

**COMMITTEE ON EDUCATIONAL POLICY
ANNUAL REPORT TO THE RIVERSIDE DIVISION
DECEMBER 5, 2017**

To be received and placed on file:

The Committee on Educational Policy (CEP) held 8 meetings this academic year. Committee members and the Chair also attended several meetings associated with undergraduate program reviews. Much of the Committee's work, such as the careful study of long and complex documents, was completed outside of these meetings and through e-mail if needed in between meetings. The Chair attended meetings of Executive Council and provided updates to the Committee at each meeting from issues discussed at the local level. The Chair, at the request of the administration and Chair of the Division, attended additional meetings and served on ad hoc committees including the Assessment Advisory Committee and the Summer Session Administration and Academic Oversight Committees.

This year, the Division was well represented on the University Committee on Educational Policy (UCEP) by Judith Rodenbeck, who kept CEP and the Division informed about various items and Systemwide developments of interest to the Committee.

A primary responsibility of CEP is undergraduate program reviews. During the academic year, four CEP subcommittees were established to conduct the external undergraduate program reviews of Art History (February 9 & 10, 2017), Ethnic Studies (January 30 & 31, 2017), Microbiology (March 2 & 3, 2017), and Religious Studies (March 16 & 17, 2017). One subcommittee was established to conduct the internal review of Mechanical Engineering utilizing the ABET accreditation report in place of an external review team. The Chair of CEP organized and attended Action Implementation meetings with the Vice Provost for Undergraduate Education (VPUE), College Dean and Associate Deans, and the Department Chairs for the reviews conducted in previous academic years for Dance, Economics, Electrical Engineering, and Materials Science and Engineering. CEP was satisfied with all of the programs' responses to the Final Findings and Recommendations reports in the Action Implementation meetings and voted to close all four reviews. CEP received a satisfactory follow up compliance report to the action implementation plan from Anthropology and voted to close the review.

The Committee will conduct an external review of Asian Studies, Gender and Sexuality Studies, Global Studies, and Latin American Studies and an internal review of Biomedical Sciences next academic year. A retreat was held for the programs scheduled for an external review on April 14, 2017 to help the programs prepare for their upcoming reviews.

The Committee updated the Procedures for Undergraduate Program Reviews to include additional requirements for the self study. The Committee adopted a recommendation from the VPUE's Office to include job placement data for majors in the student information section of the program review self-study.

The following is a list of open undergraduate program reviews that CEP is working to close:

<i>AY Review was Conducted:</i>	<i>Program Reviewed:</i>	<i>Current step:</i>
2016-2017	Art History	CEP will schedule an Action Implementation Meeting in Fall 2017.
2016-2017	Ethnic Studies	CEP is in the process of drafting the Final Findings and Recommendations Report.
2016-2017	Microbiology	CEP will schedule an Action Implementation Meeting in Fall 2017.

2016-2017	Religious Studies	CEP will schedule an Action Implementation Meeting in Fall 2017.
2016-2017	Mechanical Engineering	CEP will schedule an Action Implementation Meeting in Fall 2017.

Another important function of CEP is to review and comment on all issues relevant to undergraduate education and occasionally on issues with a more general nature. When warranted, these discussions result in new regulations and policies. Topics discussed and/or acted upon by the committee in consultation with other Senate committees and/or the Administration throughout the year have included:

- The Committee reviewed the proposed changes to the School of Business Administration Bylaw 4.1.1, proposed changes to the School of Medicine Bylaws, and proposed revisions to APM 278 and APM 210-6 and opted not to respond to the proposals as they did not have any impact on undergraduate education and were outside of the Committee's purview.
- The Committee reviewed a priority enrollment request from the Spirit Squad and voted to deny the request as there was not a compelling academic reason for the request.
- The Committee reviewed the proposed revision to the Professional Degree Supplemental Tuition Policy and voted to support the proposed changes.
- The VPUE and Director of Evaluation and Assessment attended the Committee's November and April meetings to outline proposed changes to the operation of the student evaluation system. After the November meeting, the Committee recommended that the evaluation system be updated so that there is a differentiation between the types of courses being assessed to provide more useful and meaningful data. At the April meeting the VPUE and Director of Evaluation and Assessment provided an update on the proposed changes to teaching evaluations. After the April meeting the Committee recommended that the evaluation process be modified to provide data that is more useful to individual instructors and their departments including a treatment of the differences between large introductory teaching and upper division or graduate level major courses.
- The Committee reviewed the VPUE's proposal to allow enrollment in research courses for zero units and was not supportive of the proposal due to concerns about the administration of the courses and the lack of justification of how the proposal will benefit the students. The Committee commented that the value of a 0 unit course on a transcript is open to question and may not provide a benefit to the student. The Committee recommended that the proposal be revised to provide a complete explanation of how the courses will be administered and how the 0 course unit will benefit students.
- The Committee reviewed the proposed changes to the Graduate School of Education's Bylaws E4.3 and E4.4 and voted to support the changes.
- The Committee reviewed the VPUE's proposal for teaching credit for faculty-led internship courses at UCR and recommended that the issue of granting teaching credit to faculty who instruct internship courses be decided at the College level.
- The Committee reviewed the proposed revisions to Senate Regulation 630.D and voted to support the proposed changes.

- The Committee reviewed the proposal for the Teresa and Byron Pollitt Endowed Chairs for Interdisciplinary Research and Learning in Humanities and Social Sciences and were generally supportive of the proposal but did recommend several clarifications be made in the proposal.
- The Committee reviewed the proposal for the Shrimad Rajchandra Endowed Chair in Jain Studies and voted to support the proposal.
- The Committee reviewed the proposal for the Stapleton Presidential Chair in Innovation and Entrepreneurship in the School of Business Administration and voted to support the proposal. The Committee did question if the campus had a written commitment of funds and noted concern that that the wording of the proposal might prevent the funding of students that are in interdepartmental programs.
- The Committee reviewed the Vice Provost for International Affairs proposed pilot program for internationalizing undergraduate students' learning experiences at UCR and were generally supportive of the proposal. The Committee recommended that the proposal be updated to include documentation of the funding source for the proposed program and to eliminate the use of the word "overseas". Additionally, the Committee recommended that the word "globalizing" be replaced with "internationalizing".
- The Committee reviewed the proposal to change the name of the Department of Cell Biology and Neuroscience to the Department of Molecular, Cell and Systems Biology and voted to support the proposal.
- The Committee reviewed the proposal to change the name of the Department of Biology to the Department of Evolution, Ecology, and Organismal Biology and voted to support the proposal.
- The Committee reviewed the proposal to change the name of the Department of Plant Pathology and Microbiology to the Department of Microbiology and Plant Pathology and voted to support the proposal.
- The Committee reviewed the proposal to change the name of the Department of Comparative Literature and Foreign Languages to the Department of Comparative Literature and Languages and voted to support the proposal.
- The Committee reviewed the Committee on Courses proposed changes to the Guidelines for Remote Learning Courses to provide best practices for remote proctoring and provide a definition for hybrid courses. The Committee was supportive of the proposed changes, but recommended that the term "face to face" be replaced with the term "in person". Additionally, the Committee recommended that the recommendation to at fees for remote proctoring be included in the course syllabus when remote proctoring is required.
- The Committee reviewed the proposal to transfer the undergraduate Public Policy program from CHASS to SPP and voted to support the proposal.
- The Committee reviewed a request from the VPUE to review a set of questions about WASC standards. The Committee completed the set of questions and provided feedback to the VPUE.

- The Committee reviewed the proposed changes to the Graduate School of Education's Bylaws 1.1 to 5.1.1 and voted to support the changes.
- The Committee reviewed the proposal to change the name of the School of Business Administration to the School of Business and voted to support the proposal.

CEP also took up a number of matters related to majors, minors and other programs.

The Committee updated the CEP Process and Guidelines for the Establishment of New Undergraduate Academic Programs so that proposals are submitted from the College/School Executive Committee to the Senate Chair for review by CEP and other relevant Committees.

The Committee reviewed and voted to support proposals for a new BA in Education, Society, and Human Development and a new BS in Earth Sciences. The proposals were sent to the Division for consideration of final approval.

The following proposed changes to curriculum were discussed, approved and reported to the Division:

Approved Curriculum Changes from BCoE:

BS in Bioengineering
 BS in Chemical Engineering
 BS in Computer Engineering
 BS in Computer Science
 BS in Electrical Engineering
 BS in Environmental Engineering
 BS in Materials Science and Engineering

Approved Curriculum Changes from CHASS:

BA in Anthropology
 BS in Anthropology
 BA in Art
 BA in Creative Writing
 BA in Dance
 BA in English
 BA in Languages and Literatures/Comparative Literature
 BA in Languages and Literatures/Comparative Ancient Civilizations
 BA in Languages and Literatures/French
 BA in Languages and Literatures/Languages
 BA in Languages and Literatures/Russian
 BA in Middle East and Islamic Studies
 BA in Political Science/International Affairs
 BA in Theatre, Film and Digital Production
 Minor in Dance
 Minor in Middle East and Islamic Studies

Approved Curriculum Changes from CNAS:

BS in Geology
 BA & BS in Biochemistry
 BA & BS in Biology
 BA & BS in Chemistry

BA & BS in Cell, Molecular, and Developmental Biology
BA & BS in Entomology
BA & BS in Environmental Sciences
BA & BS in Mathematics
BA & BS in Microbiology
BA & BS in Physics
BA & BS in Plant Biology
Minor in Environmental Sciences
Minor in Plant Biology

Approved Curriculum Changes from CHASS/CNAS:
BA & BS in Neuroscience

Approved Curriculum Changes from GSoE:
Minor in Education

Approved Curriculum Changes from SoBA:
BA in Business Administration

The Committee's members are to be commended for their close attention to a broad spectrum of matters concerning educational policy and undergraduate education and their genuine concern for student welfare.

Stephen Wimpenny, Chair
Walter Clark, Vice Chair
Judith Rodenbeck, Representative to UCEP
Pingyun Feng
Elaine Haberer
Jean Helwege
Ruhi Khan
Timothy Paine
Greg Palardy
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