July 24, 2009

TO:    Ward P. Beyermann, Department of Physics and Astronomy (Vice Chair)
       Larry Wright, Philosophy, (Secretary Parliamentarian)
       Richard Arnott, Economics (Research)
       Steven Axelrod, English (Preparatory Education)
       Richard A. Cardullo, Biology (Committees)
       Mary Gauvain, Psychology (Planning and Budget)
       John Haleblian, AGSM (AGSM Executive Committee)
       Manuela Martins-Green Cell Biology (Junior Rep to the Assembly)
       Douglas Mitchell, GSOE (GSOE Executive Committee)
       Mart L. Molle, Computer Science and Eng. (Sr. Rep to the Assembly)
       Kathleen Montgomery, AGSM (CAP)
       Leonard J. Mueller, Chemistry (Academic Computing)
       Thomas C. Patterson, Anthropology (CHASS Executive Committee)
       Richard A. Redak, Entomology (Faculty Welfare)
       Pete Sadler, Earth Sciences (Undergraduate Council)
       Dan S. Straus, Biomedical Sciences (CEP)
       Christopher Y. Switzer, Chemistry (Graduate Council)
       Kambiz Vafai, Mechanical Engineering (PRP)
       Frank Vahid, Computer Science and Engineering (COE Executive Committee)
       Ameae Walker, Biomedical Sciences (Biomed Executive Committee)
       Marylynn V. Yates, Environmental Sciences (CNAS Executive Committee)
       Juliet McMullin, Anthropology, (Diversity)

FR:    Tony Norman, Chair
       Riverside Division

RE:    Executive Council Agenda, July 28, 2009

This is to confirm the meeting of the Executive Council on Monday, July 28, 2009, at 9:30 a.m. to noon in Room 145 University Office Building. Coffee and a light snack will be served.
<table>
<thead>
<tr>
<th>Item</th>
<th>Enclosures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Action/Information 9:30 – 9:35</td>
<td>I. Approval of the July 28, 2009 Agenda and Notes of June 22, 2009 meeting. 1 (pp. 1-7)</td>
</tr>
<tr>
<td>Action/Information 9:40 – 10:00</td>
<td>II. PROPOSAL FOR AN INTENSIVE ENGLISH 1A FOR SELECTED ENTRY-LEVEL WRITING STUDENTS: The proposal provides an option for students to skip English 5 and instead take the intensive course. The proposal has been approved by the English Dept, and the appropriate Senate committees. The EC is being asked to endorse and approve the proposal on behalf of the Division 2 (pp. 8-19)</td>
</tr>
<tr>
<td>Action/Information 10:00 – 11:50</td>
<td>III. IMPLEMENTATION OF FURLOUGH PROGRAM AT UCR – EXECUTIVE COUNCIL PERSPECTIVE EC members are being asked to discuss options and ways to implement the furlough plan here at UCR 3 (pp. 20-21)</td>
</tr>
<tr>
<td>Action/Information 11:50 – 12:00</td>
<td>IV. ANY OTHER BUSINESS:</td>
</tr>
</tbody>
</table>

2
EXECUTIVE COUNCIL MEETING
MINUTES
JUNE 22, 2009

PRESENT:
Anthony W. Norman, Biochemistry, (Chair)
Ward P. Beyermann, Department of Physics and Astronomy (Vice Chair)
Larry Wright, Philosophy, (Secretary Parliamentarian)
Richard A. Cardullo, Biology (Committees)
Mary Gauvain, Psychology (Planning and Budget)
Manuela Martins-Green Cell Biology (Junior Rep to the Assembly)
Kathleen Montgomery, AGSM (CAP)
Richard A. Redak, Entomology (Faculty Welfare)
Marylynn V. Yates, Environmental Sciences (CNAS Executive Committee)
Dan S. Strauss, Biomedical Sciences (CEP)
Thomas C. Patterson, Anthropology (CHASS Executive Committee)
Kambiz Vafai, Mechanical Engineering (PRP)
Ameae Walker, Biomedical Sciences (Biomed Executive Committee)

ABSENT:
Richard Arnott, Economics (Research)
Steven Axelrod, English (Preparatory Education)
John Haleblian, AGSM (AGSM Executive Committee)
Douglas Mitchell, GSOE (GSOE Executive Committee)
Mart L. Molle, Computer Science and Eng. (Sr. Rep to the Assembly)
Juliet McMullin, Anthropology, (Diversity and Equal Opportunity
Frank Vahid, Computer Science and Engineering (COE Executive Committee)
Christopher Y. Switzer, Chemistry (Graduate Council)
Pete Sadler, Earth Sciences (Undergraduate Council)

GUESTS:
EVC & Provost, Dallas Rabenstein

CONSENT CALENDAR:
The agenda and minutes were accepted as written.

EVC & PROVOST – BUDGET UPDATE
The EVC and Provost Dallas Rabenstein provided the EC members with a summary of
UCR’s mandated reductions. In 2008-09, UCR will face a total of $7,622,000 in mandated
reductions. In 2009-10 the mandated reduction total was $44,551,000 of which
$15,119,981 has already been allocated to organization. There is still a budget shortfall of
$29,431,019. Not included on the list provided, was an additional budget reduction of 17.8
million shortfall to the UC total that was added on June 16, 2009 and he estimated UCR’s
share of that will be about 1.25 million. Through a series of reorganizations, the Chancellor
has identified about $2 million which now leaves a shortfall of about $27 million dollars. Of
this, about $10-11 million will come from planned salary cuts/furloughs and some
additional revenue from anticipated 9.3% increase in student fee increases. He indicated that the Budget Steering Committee was meeting again to discuss the new round of budget cuts. They are trying to figure out ways to cover this shortfall in a manner that will be least painful, but the outlook was grim. Merits and promotions will cost about $6 to $6.5 million in unfunded commitments.

On another issue, EVC and Provost Rabenstein indicated that his office has embarked on a major strategic planning exercise and he mentioned two deadlines that have to be met. In October 2009, the WASC review team will be visiting UCR. The review team at their last exit interview indicated that they want to see UCR’s strategic plan so that they can see how UCR plans to carry out their commitments and plans. The 2nd deadline they have to meet will be in March of 2010 when the Chancellor has to present a strategic plan to the Regents.

In response to a question about the Medical School, the EVC and Provost indicated that for now, everything is scaled back.

**Writing Across the Curriculum: A Proposal to Diversify and Strengthen the Colleges’ Writing Requirements:**

Prof. John Briggs, Director of the Writing Program gave a short history of how Writing Across the Curriculum evolved. It began 7 years ago while in an effort to respond to Senate committees and task forces which have called for strengthening and diversifying students’ options for satisfying the campus’s writing requirement. He indicated that there has been strong Senate support for maintaining a three-quarter requirement. At the same time, the Senate has urged that the third quarter of instruction be diversified so that students are able to satisfy the requirement in a variety of courses and disciplines, not only by taking ENGL 1C or 1SC. One of the reasons the new University Writing Program was created in 2008 was to develop options for writing across the curriculum.

This will be a voluntary program. They have also built in options for individual colleges to limit the eligibility for this program if they chose by requiring that students earn a B average or above. This is a five year pilot with the Senate overseeing approval all the courses used in place of 1C and responsible for assessing the reports coming out whether this was doing better than 1C. This would save half or more in terms of the instructional cost of teaching 1C. About 3,500 students a year take English 1C and the goal is for 800 to 1000 taking the alternative, and even with some of the funds going over to instructional cost, the saving would be about $100,000.

With regards to the evaluation of the program, EC members thought that the review should occur at the end of four years, rather than the 5th year. Corrections included adding the word continually to point no. 1 so that it read – “during the pilot period, the University Writing Program will be responsible for continually evaluating 1C-alternative courses for their effectiveness in comparison to ENGL 001C”.

Also included was an addition to No. 4 which made it clear that the Appendix A would serve as a checklist for Executive Committees and for the Committee on Courses as well as adding the word Faculty point no. 5.

CEP looked at two drafts of the proposal, and in their view, they thought it was a reasonable idea. UCLA and Berkeley has such a program. At Berkeley, they are all Humanities. CEP members
felt the way it was implemented was very important – in particular the course numbering should be changed in such a way that they clearly identify the courses. It was important to change the course description to say that this was an approved alternative to English 1C.

A member wanted to know what would happen to a student who took this and wanted to transfer to CNAS since CHASS Executive Committee was the only one that had approved it. The response was that the Dean or someone at a high level would have to make a determination. The Writing Across the Curriculum was only applicable to CHASS students right now. Another member also wanted to know what happens to students in CNAS and the response was unless CNAS Executive Committee approves the changes then CNAS students are not going to matriculate. The Committee on Courses is the designated gate keeper and will determine which courses satisfy English 1C. The committee also wanted item no. 8 under Methods of Implementation changed so that it read as follows:

The suffix “W”\(^1\) will be added to the course number of ENGL 1C alternative courses. The suffix “HW” (half-intensive) will be added to the course number of half-intensive four-unit courses paired with a college’s two-unit course.

A resolution was made to adopt all the six resolutions listed on page 12. In the end, the EC members voted unanimously to approve the proposal with the modifications discussed on behalf of the division. They also approved were the Campus Breadth Requirements, the Regulations of the Riverside Division and as laid out in our bylaw, this will be reported to the Division at the November 17, 2009 meeting.

**REPORT FROM THE AD HOC COMMITTEE REVIEWING THE IEVAL PROCESS:**

Chair Norman indicated that the reason they were revisiting this issue was to discuss the four incentives provided by the Ad Hoc committee that was established to review the iEval process.

Given the incentive options provided, the Executive Council members felt that option 4 – providing grade-related incentives was not acceptable. They also felt that options 1 and options 3 should be further researched and that a decision on option 3 should be made only after discussions by the entire faculty body.

After further discussion, the Executive Council members passed a motion to provide students who complete teaching evaluations with early enrollment. Of the 11 members present, 10 voted yes and 1 abstained. It was agreed that the Chair would forward this recommendation to the Administration, and also, that the Chair would convene an ad hoc committee to look into rewriting the teaching evaluation in an attempt to shorten it.

**BUDGET REDUCTION OPTIONS:**

Chair Norman discussed the letter that came from President Yudof providing three options for mandated salary cuts/furloughs. The letter had been distributed to the key Senate committees but he wanted the EC members to send him any thoughts that they had so that he could include them in his response to Chair Mary Croughan scheduled for July 6, 2009.

---

\(^1\) The ‘W’ nomenclature is the Courses Committee designation for 4-unit intensive courses or HW (half-intensive) writing courses.
He also commented on the fact that about 40% of the faculty were not paid from state funds and that there was discussion on how to handle this group of faculty.

**ANY OTHER BUSINESS:**
Chair Norman indicated that the new BOARS admission policy was passed at the May Regents meeting.

Meeting adjourned at 3:00 PM.

Respectfully submitted,

_Sellyna Ehlers_
_Executive Director_
_Academic Senate_