Executive Council Meeting Minutes
October 10, 2016

Start: 1:20

Present
DIVISION OFFICERS:
Professor Dylan Rodriguez, Chair (Ethnic Studies)
Professor John Cioffi, Vice Chair (History)
Professor Maria Sarita See, Secretary/Parliamentarian (Media and Cultural Studies)
Professor Thomas Cogswell, Assembly Representative, (History)
Professor Jodi Kim, Assembly Representative (Ethnic Studies)

STANDING COMMITTEE CHAIRS:
Professor John Heraty, Academic Personnel (Entomology)
Professor Jeffery Sacks, Committees (Comparative Literature & Foreign Languages)
Professor Manuela Martins-Green, Diversity and Equal Opportunity (Cell Biology & Neuroscience)
Professor Steve Wimpenny, Educational Policy (Physics & Astronomy)
Professor Emeritus Victor Lippit, Faculty Welfare (Economics)
Professor Ryan Julian, Graduate Council (Chemistry)
Professor Leonard Nunney, Library and Information Technology (Biology)
Professor Richard Seto, Physical Resources Planning (Physics & Astronomy)
Professor Christian Shelton, Planning and Budget (Computer Science & Engineering)
Professor Thomas Stahovich, BCOE Executive Committee (Mechanical Engineering)
Professor Jason Weems, CHASS Executive Committee (History of Art)
Professor Ward Beyermann, CNAS Executive Committee (Physics & Astronomy)
Professor Jan Blacher, GSOE Executive Committee (Graduate School of Education)
Professor Peter Chung, SOBA Executive Committee (School of Business Administration)
Professor Kurt Schwabe, SPP Executive Committee (School of Public Policy)

Cherysa Cortez, Executive Director

Absent
Professor John Bill Gary, Preparatory Education (Physics & Astronomy)
Professor Richard Arnott, Research (Economics)
Professor Peter Sadler, Undergraduate Admissions (Earth Sciences)
TBD via election in the Fall, SOM Executive Committee (School of Medicine)

Guest
Iryna Ethell, Associate Dean, School of Medicine

I. Action: Consent Calendar
Chair Rodriguez opened the meeting by seeking approval from Council to reorder the agenda. Council reviewed and unanimously approved the agenda for October 10, 2016 and minutes of July 19, 2016. Council acknowledged receipt of committee conflict of interest statements.
II. Action: Conflict of Interest Statement – Executive Council
Council reviewed and discussed their conflict of interest statement for 2016-2017 adoption. After discussion, Council proposed changes to the statement and voted to adopt the statement with the revised language. VOTE: In favor: 19 Against: 1 Abstain: 0

Adopted 2016-2017 Executive Council Conflict of Interest Statement: If a member of the Executive Council believes that a potential conflict of interest exists for him/herself or for another person on the committee, that member should call the possible conflict to the attention of the chair. The chair will may convene the committee except for the individuals with the possible conflict, and those present will decide by majority vote if a conflict exists. If the decision is affirmative, the individual with the conflict will leave the room during discussion deliberation of the conflicted matter and will not vote on that matter.

III. Action: Campus Issue: SOM Bylaws Changes ME, ME2.1, ME5.2.5.3, ME5.3, ME5.3.1, ME5.4.1, ME5.4.2, ME5.5, ME5.5.1, ME5.8, and ME5.8.3.
Executive Council asked to approve in lieu of Division.

Chair Rodriguez introduced SOM Associate Dean of Academic Affairs Iryna Ethell to Council. Professor Ethell provided background and justification regarding the proposed changes: During LCME’s last visit to UCR SOM, the accrediting agency made comments regarding SOM bylaws. In response to and in preparation for, the submission of an accreditation report to LCME, SOM has proposed bylaw changes. Chairs of committees that provided responses and other Council members sought clarification and asked questions. Professor Ethell addressed concerns and answered Council’s questions. She clarified that references to administration in the bylaws refer to the SOM Dean and faculty – not campus administration. The bylaws will be revised to reflect this. Council unanimously agreed to approve the changes contingent on the revisions. VOTE: In favor: 20 Against: 0 Abstain: 0

IV. Action: Campus Issue: SOBA Bylaw Changes 4.1.1 & 4.2.1
Executive Council asked to approve in lieu of Division.

Chair Rodriguez introduced SOBA Executive Committee Chair Peter Chung who provided background and justification for the proposed changes. After discussion, Council unanimously voted to approve the changes. VOTE: In favor: 20 Against: 0 Abstain: 0

V. Discussion: Systemwide Issue: Proposed Technical Revisions to APM - 190, Appendix G
Chair Rodriguez provided background regarding the issue and then opened the floor for discussion. Council unanimously endorsed the proposed revisions.

VI. Discussion: Cluster Hires
Executive Session 1:50-2:50pm
VII. Discussion:  Guest Policy
Council discussed and agreed to invite Provost D’Anieri to regularly attend one meeting each month during the service year. Additionally, Council indicated they like to invite Ron Coley, Vice Chancellor of Business Administration to the next Executive Council meeting.

VIII. Discussion:  Chair’s Announcements
Chair Rodriguez shared with Council information from the October 5, 2016 Academic Council meeting.

IX. Adjourn:  3:05pm

Approved:  10/24/16

Prepared by:  Cherysa Cortez, Executive Director