October 3, 2013

To: Division Officers:
   Jennifer Hughes (History), Vice Chair
   Piotr Gorecki (History), Secretary/Parliamentarian
   Bahram Mobasher (Physics & Astronomy), Senior Assembly Representative
   Ilhem Messaoudi Powers (SOM), Junior Assembly Representative

Standing Committee Chairs:
   James Baldwin (Nematology), Physical Resources Planning (PRP)
   Kenneth Barish (Physics), Planning and Budget (P&B)
   Lynda Bell (History), Graduate Council (GC)
   Ward Beyermann (Physics & Astronomy), Educational Policy (CEP)
   Kathryn DeFea (Biomed), Undergraduate Admissions (UAC)
   Erica Edwards (English), CHASS Executive Committee
   George Haggerty (English), Academic Personnel (CAP)
   Mariam Lam (Comparative Literature & Foreign Languages), Committees (COC)
   Barry Mishra (SOBA), SOBA Executive Committee
   Eugene Nothnagel (Botany & Plant Sciences), Preparatory Education (PRP)
   Michael Vanderwood (GSOE), GSOE Executive Committee
   Akula Venkatram (Mechanical Engineering), BCOE Executive Committee
   Ameae Walker (School of Medicine), SOM Executive Committee
   Georgia Warnke (Political Science), Faculty Welfare (FW)
   Gillian Wilson (Physics & Astronomy), CNAS Executive Committee
   Zhenbiao Yang (Botany & Plant Sciences), Diversity & Equal Opportunity (CODEO)

Fr: Jose Wudka, Chair
    Riverside Division

RE: Executive Council Agenda ~ October 7, 2013

This is to confirm the meeting of the Executive Council on Monday, October 7, 2013 at approximately 3:30 p.m. to 4:00 p.m. in the University Office Building Room 220.
# AGENDA

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<td>3:35 – 3:40</td>
<td>2. CONFLICT OF INTEREST STATEMENT – EXECUTIVE COUNCIL:</td>
<td>p. 2</td>
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<td>Discuss and adopt for 2013-2014</td>
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<td>3:40 – 4:00</td>
<td>3. PROPOSED BYLAW CHANGE</td>
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<td>MERGING OF LIBRARY &amp; SCHOLARLY COMMUNICATIONS WITH</td>
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<td>ACADEMIC COMPUTING &amp; INFORMATION TECHNOLOGY</td>
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October 22, 2012

The Executive Council at its meeting on October 22, 201, adopted the following conflict-of-interest statement:

If a member of the Executive Council believes that a conflict of interest exists for him/herself or for another person on the committee, that member should call the possible conflict to the attention of the chair. The chair will convene the committee except for the individuals with the possible conflict, and those present will decide by majority vote if a conflict exists. If the decision is affirmative, the individual with the conflict will leave the room during discussion of the conflicted matter and will not vote on that matter.

Jose Wudka, Chair
May 9, 2013

To: Jose Wudka, Chair
   Riverside Division, Academic Senate

Fr: Gregory Beran, Chair
    Committee on Academic Computing and Information Technology

Re: 18 April 2013 Proposal to Merge the Committee on Academic Computing & Information Technology with the Committee on Library & Scholarly Communication

The Committee on Academic Computing and Information Technology has reviewed this proposal and opposed it with a vote of 5 against, 2 in favor, and 1 neutral. Several members were strongly opposed to the proposal.

The committee recognizes the staffing issues faced by the Senate, and there are certainly some areas of overlap between the two committees. The libraries face a number of technology-related issues (open-access publishing, providing computer resources to users, etc), and of course the university librarian sits on both committees as an ex-officio member. Regardless of the outcome of this proposal, we do believe that there should be closer cooperation between the two committees on these issues of common interest.

However, many other issues handled by the two committees are very different and likely attract different faculty members to serve. For instance, the library deals with library budgetary issues, while the Academic Computing committee address issues of both research and instructional computing. In recent years, for example, we have taken a significant role in advising the administration on how student technology fee money should be sent, and this year we ran a new, $200,000 grant program for innovative uses of technology in teaching. Having a committee whose members have significant technological expertise is critical to performing these duties effectively.

Given the number of major issues facing the libraries now and in the near future, there was also serious concern that important issues like the campus research computing environment would receive less attention on the merged committee. Proposed by-law 8.9.1 indicates that the chair of the new committee would focus on library issues while the vice-chair would focus on computing issues, suggesting an implicit downgrading of the importance of the computing issues.
Although the committee as a whole does not support this merger, if it does indeed occur, we request that the new committee name (by-law 8.9) be changed from “Library, Information Technology, and Scholarly Communication” to “Library, Academic Computing, and Scholarly Communication.” The phrase “academic computing” conveys a much broader sense of the important research, teaching, and campus information technology issues our committee handles.

Finally, several committee members were upset by the manner in which the proposal came about: We had no advanced warning that this change was being considered, we were not given the opportunity to work together with the Senate Chair and the Library committee on the proposal, and we were given very little time to respond to a major change in our committee's function. In the future, we hope that major changes like this will be pursued in a more cooperative fashion with the committees involved.
Chair of the Riverside Division of the Academic Senate  
Report to the Riverside Division  
May 28, 2013

To Be Adopted:

**Proposed Committee on Library, Information Technology & Scholarly Communication**

<table>
<thead>
<tr>
<th>Present</th>
<th>Proposed</th>
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<tr>
<td>8.9 <em>Academic Computing and Information Technology</em> (En 6 Oct 70) (Am 5 Feb 98)</td>
<td>8.9 <em>Library, Information Technology &amp; Scholarly Communication</em> En 6 Oct 70) (Am 5 Feb 98)</td>
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8.16 Library and Scholarly Communication

8.16.1 **This Committee consists of seven members of the Division, including the University Librarian of the Riverside Campus, ex officio. The Chair normally also serves on the University Committee on Information Technology and Telecommunications Policy.** (AM 19 Nov 81)(AM 2 Feb 98)

8.9.1 **This committee consists of at least seven members, including the Associate Vice Chancellor Computing and Communications or his/her representative and University Librarian of the Riverside campus as ex-officio members. (AM 5 Feb 98). Neither ex officio may serve as Chair. The Chair normally also serves on the University Committee on Information Technology and Telecommunications Policy.** (AM 19 Nov 81)(AM 2 Feb 98)

8.9.2 **This committee shall advise the Division and the Chancellor on all matters relating to academic computing and information technology, including instructional technology.** (Am 9 Feb 89) (AM 5 Feb 98)

8.9.2.1 **Advise the Division, Chancellor and President on all matters relating to academic computing and information technology; administration of the library; and matters concerning scholarly communications at Riverside in accordance with the Standing Orders of the Regents.** (Am 9 Feb 89) (AM 5 Feb 98) (Am 30 May 06)
8.16.2.1 Advise the President and the Chancellor regarding the administration of the library and matters concerning scholarly communication at Riverside in accordance with the Standing Orders of the Regents and perform such other duties relative to the library as may be referred by proper authority. (Am 30 May 06)

8.9.3.1 Review Faculty and student use of the campus Computing and Communications unit for instruction and research;

8.9.3.2 Recommend ways to improve the functioning of the campus Computing and Communications unit to meet Faculty and student needs; (Am 5 Feb 98)

8.9.3.3 Participate in long range planning for computer and information technology use and development;

8.9.3.4 Recommend ways to improve education in the use of the computer and information; (Am 5 Feb 98)

8.9.3.5 Solicit and rank requests for grants for supporting and expanding the use of computing and information technology in research and instruction; (En 9 Feb 89) (Am 3 Feb 00) (Am 21 Feb 2012)

8.9.3.6 Assess the state of campus instructional technology support and readiness to meet future needs; (En 5 Feb 98)

8.9.3.7 Participate in long range planning for instructional technology;

8.9.3.8 Recommend ways to improve education in the use of computers, information, and campus instructional technology; (Am 5 Feb 98)

8.9.3.9 When funds are available Subject to fund availability, this committee will solicit and rank requests for grants for supporting and expanding the use of computing and information technology in research and instruction; (En 9 Feb 89) (Am 3 Feb 00) (Am 21 Feb 2012)
carnival instructional technology. (En 5 Feb 98)

8.16.2.2 Participate with the librarian in matters relating to the library budget, the formulation of library policies, the allocation of space, and the apportionment of funds.

8.16.2.3 Provide liaison between the faculty and the library administration in all matters of library policy;

8.16.2.4 Prepare and submit to the Division an annual report on financial problems, allocations of space, facilities for research, and any other matters within its jurisdiction.

8.16.2.5 Participate in an advisory capacity in the appointment of the librarian.

8.9.2.6 Participate with the librarian in matters relating to the library budget, the formulation of library policies, the allocation of space, and the apportionment of funds; and serve as a liaison between the faculty and library administration.

8.9.2.7 Prepare and submit to the Division an annual report on the library’s effectiveness in meeting the campus needs, its financial situation, allocations of space, facilities for research, and any other matters within its jurisdiction.

8.9.2.8 Participate in an advisory capacity in the appointment of the librarian.

8.9.4 This committee shall consult with the Divisional committees on Planning and Budget, Courses, and Educational Policy, and with other Senate and administrative committees, whenever appropriate to its tasks.

Statement of Purpose and Effect:
Within the separate committees is a wide area of overlap in all technology-assisted instructional matters, neither are overly busy committees, and the proposed new structure will improve the efficiency of both groups (now combined) without imposing unreasonable burdens on their members.

In addition, combining these two committees will allow for staff time and expertise to be used more efficiently. In past years the solution to staff shortages was to reduce the amount of support provided to committees which met infrequently. The result has been the loss of historical memory and consistency, and an increased workload for the faculty who sit on these committees. The new structure will allow the senate to assign staff support to this committee so that the level of service is equitable to other standing senate committees.

Of consideration is the desire to maintain campus representation on systemwide committees. Per Bylaw 325, the campus is allowed to designate a “corresponding” divisional committee without establishing a separate standing committee for that purpose. To that end, these bylaws have been written to assure continual Riverside representation on systemwide committees by designating the role of the Chair and Vice Chair as members of the UCCC (University Committee on Computing and Communications) and UCOLASC (University Committee on Library and Scholarly Communications).
A minor point of housekeeping is to correct the current bylaw reference to a UC committee which no longer exists (University Committee on Information Technology and Telecommunications Policy).

Approvals

Bylaw is effective upon approval

Approved by the Committee on Academic Computing & Info Tech: did not approve
Approved by the Committee on Library & Scholarly Communications: did not approve
Approved by the Committee on Faculty Welfare: May 3, 2013
Approved by Committee on Committees: April 25, 2013

The Committee on Rules and Jurisdiction finds the wording consistent with the code of the Academic Senate: May 3, 2013

Received by Executive Council:
May 3, 2013

To: Jose Wudka, Chair
Riverside Division

From: Mariam Lam, Chair
Committee on Committees

Re: Proposal to Merge the Committee on Academic Computing and Information Technology with the Committee on Library and Scholarly Communication

Dear Jose:

Our committee has met and reviewed the proposed changes for the combining of the Academic Computing and Information Technology with the Library and Scholarly Communication committees. We approve of the change for the following reasons.

While there has been some speculation that combining the committees would diminish the individual work of the two committees in question, we find that the combination would actually add the technology and computing concerns to the charge of the library and scholarly communication issues, and make for better staffing of both committees, two committees that will become more important in the years ahead as they share concerns regarding the issues of on-line education, open access and uses of technology. These are all of great interest, or should be, to the libraries and academic computing and information technology centers on campus, so it would seem to be in our best interest to have one strong, collective voice that has weighed the issues together, rather than less assertive disparate voices with regard to both divisional and systemwide interests. In the case of academic computing, the change will increase the committee’s activity by combining its efforts with a related committee that is somewhat more active.

The combination of these committees will also reduce the burden on committee members (combined committees will allow for assignment of staff support which will reduce the administrative burden of the committee, especially the chairs).

There also seems to be some misinformation circulating that this process is intended to legislate particular committees out of existence. While UCCC has only met once this year and has been cited as a somewhat dysfunctional committee by the Chair of the divisional Committee on Library and Scholarly Communications, this legislation to combine committees does not discontinue or diminish any work affiliated with either committee. This does not change any divisional representation at the Systemwide level, such as on UCOLASC.

We also want to point out that 5 campuses already function with a combined committee;
The following campuses either do not have a Computing committee or have a combined Computing and Library committee:

UC Berkeley - Computing & Communications committee has been temporarily suspended by the Division, pending development of a new charge and structure;
UC Irvine - Council on Research, Computing, and Libraries;
UC Merced - No Computing committee;
UC San Francisco - No Computing committee;
UC Santa Barbara - Committee on Library, Information, and Instructional Resources

Further, it has been clear for a while, that there is some significant overlap between the Academic Computing committee and Library when it comes to the provision of IT services to students. Much of what that committee was trying to do (provision of computers, software, computer rooms) was also being done in parallel by members of the staff in the library.

We also remind the combined committee that they can add text to the proposed merged bylaw if they need to assure that no functions are being lost. They can also suggest an alternate name, if they do not feel the merged committee name befits all the important work of that committee.

Finally, we reiterate that this proposed committee combination originated from the Senate office as a whole to try to provide the best support to our committees - that losing staff support to a committee was resulting in less work being done by the committee, in loss of consistency or institutional memory (faculty membership varies from year to year and having dedicated staff support allowed consistency and institutional memory), and in more work for the committees themselves (without staff support, the chair and members will have to coordinate meetings, distribute discussion material, record minutes, write their annual report and record attendance).

In conclusion, we approve of the change, and have no additional questions or concerns at this time. Thank you for your time.

Sincerely,

Mariam Lam, Chair
Committee on Committees
April 29, 2013

To:        Jose Wudka, Chair  
            Academic Senate

From:  Irving Hendrick, Chair  
            Committee on Faculty Welfare

Re:  Proposals to Merge Standing Committees of the Riverside Division

Believing that there is no good reason to have more Academic Senate Committees than are needed, the Committee on Faculty Welfare concurs with the proposals to merge the Committee on Distinguished Teaching with the Committee on Distinguished Campus Service and the Faculty Research Lecturer, thereby creating a new standing committee to be known as the “Committee on Faculty Honors and Scholarly Awards.”

Similarly, we support the proposal to form a new standing “Committee on Library, Information Technology and Scholarly Communication” by merging the existing Committee on Academic Computing and Information Technology with the Committee on Library and Scholarly Communication.
May 2, 2013

To: Jose Wudka, Chair
   Riverside Division, Academic Senate

Fr: Joseph Morse, Chair
    Committee on Library and Scholarly Communications

Re: April 18, 2013 Proposal to Merge the Committee on Academic Computing & Information Technology with the Committee on Library & Scholarly Communication

The Library and Scholarly Communication Committee has reviewed this proposal and has serious concerns and are strongly opposed.

We see these two committee as having quite different purposes and it seems likely that faculty interested in serving on the two committees would seldom overlap. Also, the library system at UCR faces serious fiscal constraints at present and is likely to continue to face such constraints in the future. We believe it is critical that a faculty Senate committee is available to provide strong support and counsel.

This is a time of considerable transition for libraries both at UCR, Systemwide within the UC, and nationally. There is a great deal of change that is likely to occur with the push towards open access, online courses, digital textbooks, etc. It is unclear how open access will be implemented and given the rapid changes libraries face at UCR, this seems like the wrong time to merge the committees, in particular with our hiring a new University Librarian in 2013.

This proposal was discussed at the April 26, 2013 UCOLASC (University Committee on Library and Scholarly Communication) meeting and that committee thought it made very little sense – this was their strong consensus (with no voiced support of this change).

At the Systemwide level, UCOLASC is very active (3 meetings in Oakland per year, taking up a full day each; substantial additional online activity) and this is likely to continue for the near future with all of the changes that libraries face. UCOLASC is a quite functional committee whereas the Systemwide UCCC (University Committee on Computing and Communications) is considered by most to be dysfunctional and only recently has become somewhat active following a failed proposal considered by the Assembly last year to do away with this committee.