

- Second Systemwide Senate review of proposed revisions to APM-360, Librarian Series and APM-210-4, Instructions to Review Committees – the committee had no comment except to concur with the changes.

Committee Chair, Len Nunney, attended meetings of the University Committee on Library and Scholarly Communication and Vice Chair, Chikako Takeshita, attended meetings of the University Committee on Libraries and Scholarly Communication. Both provided regular reports back to the Committee.

Respectfully submitted,
Len Nunney, Chair
Chikako Takeshita, Vice Chair
Evangelos Christidis
John Baez
Katherine Sweeny
Laura Harris
Lucille Chia
Marlo Raveendran
Matthew Mahutga
Owen Long
Steven Mandeville-Gamble, University Librarian (*ex officio*)
Charles Rowley, Vice Chancellor Computing and Communications (*ex officio*)
Heran Bhakta, GSA Student Representative