July 13, 2011

TO:  
Ameae M. Walker (Biomedical Sciences), Vice Chair  
Daniel Ozar (Psychology), Secretary/Parliamentarian  
Rise B. Axelrod (English), Academic Personnel (CAP)  
Paulo Chagas (Music), Academic Computing & Information Technology  
Peter Chung (AGSM), Planning and Budget (P&B)  
Steven Clark (Psychology), Undergraduate Admissions  
Jay Farrell (Electrical Engineering), BCOE Executive Committee  
Christine Gailey (Women's Studies), Committee on Committees (COC)  
John Ganim (English), Physical Resources Planning (PRP)  
Gerhard Gierz (Mathematics), Preparatory Education  
J. Daniel Hare (Entomology), Faculty Welfare (FW)  
David Herzberger (Hispanic Studies), CHASS Executive Committee  
Morris Maduro (Biology), Graduate Council/CASA Representative  
Manuela Martins-Green (Cell Biology), Diversity & Equal Opportunity (CODEO)  
Thomas Morton (Chemistry), Junior Assembly Representative  
David R. Parker (Environmental Sciences) CNAS Executive Committee  
David S. Pion-Berlin (Political Science), Committee on Research (COR)  
Richard L. Smith (SoBA), SoBA Executive Committee  
Melanie Sperling (GSOE), GSOE Executive Committee  
Daniel S. Straus (Biomedical Sciences), Biomed Executive Committee  
Albert Wang (Electrical Engineering), Senior Assembly Representative  
Jose Wudka (Physics), Educational Policy (CEP)

FR:  
Mary Gauvain, Chair  
Riverside Division

RE: Executive Council Agenda, July 18, 2011

This is to confirm the meeting of the Executive Council on Monday, July 18, 2011 at 1:10 p.m. to 3:00 p.m. in 220 University Office Building.

<table>
<thead>
<tr>
<th>Item</th>
<th>Action/Information</th>
<th>Enclosures</th>
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<td>I.</td>
<td>Approval of the July 18, 2011 Agenda and June 13, 2011 minutes.</td>
<td>1 (pp. 1-6)</td>
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<tr>
<td>II.</td>
<td>ANNOUNCEMENTS BY THE CHAIR</td>
<td>2 (7)</td>
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<td></td>
<td>Issues under review – for information only</td>
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<tr>
<td>Time</td>
<td>Activity</td>
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<tr>
<td>1:35</td>
<td><strong>Information</strong> III. <strong>Proposed General Education Concentration on Technology, Culture, and Globalization for BCOE Students</strong> for BCOE Students: Approve on behalf of Division</td>
<td>3 (8 - 10)</td>
</tr>
<tr>
<td>1:45</td>
<td><strong>Action/Discussion</strong> IV. <strong>School of Public Policy Bylaws:</strong> Review by EC for onward submission to the Division in November</td>
<td>4 (pp. 11 - 17)</td>
</tr>
<tr>
<td>1:55</td>
<td><strong>Action/Discussion</strong> V. <strong>Proposed Changes to Various CNAS Bylaws:</strong> Review by EC for onward submission to the Division in November</td>
<td>5 (18 – 24)</td>
</tr>
<tr>
<td>2:10</td>
<td><strong>Action/Discussion</strong> VI. <strong>Committee on Courses</strong> - Approve on behalf of Division</td>
<td>6 (25 - 26)</td>
</tr>
<tr>
<td>2:15</td>
<td><strong>Information</strong> VII. <strong>Other Executive Council &amp; Committee Business</strong></td>
<td></td>
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</tbody>
</table>
EXECUTIVE COUNCIL MEETING
MINUTES
MAY 23, 2011

PRESENT:
Mary Gauvain (Psychology), Chair
Daniel Ozer (Psychology), Secretary/Parliamentarian
Rise B. Axelrod (English), Academic Personnel (CAP)
Paulo Chagas (Music), Academic Computing & Information Technology
Steven Clark (Psychology), Undergraduate Admissions
Jay Farrell (Electrical Engineering), BCOE Executive Committee
J. Daniel Hare (Entomology), Faculty Welfare
David Herzberger (Hispanic Studies), CHASS Executive Committee
Morris Maduro (Biology), Graduate Council
Manuela Martins-Green (Cell Biology), CODEO
Thomas Morton (Chemistry), Junior Assembly Representative
David R. Parker (Environmental Sciences), CNAS Executive Committee
Richard L. Smith (SoBA), SoBA Executive Committee
Melanie Sperling (GSOE), GSOE Executive Committee
Jose Wudka (Physics), Educational Policy (CEP)
Albert Wang (Electrical Engineering), Senior Assembly Representative

ABSENT:
Ameae M. Walker (Biomedical Sciences), Vice Chair
Peter Chung (AGSM), Planning and Budget (P&B)
Christine Gailey (Women’s Studies), Committee on Committees (COC)
John Ganim (English), Physical Resources Planning (PRP)
Gerhard Gierz (Mathematics), Preparatory Education
David S. Pion-Berlin (Political Science), Committee on Research (COR)
Daniel S. Straus (Biomedical Sciences), Biomed Executive Committee

GUESTS:
Chancellor Timothy White

AGENDA:
The agenda and the minutes were accepted as written.

Presentation by Chancellor White
Chancellor White gave an update on undergraduate enrollment. He indicated that for the 2011-2012 academic year, the target is 3700 new students, but that UCR might not meet its target. Currently, CNAS is 43 students below its target of 1125 students, CHASS is 110 students below its target of 2025 students, and BCOE is 96 students below its target of 600 students, resulting in about 250 fewer students than anticipated. Transfer student
numbers were up, however. The campus was expecting 1200 transfer students, but the number will be closer to 1500, which will help make up the shortfall in freshman enrollments. International student enrollment is also up; the goal was 50 but the final number will be closer to 100.

Chancellor White noted that in this fiscal environment, it is critical that we do not fall short of our enrollment target. The Chancellor stated that our current enrollment management process is in need of repair. He noted that raising AIS scores is a good thing, but if it results in a sudden loss of students, then the campus will have a major problem. The Chancellor stated that there needs to be close communication across the campus so that decisions that are intended to be beneficial do not end up hurting UCR. He also explained that the advantage of admitting students as freshman and having them on campus for four or five years is that it is less expensive, on average, to teach them. Because upper division students are more expensive to teach, it is financially detrimental for UCR to use transfer students to fill in the enrollment gap.

Regarding the budget, Chancellor White said that for the next four to five years, the financial situation at the UC and on the campus will be challenging. Chancellor White described a presentation at the Regents’ meeting that included four potential scenarios for the University to deal with the deficit over the next 5 years. These are:

1. Both the state and the students share the burden with an 8% increase in tuition and in state support for each for the next five years, with 1% growth in undergraduate enrollment;
2. The state contribution increases 4% per year and tuition increases 12% per year, with 1% enrollment growth;
3. The state holds its funding at the 2011-12 level, and tuition increases 16% annually with enrollment held flat;
4. The state support continues to decrease at the rate of 2% a year, and tuition increases 20% annually, with no enrollment growth.

To illustrate the magnitude of these increases to student tuition, the rate at year 5, based on the Fall 2011 tuition of $11,124, for each scenario would be as follows:

- If the fees go up 8% – students will pay $15,100
- If the fees go up 12% – students will pay $17,500
- If the fees go up 16% – students will pay $20,000
- If the fees go up 20% – students will pay $23,100

The Chancellor also discussed the issue of faculty retention, focusing on what steps to take when strong faculty are recruited by other institutions. Much of the discussion centered on the inequity caused when a faculty member is retained through an increase in salary. The Chair of Faculty Welfare indicated that one of the strengths of the UC is the peer-review process, but he added that faculty salaries are currently below market. Other concerns were raised about when some faculty members “game” the system by getting offers that
are disingenuous. Some EC members felt that there should be some form of a loyalty reward. Other EC members felt that there is a need to handle the issue on a case-by-case basis. Several members expressed the view that faculty morale is at stake in this process, especially when faculty are retained at a much higher level than their colleagues who may not seek outside offers because of loyalty to UCR or due to personal circumstances.

Announcements by the Chair:

Three announcements were made by the Chair. These were:

1. Four of our faculty members have been selected to be either Chairs or Vice Chairs of Systemwide Senate Committees. These are: Professor Jose Wudka, Chair, UCEP; Professor Daniel Hare, Vice Chair, UCFW; Professor Manuela Martins-Green, Vice Chair, UCAAD; and Professor Helen Henry, Chair, TFIR.
2. Chair Gauvain updated the EC on the University Club and indicated that further plans are ongoing regarding the planning for the University Club. She added that what was presented by Associate Vice Chancellor Ralston at the May 9 meeting was not up to date.
3. The Division meeting will be held on Tuesday May 24, 2011 at 2:10 PM.

UC Online Education Project Plan: The Executive Council discussed the UC Online Education Project Plan, noting that there were many problems associated with the proposal. The original proposal was supposed to be funded using private funds. To date, the only funding that has been secured is $748K from Next Generation Learning Challenges, and that this funding requires that course material be open-source. The majority of funds for the online pilot courses are to come from a loan that UC will make to the program of up to $6.9M. The loan is intended to be repaid with fees from non-UC students taking the pilot online courses. Several questions were raised regarding the oversight and evaluation of the program, and the fact that it might end up being more expensive than was previously anticipated. Chair Gauvain indicated that three UCR faculty were among the 29 chosen to be part of the pilot program. These three are: Professor Jacqueline Shea Murphy, Department of Dance, Dance 7: Dance: Cultures and Contexts; Professor Victoria Umanskaya, Department of Economics, Econ 3: Introduction to Microeconomics; and Professor Frank Vahid, Department of Computer Science and Engineering, Programming Embedded Systems 1. EC members felt that it was important to communicate the concerns about the Online Project to these three faculty members so that they are aware of them.

Other Executive Council & Committee Business:
Prof. Paulo Chagas, Chair of the Academic Computing & Information Technology committee indicated that the Committee met and discussed the issue of online courses as well as technology fees. The pressing issue is how the technology fees will be used.

Prof. Daniel Ozer, Secretary/Parliamentarian and member of Rules and Jurisdiction (R&J) indicated that R&J received the Medical School draft bylaws and that it was unclear what the relationship is between the Medical School bylaws and those of the Division of Biomedical Sciences.
Prof. Manuela Martins-Green, Chair of Committee on Diversity and Equal Opportunity (CODEO) indicated that they met with various Administrators, including the Chancellor and Graduate Division Dean. At these meetings, the issues discussed included graduate student diversity, diversity of the faculty and administrators, what the Affirmative Action Office does, and identifying ways CODEO can help enhance and further diversity goals on the campus. Prof. Martins-Green indicated that the Chancellor was very receptive of their requests and made a promise to provide assistance on some of the key requests made.

Prof. Rise Axelrod, Chair of Academic Personnel (CAP) indicated that this year CAP expects to complete the review of files by the end of the Academic year and that they will probably not meet in the summer.

Prof. David Parker, Chair of CNAS Executive Committee indicated his college was hoping to increase the undergraduate student yield.

Prof. Morris Maduro, Chair of the Graduate Council indicated that the Graduate Council has approved a reduction in the minimum cumulative GPA for graduate fellowship holders from 3.5 to 3.0. This applies to all new and continuing fellowship holders and brings UCR in line with most other UC campuses. The minimum GPA for students holding fellowships is now consistent with that for students holding TA and GSR positions.

Prof. Steven Clark, Chair of Undergraduate Admissions indicated that the proposed modifications to the transfer student admission selection criteria were on the Division agenda. In explaining the proposed modification, the agenda includes the catalog copy and a justification.

Prof. Dan Hare, Chair of Faculty Welfare indicated that he will be meeting with Chair Gauvain and some members of the administration to discuss the CFW memo on Campus Incivility that was forwarded to the Administration earlier this year.

Meeting adjourned at 2:35 PM.

Respectfully submitted,
Sellyna Ehlers
Executive Director
Office of the Academic Senate
<table>
<thead>
<tr>
<th>Submission Date</th>
<th>Subject</th>
<th>Committees</th>
<th>Executive Council - (A/I or I)</th>
<th>Division Due Date</th>
<th>Systemwide Due Date</th>
</tr>
</thead>
</table>

updated 07/1/11
To be adopted:

Proposed General Education Concentration on Technology, Culture, and Globalization for BCOE Students for BCOE students

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Name</th>
<th># Units</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Introductory Course</strong></td>
<td></td>
<td>1-3</td>
</tr>
<tr>
<td>One of:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engineering 001</td>
<td>Introduction to Engineering</td>
<td></td>
</tr>
<tr>
<td>Bioengineering 010</td>
<td>Overview of Bioengineering</td>
<td></td>
</tr>
<tr>
<td>Electrical Engineering 010</td>
<td>Introduction to Electrical Engineering</td>
<td></td>
</tr>
<tr>
<td>Chemical and Envi. Eng. 010</td>
<td>Introduction to Chemical &amp; Environmental Engineering</td>
<td></td>
</tr>
<tr>
<td>Mechanical Engineering 002</td>
<td>Introduction to Mechanical Engineering</td>
<td></td>
</tr>
<tr>
<td>Materials Science and Eng. 001</td>
<td>Fundamentals of Materials Science &amp; Engineering</td>
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<tr>
<td><strong>Lower Division</strong></td>
<td><strong>Total Units required</strong></td>
<td>12</td>
</tr>
<tr>
<td>Sociology 020</td>
<td>Technology, Culture &amp; Society</td>
<td>4</td>
</tr>
<tr>
<td>And Economics/ENGR 060</td>
<td>Engineering Economics</td>
<td>4</td>
</tr>
<tr>
<td>And one from:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Global Studies 001</td>
<td>Global History, Culture &amp; Ideas</td>
<td>4</td>
</tr>
<tr>
<td>Music 006/ANTH006</td>
<td>Introduction to World Music</td>
<td>4</td>
</tr>
<tr>
<td>Music 014/ETST 014/URST/014</td>
<td>Popular Music of the World</td>
<td>4</td>
</tr>
<tr>
<td>Music 129/Ethnic Studies 118</td>
<td>Music Cultures of Africa</td>
<td>4</td>
</tr>
<tr>
<td>Political Science 020</td>
<td>World Politics</td>
<td>4</td>
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<tr>
<td>Religious Studies 005</td>
<td>Introduction to Asian Religions</td>
<td>4</td>
</tr>
<tr>
<td>Religious Studies 012/ETST012</td>
<td>Religious Myths and Rituals</td>
<td>4</td>
</tr>
<tr>
<td>And Public Policy/ENGR 170</td>
<td>Technology, Policy, and Ethics</td>
<td>4</td>
</tr>
<tr>
<td>And Public Policy/ENGR 171</td>
<td>Globalization</td>
<td>4</td>
</tr>
<tr>
<td>And one from the following:</td>
<td><strong>Total Units required</strong></td>
<td>12</td>
</tr>
<tr>
<td>History/ENGR 108</td>
<td>Technology in Premodern Civilizations</td>
<td>4</td>
</tr>
<tr>
<td>History/ENGR 109</td>
<td>Technology in Modern Europe and America, 1700-present</td>
<td>4</td>
</tr>
<tr>
<td>English 146 E-Z/MCS 146-E-Z</td>
<td>Special Topics in Technoculture and Digital Media</td>
<td>4</td>
</tr>
<tr>
<td>Internship (recommended)</td>
<td>At a technical organization with global presence. Arranged via BCoE’s Student Professional Development Officer.</td>
<td>0*</td>
</tr>
<tr>
<td>Sociology 181</td>
<td>World Systems &amp; Globalization</td>
<td>4</td>
</tr>
<tr>
<td>Gen Ed Capstone:</td>
<td></td>
<td></td>
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<tr>
<td>Engineering 180</td>
<td>Technical Communications</td>
<td>4</td>
</tr>
<tr>
<td>Ethnicity:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Satisfied via coursework above</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Units</strong></td>
<td></td>
<td>31-33</td>
</tr>
</tbody>
</table>

*Internships are common in BCoE, but College regulations prohibit use of internships for degree credit.
**Justification:** This concentration is proposed as part of the pilot program in General Education approved by Academic Senate on 2/17/2009.

In addition to the coursework above, students in this concentration must meet the English Composition and the Natural Sciences and Mathematics requirements as specified by UCR’s Campus Graduation Requirements. Our new General Education Concentration proposal has the following features:

1. It respects the culture within Engineering of ensuring adequate breadth for its graduates. Most courses in the proposed concentration are from the Humanities and Social Sciences. It balances the need for breadth with the focused coursework needed for a concentration. It prescribes coursework from the Humanities, Social Sciences, and the Natural Sciences in proportions that roughly match the current requirements.

2. Since BCoE’s curricula are subject to accreditation by ABET (Accreditation Board for Engineering and Technology), all changes to this concentration must first be approved by BCoE’s internal ABET-specific approval process.

3. In addition to the General Education Capstone requirement shown above, all engineering majors must also complete a Senior Design project, which is a separate major-specific capstone course.

4. It enlarges our current interpretation of “Ethnicity” to an understanding of cultures at a global level. An ability to understand society and culture at a global level is now not only essential for functioning in today’s world, but indeed, a requirement for good citizenship.

The structure of UCR’s ethnicity requirement dates back a whole generation, to a time before our current undergraduates were born. Globalization has since become a dominant force in society. Individuals, organizations, and policy makers must increasingly resolve ethical, political, and policy issues in the context of global, rather than national cultures.

Currently, UCR’s ethnicity requirement can be met either through courses that discuss race relations or courses that discuss expressions of culture. It can be met, for example, via RLST 12 (Religious Myths and Rituals), a course that examines religious beliefs and expression from cultural perspectives. Other courses that meet this requirement include MUS 14 (Popular Musics of the World) and MUS 129 (Music Cultures of Africa). MUS 129 addresses African performance traditions, emphasizing African aesthetics.

These courses do not focus on race relations. Instead, they confer insights into culture and ethnicity by exploring how culture and ethnicity are expressed in different contexts. An in-depth engagement with an expression of the culture leads to a dialogue with the culture itself. We are proposing a similar option for satisfying the Ethnicity requirement, to place it in the context of today’s world. Our proposed concentration explores issues of ethnicity, culture, and society through their expression in such matters as worldview, ethics, law, and social norms and conventions. A sound understanding of such issues is critical when interacting with people from cultures across the world on technical or non-technical matters.
Engineering is fundamentally about constructing artifacts of value to people and societies. The practice of engineering already transcends national and cultural boundaries. It is now the norm for engineering (and non-engineering) graduates in industry to be members of teams that are physically distributed across the world, but working on a single task or problem. Such teams are now tasked with developing services and products that are valued globally. Team members must routinely resolve ethical and policy differences on what products add value, and how they are to be used, deployed, and marketed. Yet, team members bring understandings of these issues conditioned by their cultures. US policymakers and entities such as Google are now having to resolve such questions with regard to cultures such as those of China or Iran.

It is impossible to practice engineering (or any other art) today without adequate sensitivity to cultures at a global level. For engineers, this understanding must provide insights into cultural expression in domains relevant to engineering practice. This understanding must be concrete and operational, rather than historical, contextual, or theoretical. Our concentration addresses precisely this need.

Most importantly for the campus and for BCoE, this concentration addresses UCR’s Ethnicity requirement in the context of our accreditation constraints, which mandate “…a general education component that complements the technical content of the curriculum…” It is not easy to justify the current structure of UCR’s Ethnicity requirement to ABET.

Approved by BCOE Executive Committee: 9/27/10
Approved by the Gen Ed Advisory Committee: 5/25/11
Approved by the CEP: 6/7/11
Approved on behalf of the Division by the Executive Council:
INTERIM EXECUTIVE COMMITTEE
SCHOOL OF PUBLIC POLICY
REPORT TO THE RIVERSIDE DIVISION

To be adopted:

School of Public Policy Bylaws

PP1 Membership

PP1.1 The Faculty of the School of Public Policy at the University of California, Riverside consists of (a) the President of the University; (b) the Chancellor; (c) the Executive Vice Chancellor; (d) the Dean of the School of Public Policy; (e) all members of the Academic Senate who are members of the School of Public Policy; (f) other Senate members as may be specified by the bylaws of the Riverside Division of the Academic Senate.

PP1.2 Only voting members of the Academic Senate are eligible to vote in the Faculty of the School of Public Policy. Faculty member must have at least a 25% appointment in the School to be considered members.

PP2 Officers

PP2.1 The Officers of the Faculty consist of a Chair, a Vice Chair and a Secretary-Parliamentarian.

PP2.1.1 The Chair of the Faculty is elected for a 3-year term and is not eligible to succeed herself/himself immediately. The election is conducted as provided in chapter 7 of the bylaws of the Division and in accordance with the procedure prescribed in these bylaws. If the Chair is unable to complete the term of office, the Secretary-Parliamentarian of the Division of the Academic Senate shall within two months conduct an election in accordance with the procedure prescribed in these bylaws for the unexpired term provided that the unexpired term is longer than six months. In the interim or in the event the vacated term is less than six months, the Vice Chair will serve as Chair.

PP2.1.2 The Vice Chair is chosen by the Executive Committee from among its membership. The term of office is three years.
PP2.1.3 The Secretary-Parliamentarian of the Faculty is chosen by the Executive Committee from among its membership. The term of office is one year.

PP2.1.4 The Chair assumes office on the first day of September following his/her election at a regular election or immediately upon completion of the ballot count at a special election. The Vice Chair takes office immediately upon appointment.

PP3 Meetings

PP3.1 Meetings are called by the Chair of the Faculty or by the Executive Committee. At the written request of 25 percent of the voting members of the faculty, the Chair must call a meeting. He/she must call at least one meeting each academic year. The faculty meeting may be chaired by the Chair of the Faculty or by the Vice Chair.

PP3.1.1 A quorum consists of 50% of the members of the Faculty.

PP3.1.2 A motion to submit a measure to email or secret ballot has precedence over a motion for an open vote in a meeting.

PP3.1.3 The Chair of the Faculty will send, prior to the faculty meeting, copies of the call for the meeting and will make all pertinent documents available to each member of the Faculty. The Faculty shall not change curricular requirements of the Division or change these bylaws at the meetings at which such proposals for change are first made unless notice is previously given to all members of the Faculty in a call to the meeting.

PP3.1.4 These bylaws constitute primary rules of order for meetings of the Faculty and of the committees of the Faculty. The order of business is that prescribed in Chapter 4 of the Bylaws of the Riverside Division of the Academic Senate. Questions of order not covered by these bylaws or those of the Division are covered by Sturgis' Standard Code of Parliamentary Procedure.

PP3.1.5 The minutes of every meeting of the Faculty (with the exception of those concerned with personnel matters) shall be sent before the next faculty meeting to every member of the Faculty. For personnel matters, faculty may consider the departmental letter in lieu of minutes for these meetings. Opportunities for review and/or comment of the departmental letter are as prescribed in the APM.
**PP4 Committees**

**PP4.1** There shall be an Executive Committee consisting of at least four (4) faculty members and the Chair of the Faculty. The Dean of the School of Public Policy will serve as an *ex officio* member of this committee.

**PP4.1.1** The faculty of the School of Public Policy will elect the four (4) representatives to the Executive Committee.

**PP4.1.2** The term of office of members of the Executive Committee is three years.

**PP4.1.3** The election of Faculty members to the Executive Committee is as provided in chapter 7 of the Bylaws of the Riverside Division of the Academic Senate. For purposes of these elections, members of the Executive Committee are considered officers of the Faculty of the School. Members of the Executive Committee take office on September first of the academic year following their election at a regular election or immediately upon completion of the ballot count at a special election.

**PP4.1.4** Whenever the Executive Committee determines that a vacancy exists in its membership, the Secretary-Parliamentarian of the Division of the Academic Senate conducts an election in accordance with the prescribed procedure provided the vacancy is to last more than six months. A vacancy shall be declared to exist and the committee member considered to have resigned if she/he anticipates an absence from the committee of more than six months. Vacancies of six months or less are filled temporarily by appointment by the Chair of the Faculty with the advice and consent of the Executive Committee.

**PP4.1.5** The Executive Committee has the following functions:

**PP4.1.5.1** The Executive Committee has the general oversight of the academic welfare and discipline of students in the School and has the power to bring before the Faculty any matters that the Committee deems advisable.

**PP4.1.5.2** The Executive Committee appoints and designates the Chairs of all other standing committees and all special committees of the Faculty unless otherwise directed at a meeting of the Faculty.

**PP4.1.5.3** The Executive Committee acts finally for the Faculty (a) in the awarding of all degrees to students of the Division in all cases which do not involve the suspension of regulations or that involve only minor adjustments in the curricula and (b) in the awarding of honors at graduation. The Committee is likewise
empowered to act on petitions of students for graduation under suspension of the regulations. The Committee will report all degrees approved to the Riverside Division of the Academic Senate.

**PP4.1.5.4** The Executive Committee makes recommendations to the Faculty in the establishment, modification, and discontinuation of all divisional instructional programs and curricula.

**PP4.1.5.5** The Executive Committee acts for the Faculty in making recommendations to the Riverside Division of the Academic Senate regarding courses.

**PP5 Election and Balloting**

**PP5.1** Elections are conducted as specified in PP2.1.1, PP4.1.3.

**PP5.1.1** Balloting on measures referred to the whole Faculty of the School by action of a meeting of the Faculty are conducted by the Secretary-Parliamentarian of the Division of the Academic Senate following the provisions of chapter 7 of the bylaws of the Riverside Division of the Academic Senate.

**PP6 Amendments and Suspensions of Bylaws and Regulations**

**PP6.1** These bylaws can be amended or suspended only as provided in chapter 6 of the bylaws of the Riverside Division of the Academic Senate and in PP3.1.3.

Approved by the Interim Committee: 4/22/2011
June 13, 2011

TO: Mary Gauvain, Chair
    Academic Senate Riverside Division

FR:

Marylynn V. Yates
Interim Executive Committee, School of Public Policy

RE: Response to Committee on Rules and Jurisdiction Comments on Proposed Bylaws

On behalf of the Interim Executive Committee of the School of Public Policy, I would like to thank the Committee on Rules and Jurisdiction for their thorough review of the proposed Bylaws of the School. Here are our responses to the points they raised:

1. PP3.1.4 should identify an authority (either Roberts or Sturgis) for resolving matters of order not covered by the bylaws.

Response: Authority added as requested.

2. PP4.1.3 begins "The election of Faculty members is as provided in chapter 7 of the Bylaws of the Riverside Division of the Academic Senate." Should "Faculty" be replaced with "Executive Committee" here? If not, the meaning of this proposed bylaw is quite unclear.

Response: The phrase “to the Executive Committee” has been added after “…Faculty members” for clarity. (Note: the original language is identical to that contained in the Division of biomedical Sciences Bylaw ME4.1.3.)

3. The Committee on R&J is concerned that a quorum threshold of 50% is rather high. It might be difficult to meet this threshold, making it difficult to conduct business.

Response: The Committee discussed this item at length. We agree that a quorum threshold of 50% is quite high. However, as the number of faculty in the School during the first few years is anticipated to be relatively small, we felt that it was important to have at least 50% of the faculty present when making decisions about the School. Over
time, as the number of faculty increases, this threshold will be reconsidered. (Note: The School of Biomedical Sciences has a quorum threshold of 50% per ME3.1.1.)

4. Some account of implementation process is in order: will the Chair and the Members of the Executive Committee all be elected at the same time? Currently the proposed bylaws do not allow for a staggered term. While this does not violate any existing policies, the proposers of these bylaws should be aware of this potential difficulty.

Response: The Committee discussed this item extensively, and decided that, at least initially, this would be an appropriate process. We anticipate changing to staggered terms after the School is up and running and has some faculty members.

5. The Committee on R&J requests information on the composition of this committee.

Response: Please see attached letter of appointment from the Academic Senate.
February 14, 2011

FM: CHRISTINE GAILEY, CHAIR
COMMITTEE ON COMMITTEES

TO: MARY GAUVAIN, CHAIR
RIVERSIDE DIVISION

RE: INTERIM EXECUTIVE COMMITTEE, SCHOOL OF PUBLIC POLICY

At the request of the Executive Council of the Academic Senate, we have appointed an interim Executive Committee for the School of Public Policy. We recommend that the designated Committee serve through August 2012. Committee on Committees will be happy to reconsider the composition of the committee at times that Dean Anil Deolalikar feels is appropriate.

- Michael Allen, Plant Pathology, CNAS
- Robert Ream, GSOE
- Mark R. Matsumoto, Environmental Engineering, BCOE
- Joseph Norbeck, Environmental Engineering, BCOE
- Georgia Warnke, Philosophy, CHASS
- Kirk R. Williams, Sociology, CHASS
- Marylynn V. Yates, Environmental Sciences, CNAS
- Associate Dean Anil Deolalikar, ex-officio

(Chair to be elected by above committee members)

Cc: EVC and Provost Dallas Rabenstein
Associate Dean Anil Deolalikar
Michael Allen, Plant Pathology
Robert Ream, GSOE
Mark R. Matsumoto, Environmental Engineering, BCOE
Joseph Norbeck, Environmental Engineering, BCOE
Georgia Warnke, Philosophy, CHASS
Kirk R. Williams, Sociology, CHASS
Marylynn V. Yates, Environmental Sciences, CNAS
To be adopted: Proposed Change in Regulation NR 2.4.7

PRESENT: NR 2.4.7 A student may transfer from one major to another by filing a petition of change with the Dean's office.

PROPOSED: NR 2.4.7 A student may transfer from one major to another by filing a change of major petition, which requires approval of the Associate Dean of Student Affairs or equivalent.

JUSTIFICATIONS: The proposed changes really bring the regulations more in line with current practices, clarifies that the petition goes to the student affairs office under the Associate Dean, and makes clear that college approval is required for change of majors.

APPROVALS: Endorsed by the Executive Committee of the College of Natural and Agricultural Sciences: 4/5/11
Approved by the CNAS Faculty: 06/07/2011
Reviewed by the Executive Council:
To be adopted: Proposed Change in Regulation NR 2.6.1

PRESENT: 
NR 2.6.1 An upper division student who had a grade point average of at least 3.0 in all courses taken in the University may take a graduate course for undergraduate credit with the permission of the Faculty adviser and the instructor concerned.

PROPOSED: 
NR 2.6.1 An upper division student who had a grade point average of at least 3.0 in all courses taken in the University may take a graduate course for undergraduate credit with the permission of the Faculty adviser and the instructor concerned. Enrollment in more than 8 units of graduate courses requires submission of a petition and approval by the Associate Dean (or equivalent student affairs administrator of the College).

JUSTIFICATIONS: 

The current Regulation does not limit the number of graduate courses a student can take for an undergraduate degree. Excessive graduate units could create a number of issues for the student including:
1) It places them at risk of exceeding the 216 unit limit for graduation.
2) It potentially delays/prevents their completion of required undergraduate breadth and related to major courses.
3) It potentially prevents them from declaring a minor.
4) It routinely places them in competition with graduate students for grades.
5) It potentially jeopardizes their ability to take these graduate courses later as graduate students, either at UCR or elsewhere.

These changes will not prevent qualified undergraduate students from taking graduate courses, but will insure that a credit check will be made by academic advising first, so the student is protected from the issues cited above.

APPROvals:

Endorsed by the Executive Committee of the College of Natural and Agricultural Sciences: 4/19/11
Approved by the CNAS Faculty: 06/07/2011
Reviewed by the Executive Council:
EXECUTIVE COMMITTEE  
COLLEGE OF NATURAL AND AGRICULTURAL SCIENCES  
REPORT TO THE RIVERSIDE DIVISION  

To be adopted:  

Proposed Change in Bylaw N 4.2  

PRESENT:  

N 4.2 There is a standing Library Committee consisting of all the Departmental Liaison Officers (to the Library) which are chosen by the department, the University Librarian, ex officio, and the head of the Science Libraries, ex officio. The duty of this committee is to advise on the collection and services of the Bio-Agricultural and Physical Science Libraries. The Executive Committee will appoint a Chair of the college committee who will call and oversee all meetings. The Chair must call a meeting, if requested, by (1) the Executive Committee of the College; (2) any member of the committee; (3) the University Librarian or (4) the Head Librarian of the Bio-Agricultural/Physical Science Libraries. Once a year the Chair will issue a report to the Faculty of the College describing the activities of the committee and the policy decisions of the Library which affect the Faculty (concerning only the Bio-Agricultural and Physical Science Libraries). (Am 31 May 79)  

PROPOSED:  

N 4.2 There is a standing Library Committee consisting of all the Departmental Liaison Officers (to the Library) which are chosen by the department, the University Librarian, ex officio, and the head of the Science Library, ex officio. The duty of this committee is to advise on the collection and services of the Science Library. The Executive Committee will appoint a Chair of the college committee who will call and oversee all meetings. The Chair must call a meeting, if requested, by (1) the Executive Committee of the College; (2) any member of the committee; (3) the University Librarian or (4) the Head Librarian of the Science Library. (Am 31 May 79)  

JUSTIFICATIONS:  

Justification: The proposed changes are designed to bring the CNAS bylaws into better alignment with current practice, as well as the name of the new-unified science library. The CNAS departments continue to have library liaisons, and these representatives are in frequent contact (often via email) with several of the science librarians concerning collection and subscription decisions. Presently, there is little need for regular meetings of the committee, but the revised bylaw still allows for such a meeting if needed. The annual report has not been filed for many years, and this function is better filled by the campus-wide senate Committee on Library & Scholarly Communication.
APPROVALS:

Endorsed by the Executive Committee of the College of Natural and Agricultural Sciences: 5/10/11
Approved by the CNAS Faculty: 06/07/2011
Reviewed by the Executive Council:
To be adopted: Proposed Change in Bylaw N 4.3

PRESENT:
N4.3 There is a standing committee on honors and scholarships consisting of no fewer than three members of the Faculty appointed by the Executive Committee. The duties of the committee are the judging of the awarding of honors at graduation and evaluation of applications for fellowships and scholarships judged and/or awarded through this college.

PROPOSED:
N4.3 There is a standing committee on Honors and Scholarships consisting of no fewer than three members of the Faculty. Each academic year, the Executive Committee will appoint the chair of this committee, who will then appoint two (or more) additional members to serve for the duration of that year. The duties of the committee are the judging of the awarding of honors at graduation, and the evaluation of all applications for fellowships and scholarships that are judged and/or awarded through the College.

JUSTIFICATIONS:
The composition of the committee, and how it is appointed, need to be brought into better alignment with current and recent practice. Other changes are of a minor editorial nature.

APPROVALS:
Endorsed by the Executive Committee of the College of Natural and Agricultural Sciences: 4/19/11
Approved by the CNAS Faculty: 06/07/2011
Reviewed by the Executive Council:
To be adopted:

Proposed Change in Bylaw N1.2

PRESENT:
N1.2 Only voting members of the Academic Senate are eligible to vote in the Faculty of the College of Natural and Agricultural Sciences. However, all members of the staff organization of the Division of Agricultural Sciences, Riverside, may attend meetings of the Faculty and have the privilege of the floor.

PROPOSED:
N1.2 Only members of the Academic Senate are eligible to vote as Faculty in the College of Natural and Agricultural Sciences. However, those holding academic titles in the Riverside Agricultural Experiment Station that do not confer Academic Senate membership (e.g., Specialist) may attend all meetings of the Faculty, and have the privilege of the floor.

JUSTIFICATIONS:
The proposed changes are to help clarify exactly who may attend CNAS faculty meetings, and have privilege of the floor. The previous wording, which dates back decades, contained some ambiguity that could lead to confusion about eligibility to participate in such meetings.

APPROVALS:
Endorsed by the Executive Committee of the College of Natural and Agricultural Sciences: 5/10/11
Approved by the CNAS Faculty: 06/07/2011
Reviewed by the Executive Council:
To be adopted:

Proposed Change in Regulation NR 3.4.5

PRESENT:
NR 3.4.5 Students must file a declaration of a minor at least two quarters before graduation and must be in good academic standing at the time of filing. A minor requires the signature of the department Chair or Chair of the Faculty committee which supervises the minor and the signature of the Dean of the college.

PROPOSED:
NR 3.4.5 Students must file a declaration of a minor at least two quarters before graduation and must be in good academic standing at the time of filing. The declaration of a minor requires the signature of the Professional Academic Advisor that handles the minor and the signature(s) of the Associate Dean(s) of the college(s) of both the major and the minor. The minor coursework (including all prerequisites for upper division courses in the minor) must be completed within the overall 216 unit maximum for the Bachelor’s degree. A minimum GPA of 2.0 is required for all courses in the minor. If the student declares a minor and for any reason fails to complete the minor, the designation of the minor must be removed from the transcript before the student can graduate.

JUSTIFICATIONS:
The proposed changes really bring the regulations more in line with current practices. Professional Academic Advisors routinely sign off on Minors because the curricular and GPA requirements are very straightforward and Chairs/Faculty are often too busy.

More and more students seem to want to add a Minor too late in their academic career, presumably to stretch out their time at UCR in a difficult job market, or to pad their resume. Unfortunately, it often turns out to be impossible for them to finish a Minor within the 216 unit maximum. Therefore, we think that the regulation should emphasize the unit limit and the GPA requirement (same as for majors).

APPROVALS:
Endorsed by the Executive Committee of the College of Natural and Agricultural Sciences: 10/12/10
Approved by the CNAS Faculty: 06/07/2011
Reviewed by the Executive Council:
To be received and placed on file:

The Committee on Courses has approved the following courses.

**Undergraduate Course**

**NEW**

- AHS 17H B Honors History of Western Art: Medieval to Renaissance (4)
- AHS 17H C Honors History of Western Art: Baroque to Modern (4)
- BIEN 166 Bioinspired Engineering for Sustainable Energy (4)
- CBNS 133 Scientific Writing for Cell, Molecular and Developmental Biologists (4)
- CS 172 Introduction to Information Retrieval (4)
- DNCE 007 W Dance: Cultures and Contexts (4)
- HNPG 015 Ignition Seminar in Honors (4)
- KOR 120 Narrating the Korean War (4)
- MCS 122 Sustainability as the Future of Democracy (5)
- ME 004 Energy and the Environment (4)

**CHANGE**

- AHS 017 A History of Western Art: Prehistoric to Byzantine (4)
- AHS 017 B History of Western Art: Medieval to Renaissance (4)
- AHS 017 C History of Western Art: Baroque to Modern (4)
- AHS 135 Postmedia Art (4)
- AHS 136 History of Video Art (4)
- AHS 137 History of Experimental Cinema (4)
- AHS 147 The Art of Greece (4)
- AHS 148 The Art of Rome (4)
- AHS 155 Cultures in Conflict: Art at the Fall of the Roman Empire (4)
- AHS 156 Memory of Empire: the Art of Early Medieval Europe (4)
- AHS 157 The Medieval Pilgrimage and the Art of Romanesque France (4)
- AHS 159 The Gothic Cathedral in Its Urban Context (4)
- AHS 161 Italian Renaissance: Fifteenth- and Sixteenth- Century Florence (4)
- AHS 162 Italian Renaissance: Fifteenth- and Sixteenth- Century Rome (4)
- AHS 163 Renaissance in Venice: West meets East (4)
- AHS 164 The Northern Renaissance (4)
- AHS 165 Women Artists in Renaissance Europe, 1400-1600 (4)
- AHS 166 Politeness and Commerce: British Art and Design, 1660-1820 (4)
- AHS 169 Sculpture and Its Roles in Eighteenth-Century France and Britain (4)
- AHS 171 The Church, the Court, and the People: Art in Seventeenth-Century Europe (4)
- AHS 172 Baroque Rome (4)
- AHS 173 Rococo to Revolution: Art in Eighteenth-Century Europe (4)
- AHS 174 Dutch Art and Culture in the Seventeenth Century (4)
- AHS 176 Pictorialism to New Media: A History of Twentieth-Century Photography (4)
- AHS 177 American Art: Colonial Period to 1900 (4)
- AHS 180 Modern European Art I: Nineteenth Century (4)
- AHS 181 Modern Art II: Art in Europe, 1870-1945 (4)
- AHS 182 Visual Art and Visual Theory after 1945 (4)
- AHS 184 Modern Architecture (4)
- AHS 185 Architectural Theory from Vitruvius to Venturi (4)
- AHS 186 Visual Culture and Art History (4)
- AHS 188 Nineteenth-Century Photography (4)
- AHS 189 (E-Z) Topics in Contemporary Art (4)
- ART 004 Introduction to Moving Images: Film, Video and New Media (5)
- ART 150 Intermediate Moving Images: Film Video and New Media (5)
- ART 155 Advanced Moving Images: Film, Video and New Media (4)
- BIOL 175 Comparative Animal Physiology (4)
- BUS 131 Fixed-Income Securities (4)
- BUS 134 Corporate Finance (4)
- BUS 135 Corporate Financial Policy (4)
- BUS 136 Investments: Security Analysis and Portfolio Management (4)
- BUS 137 Investments: Derivatives Markets (4)
- BUS 138 International Finance (4)
- BUS 139 Real Estate Investments (4)
- BUS 140 (E-Z) Current Topics in Finance (4)
- BUS 146 Introduction to Entrepreneurship (4)
- BUS 147 Entrepreneurial Finance (4)
- CS 161 Design and Architecture of Computer Systems (4)
- CS 161 L Laboratory in Design and Architecture of Computer Systems (2)
- DNCE 007 Dance: Cultures and Contexts (4)
- DNCE 114 A Dance Composition I (4)
- ECON 185 Economic Development in Latin America (4)
- ECON 187 Contemporary Public Policy Challenges in Latin America (4)
- ENGL 151 T Studies in Medieval Literature (4)
- FREN 100 Advanced Conversation (4)
- HISA 125 (E-Z) Topics in American Thought and Culture (4)
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<tr>
<th>Course Code</th>
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<tbody>
<tr>
<td>HISE 133</td>
<td>Women Artists in Renaissance Europe, 1400-1600 (4)</td>
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<tr>
<td>LNST 185</td>
<td>Economic Development in Latin America (4)</td>
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<td>LNST 187</td>
<td>Contemporary Public Policy Challenges in Latin America (4)</td>
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<td>MCS 004</td>
<td>Introduction to Moving Images: Film, Video and New Media (5)</td>
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<td>History of Video Art (4)</td>
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<td>MCS 138</td>
<td>History of Experimental Cinema (4)</td>
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<td>MCS 150</td>
<td>Intermediate Moving Images: Film Video and New Media (5)</td>
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<td>THEA 100</td>
<td>Play Analysis (4)</td>
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<td>URST 184</td>
<td>Modern Architecture (4)</td>
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<td>URST 185</td>
<td>Architectural Theory from Vitruvius to Venturi (4)</td>
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<td>WMST 170</td>
<td>Women Artists in Renaissance Europe, 1400-1600 (4)</td>
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**Professional Course**

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<td>NEW EDUC 342</td>
<td>Coordination and Service Delivery in Special Education (4)</td>
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<tr>
<td>EDUC 370</td>
<td>Instruction of Students with Reading and Language Disabilities (4)</td>
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| CHANGE EDUC 340 B| Curriculum and Instruction for Students with Severe Disabilities (4) |}

**Graduate Course**

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<tr>
<td>NEW MCS 280</td>
<td>Colloquium in Book, Archive and Manuscript Studies (2)</td>
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<tr>
<td>MGT 288 D</td>
<td>Special Topics in Marketing - Quantitative (4)</td>
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<tr>
<td>PHYS 203</td>
<td>Statistical Astronomy (4)</td>
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<tr>
<td>CHANGE CS 260</td>
<td>Seminar in Computer Science (4)</td>
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<td>CS 261</td>
<td>Seminar in Artificial Intelligence and the Design of Expert Systems (4)</td>
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<td>CS 262</td>
<td>Algorithms and Data Structures (4)</td>
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<td>CS 263</td>
<td>Seminar in Distributed Systems (4)</td>
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<td>CS 267</td>
<td>Seminar in Databases (4)</td>
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<td>CS 269</td>
<td>Software and Hardware Engineering of Embedded Systems (4)</td>
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<tr>
<td>SOC 254</td>
<td>Current Research in Social Psychology (4)</td>
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Approved by the Executive Council on behalf of the Riverside Division on