

**Executive Committee**  
**School of Medicine**  
**Annual Report to the Division**  
**DECEMBER 5, 2017**

To be received and placed on file:

The School of Medicine FEC conducted several formal in person meetings during the 2016-2017 academic year, including one all-faculty meeting. Additional business was conducted via email. The following items were considered (some on multiple occasions):

**General FEC business**

- 1) Collected conflict of interest statements from committees reporting to FEC
- 2) Reaffirmed conflict of interest statement of FEC and forwarded to Senate
- 3) Prepared an FEC charge document and placed on file with the SOM
- 4) Appointed Dr. Byron Ford as Chair of the Progress and Promotions Committee
- 5) Appointments of Dr. Nick DiPatrizio to the Progress and Promotions Committee; Dr. Dipatrizio to replace Dr. Pellecchia given his new appointment as Chair of the FEC.
- 6) Organized and held the annual all-faculty meeting for January 2017. The faculty requested that the meeting would be organized by the FEC once or twice per year.
- 7) Approval of Drs. McCole, Wilson, and Lytle to serve on the FEC for another 2 years starting September 1 2017.
- 8) Invited Associate Provost Kenneth A. Baerenklau to get updates on senate faculty hires UCR and related matters
- 9) Set the agenda for the all-faculty meeting for November 2017.
- 10) Approval of Dr. Tustison as new Chair of Admissions Committee; Dr. Tustison replaced Dr. Lytle who served on the committee for several years.
- 11) Discussed and evaluated SOM bylaws on Dean participation to FEC meetings and goals and objectives of FEC held annual all-faculty meetings

**Education and curriculum**

- 12) Discussed and evaluated SOM policies for student appeals to PPC decisions.
- 13) Evaluated and deliberated on appeal cases from three students.
- 14) Discussed documents required for LCME visit.

**Division requests**

- 15) Reviewed and discussed the Proposal to Revise Academic Personnel Manual Sections 278 for Health Sciences Clinical Professor Series (APM - 278) & 210-6 for Instructions to Review Committees Which Advise on Actions Concerning the Health Sciences Clinical Professor Series (APM - 210-6)
- 16) Reviewed and reported on Proposed Revisions to APM - 285, 210-3, 133 and 740.

- 17) Reviewed and reported on the Interim Guidance Regarding Abusive Conduct and Bullying Against Faculty and Academic Appointees
- 18) Reviewed and approved the proposed increase in graduate education application fees.

Maurizio Pellecchia, Chair  
Declan McCole, Vice Chair  
Paul Lyons  
Greer Sullivan  
Scott Allen  
Christian Lytle  
Emma Wilson  
Seema K. Tiwari-Woodruff  
Andrew Subica  
Kenneth Ballou (Non-senate clinical)  
Maegen Dupper (Non-senate clinical)