November 9, 2009

TO: Mary Gauvain, Acting Vice Chair, CHASS  
Dan Ozer, Secretary Parliamentarian, Psychology  
Richard Arnott, Economics  
Steve Axelrod, English  
Jay Farrell, Electrical Engineering  
Christine Gailey, Women’s studies  
John Ganim, English  
George Haggerty, English  
Dan Hare, Entomology  
David Herzberger, Hispanic Studies  
Carol Lovatt, Botany and Plant Sciences  
Manuela Martins-Green, Cell Biology and Neuroscience  
Doug Mitchell, GSOE  
Len Mueller, Chemistry  
Vivian-Lee Nyitray, Religious studies  
Erik Rolland, AGSM  
John Trumble, Entomology  
Ameae Walker, Biomedical Sciences  
Albert Wang, Electrical Engineering  
Alan Williams, Earth Sciences  
Jose Wudka, Physics  
Marylynn Yates, Environmental Sciences  
TBD- Diversity

FR: Tony Norman, Chair  
Riverside Division

RE: Executive Council Agenda, November 9, 2009

This is to confirm the meeting of the Executive Council on Monday, November 9, 2009, at 1:00 p.m. to 3:00 p.m. in Room 145 University Office Building.
<table>
<thead>
<tr>
<th>Item</th>
<th>Enclosures</th>
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</thead>
<tbody>
<tr>
<td>Action/Information 1:10 - 1:15</td>
<td>I. Approval of the November 9, 2009 Agenda and October 26, 2009 Meeting Notes. 1 (pp. 1-4)</td>
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<tr>
<td>Information 1:15 - 1:45</td>
<td>II. Conflict of Interest Statements – Biomed Executive Committee, Committee on Research, AGSM Executive Committee, Faculty Research Lecturer, PRP 2(pp. 5-9)</td>
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<tr>
<td>Action/Information 1:45-2:20</td>
<td>III. Consideration of the Vice Chair succeeding to become the Divisional Chair: Discussion item – see attached 3(pp. 10)</td>
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<td>Action/Information 2:20-2:50</td>
<td>IV. ELWR - UC Entry Level Writing Requirement – Steve Axelrod Discussion item - Background information, Chair Steve Axelrod is concerned about the impact that the administrative cuts that the administration has implemented without consultation with the Senate. What action, if any, should the Senate take? 4(pp. 11)</td>
</tr>
</tbody>
</table>

**Any Other Business**
- Participate in the development of a Strategic Plan for UCR (by March).
- Participate in the budget cutting activities necessary for UCR for the next fiscal year (2010-20).
- UCR medical School; participate with the administration on generating a new business plan.
EXECUTIVE COUNCIL MEETING
MINUTES
OCTOBER 26, 2009

PRESENT:
Anthony Norman, Chair
Mary Gauvain, Ag. Vice Chair, Psychology
Dan Ozer, Secretary Parliamentarian, Psychology
Richard Arnott, Economics, Research
Steven Axelrod, English (Preparatory Education)
Jay Farrell, Electrical Engineering, BSOE Executive Committee
Christine Gailey, Women’s studies, Committees
Dan Hare, Entomology, Faculty Welfare
David Herzberger, Hispanic Studies, CHASS Executive Committee
Carol Lovatt, Botany and Plant Sciences, Planning and Budget
Vivian Nyitray, Religious studies, Undergraduate Admissions
Erik Rolland, AGSM Executive Committee
John Trumble, Entomology, CAP
Ameae Walker, Biomedical Sciences Executive Committee
Alan Williams, Earth Sciences, Graduate Council
Jose Wudka, Physics, Educational Policy
Marylynn Yates, Environmental Sciences, CNAS Executive Committee

ABSENT:
John Ganim, English, Preparatory Education
George Haggerty, English, Gen Ed Advisory Committee
Manuela Martins-Green, Cell Biology and Neuroscience, Sr. Rep to the Assembly
Doug Mitchell, GSOE Executive Committee
Len Mueller, Chemistry, Academic Computing
Albert Wang, Electrical Engineering, Junior Rep to the Assembly
TBD – AGSM Executive

CONSENT CALENDAR:
The agenda was accepted as written.

REVIEW OF BYLAW NO. 8.15.1 – INTERNATIONAL EDUCATION:
The bylaw was accepted as written.

DIFFERENTIAL FEE PROPOSAL:
Chair Norman indicated that at the Academic Council meeting held on October 28, 2009. Three memos were received from P&B, CHASS Executive Committee and BCOE Executive Committee. It was a controversial issue and he reported that given the present economic times, all the divisional chairs felt that this was not the time to be raising fees. Chair Norman felt that at the moment, the issue was a dead one from the Senate supporting it. Chair Norman took an unofficial straw vote to gage the feelings of the EC members on the
issue of charging differential fees and of the 17 members present, 16 voted to not support
the concept the concept of differential fees with 1 abstention.

As a side issue the EC members discussed the final report of the joint Senate-
Administration Task Force on the Education Abroad Program, which was completed last
summer and is currently out for divisional review. The report is accompanied by a two-
page memo that identifies some issues related to implementation of the new EAP fee
structure. There was concern that that the advantages of EAP to our campus in particular
are not going to be recognized.

**DAY OF ACTION LETTER FROM DEPT OF ENGLISH:**
The letter was forwarded to Chair Norman and he felt that it was his duty to forward the
same to the EC members. The members discussed the Santa Barbara action which a vote to
censure President Yudof. They briefly discussed the letter from the English Dept.

**WASC Visiting Team:**
The WASC accreditation team will be visiting the campus on October 28 and there was a
luncheon at which the EC members are invited to attend. He discussed the issue of learning
outcomes and the responsibility of the senate and he handed out Regental Standing Order
105.2 which discusses the Senate’s authority.

Chair Norman also discussed the upcoming Gould Commission meeting that was going to
be taking place on campus on November 3, 2009. This will be a Listening Session from 8:00
AM to 11:00 AM. The Commission visits are handled by the Chancellor’s office.

Meeting adjourned at 2:20 PM.

Respectfully submitted,

_Sellyna Ehlers_
*Executive Director*
*Academic Senate*
TO: Anthony Norman, Chair Academic Senate
FROM: Ameae Walker, Chair Biomedical Sciences Executive Committee
RE: Conflict of Interest Statement

The Biomedical Sciences Executive Committee adopts the following policy on conflict of interest: If a member of the committee believes that a conflict of interest exists for him/herself or for another person on the committee, said member should bring the potential conflict of interest to the attention of the Chair. The Chair will convene a meeting in the absence of the person with the potential conflict and those present will determine whether a conflict exists. If the decision is in the affirmative, the individual considered to have a conflict may be asked to absent him/herself during committee discussions of the subject matter in question and, should a vote be taken, will not vote on the issue. Should the Chair be the person considered to have a conflict of interest, the most senior member of the committee will serve the function of the Chair in the process outlined.
October 27, 2009

TO: A.W. NORMAN, CHAIR
RIVERSIDE DIVISION

FR: R. ARNOTT, CHAIR
COMMITTEE ON RESEARCH

RE: 2009-2010 CONFLICT OF INTEREST STATEMENT

The Committee on Research re-adopted the following Conflict of Interest statement:

If a member of the Committee on research submits an application for funds from this committee, he/she will not participate in the evaluation discussion or decision concerning that particular application. Further, each application for Intramural Research funding will be reviewed and evaluated individually by two members of this committee, before final discussion by the entire committee, in order to ensure a fair and impartial review of each application. Finally, if any member of this committee believes that a conflict of interest exists for him/herself or for another person on the committee, that member should call the possible conflict of interest to the attention of the chair. The chair will convene the committee, and those present will decide by majority vote if a conflict exists. If their decision is affirmative, the individual with the conflict will leave the room during discussion of the conflicted matter and will not vote on that matter.
Date: October 27, 2009

TO: Tony Norman  
Chair, Riverside Division

FROM: Erik Rolland  
Chair, Executive Committee  
AGSM

RE: Conflict of interest

During its October 27 meeting of the Fall Quarter 2009, the Executive Committee of the A. Gary Anderson Graduate School of Management/School of Business Administration decided that if a member of the committee perceives that a conflict of interest is present, he or she will bring it to the attention of the committee. The committee member may be asked to provide information on this issue where appropriate, but will be excluded from any motion or vote on the issue.
October 27, 2009

TO: A. W. NORMAN, CHAIR
    RIVERSIDE DIVISION

FR: N. RAIKHEL, CHAIR
    COMMITTEE ON FACULTY RESEARCH LECTURER

RE: CONFLICT OF INTEREST STATEMENT

The Committee on Faculty Research Lecturer approved the re-adoption of the following conflict of interest statement for 2009-10:

If a member of the Committee on Faculty Research Lecturer believes that a conflict of interest exists for him/herself or for another person on the committee, that member should call that possibility to the attention of the Chair. The Chair will then convene the committee, in the absence of the putative conflictee and those present will decide by a majority vote if a conflict exists. If the decision is affirmative, the individual with the conflict will leave the room during discussion of the conflicting matter and will not vote on that issue.
NOVEMBER 3, 2009

TO: A.W. NORMAN, CHAIR
RIVERSIDE DIVISION

FROM: J. GANIM, CHAIR
COMMITTEE ON PHYSICAL RESOURCES PLANNING

RE: CONFLICT OF INTEREST STATEMENT 2009-2010

The Physical Resources Planning Committee re-adopted, by unanimous vote, the following conflict of interest statement for 2009-2010.

If any Committee member has a personal affiliation with departments, programs, or individuals that are part of ordinary deliberations of the Committee, that member may have a conflict of interest. If any member does have such a conflict of interest, it is their responsibility to bring it to the attention of the Chair. Upon consultation with other Committee members, the Committee Chair may ask that member to leave the room during substantive discussions, motions or votes.
## CHAIRS OF SENATE

<table>
<thead>
<tr>
<th>Institution</th>
<th>Years and Role</th>
<th>Appointments</th>
</tr>
</thead>
<tbody>
<tr>
<td>UCLA</td>
<td>1 year as Vice Chair – 1 year as chair; outgoing chair is a member of the Executive Council for the following year</td>
<td>Elected</td>
</tr>
<tr>
<td>UCB</td>
<td>1 year as Vice Chair – 1 year as chair</td>
<td>COC appointment</td>
</tr>
<tr>
<td>UCD</td>
<td>2 years as chair</td>
<td>COC appointment</td>
</tr>
<tr>
<td>UCI</td>
<td>1 year as Vice Chair – 1 year as chair</td>
<td>Elected</td>
</tr>
<tr>
<td>UCSD</td>
<td>1 year Vice Chair – 1 year as chair</td>
<td>Elected</td>
</tr>
<tr>
<td>UCSF</td>
<td>2 years as chair</td>
<td>Elected</td>
</tr>
<tr>
<td>UCSB</td>
<td>2 years as chair</td>
<td>Elected</td>
</tr>
<tr>
<td>UCSC</td>
<td>2 years as chair</td>
<td>COC appointment</td>
</tr>
<tr>
<td>UCM</td>
<td>1 year as Vice Chair – 1 year as chair</td>
<td>COC appointment</td>
</tr>
</tbody>
</table>

### 1 Year Term
- UCLA, UCSB, UCI, UCSD, UCM

### 2 Year Term
- UCD, UCSF, UCSB, UCSC
Steve,

I am forwarding you this information because you are the Chair of the Senate’s Committee on Preparatory Education and should be kept informed about administrative changes that have a significant impact on Entry-Level students in the University Writing Program.

I am attaching a message I’ve just sent to the colleges’ associate deans, and through them to all campus advisors of undergraduates. It has to do with access to winter ELWR courses in the writing program. Following Dave Fairris’s directive in response to severe budget cuts handed down by the Chancellor, this winter quarter the writing program will give priority access to English Writing 4 for those students who have not yet taken the course. (There are approximately 140.) We are contacting advisors with a list of all those students, asking them to contact those students and ensure they are registered. At the same time, we are informing them that students enrolled in EW 4 this fall who do not pass this quarter (a group of perhaps 400-500 students) will probably /not/ have access to EW 4 this winter. If there is no access for them again in the spring, they will continue to have the option of taking summer school.

All BW 3 students will continue to have access to winter courses, as will all students needing English 1A and 1B, and those students who need English 5 (especially any students who do not pass English 01PA). Our traditional winter offering of a handful of English 1C sections will be maintained as well so that we ensure that all seniors and juniors who need the course can take it. The situation in the spring is still uncertain, though we expect to provide full access in BW 3, English 1A and 1B, and in English 1C for juniors and seniors. Students placed in EW 4 who have not passed the course by the end of spring will again have access to summer school.

Our budget discussions with the EVC regarding winter and spring continue. However, we have had to take the measures outlined above because the budget given to us in August remains unchanged. Large additional cuts to the writing program budget that the Chancellor has slated for 2010-2011 and 2011-2012 have also been topics of concern.

CPE input concerning these matters would be especially useful in the 2020 strategic planning process, which includes an ad hoc committee on undergraduate education chaired by Neal Schiller.

John Briggs

Director, University Writing Program