Executive Council Meeting Minutes  
October 24, 2016

Start:  1:07

Present
DIVISION OFFICERS:
Professor Dylan Rodriguez, Chair (Ethnic Studies)
Professor John Cioffi, Vice Chair (History)
Professor Thomas Cogswell, Assembly Representative, (History)
Professor Jodi Kim, Assembly Representative (Ethnic Studies)

STANDING COMMITTEE CHAIRS:
Professor John Heraty, Academic Personnel (Entomology)
Professor Jeffery Sacks, Committees (Comparative Literature & Foreign Languages)
Professor Manuela Martins-Green, Diversity and Equal Opportunity (Cell Biology & Neuroscience)
Professor Steve Wimpenny, Educational Policy (Physics & Astronomy)
Professor Emeritus Victor Lippit, Faculty Welfare (Economics)
Professor Ryan Julian, Graduate Council (Chemistry)
Professor Leonard Nunney, Library and Information Technology (Biology)
Professor Richard Seto, Physical Resources Planning (Physics & Astronomy)
Professor Christian Shelton, Planning and Budget (Computer Science & Engineering)
Professor Thomas Stahovich, BCOE Executive Committee (Mechanical Engineering)
Professor Jason Weems, CHASS Executive Committee (History of Art)
Professor Ward Beyermann, CNAS Executive Committee (Physics & Astronomy)
Professor Peter Chung, SOBA Executive Committee (School of Business Administration)
Professor Kurt Schwabe, SPP Executive Committee (School of Public Policy)

Cherysa Cortez, Executive Director

Absent
Professor Maria Sarita See, Secretary/Parliamentarian (Media and Cultural Studies)
Professor Jan Blacher, GSOE Executive Committee (Graduate School of Education)
Professor John Bill Gary, Preparatory Education (Physics & Astronomy)
Professor Richard Arnott, Research (Economics)
Professor Peter Sadler, Undergraduate Admissions (Earth Sciences)
TBD via election in the Fall, SOM Executive Committee (School of Medicine)

Guest
Ron Coley, Vice Chancellor of Business and Administrative Services

I. Action:  Consent Calendar
Chair Rodriguez opened the meeting by seeking approval of the consent calendar. Council reviewed and unanimously approved the agenda for October 24, 2016 and minutes of June 6, 2016 and October 10, 2016. Council acknowledged receipt of committee conflict of interest statements.
II. Discussion: Proposal regarding ex-officio committee voting rights
Council discussed at length a proposal to modify Divisional bylaws regarding ex-officio member voting rights. Council referred to the bylaws of Graduate Council and CHASS Executive Committee. After significant discussion Council agreed that Chair Rodriguez should draft proposed bylaw change language for Council review.

III. Discussion: Guest Policy
Council discussed and then agreed to send Provost D’Anieri a guest letter, as the Provost will regularly attend Council meetings once a month.

IV. Discussion: Faculty Recruitment and Hiring
Chair Rodriguez opened the floor for discussion regarding faculty recruitment and hiring under the Cluster Hire model. Council discussed and then agreed to put together a workgroup of Senate faculty to develop a two-pronged second phase of questions regarding cluster hires: a follow up to the survey of Fall 2016, as well as, a questionnaire of faculty recently hired. Council will communicate and finalize the documents via email and/or by the November 14 Council meeting so that surveys can be approved and opened for responses. The workgroup will include Thomas Cogswell, Ward Beyermann, Thomas Stahovich, Jason Weems; and Kathleen Montgomery and Mary Gauvain will be asked to join also.

V. Discussion: Chair’s Announcements
Chair Rodriguez shared with the group that he’d passed on to Provost D’Anieri the Committee on Committee’s memo that communicated COC’s desire to enhance communication and collaboration in relation to the formation of ad hoc and search committees on campus in consideration of shared governance.

Chair Rodriguez provide a brief update of the September Academic Council meeting. He highlighted the systemwide Senate concern regarding the influx of undergraduate students.

Chair Rodriguez mentioned that Vice Provost of Undergraduate Education Cindy Larive is planning a Celebration of Teaching on May 18 for faculty who receive teaching awards.

VI. Guest: Ron Coley, Vice Chancellor of Business and Administrative Services
VC Coley and Council engaged in significant discussion regarding the state of affairs on campus that fall in the Business and Administrative Services (BAS) purview, including facilities, human resources, UCPD, housing, and maintenance. VC Coley shared BAS’s current organizational chart and gave a brief explanation of the structure. Items discussed among Council and VC Coley included:

- Changes and improvements in the last two years
  - VC Coley spoke to the overhaul of the staff and structure of BAS to better fit the needs and address the deficiencies on campus.
- Idea of an electronic issue/repair tracking system
  - VC Coley indicated that such a system was in the works
- Human Resources
  - VC Coley mentioned “pay for performance” framework
• Safety and night teaching
  o Council suggested and VC Coley agreed about increasing lighting and student and UCPD patrols across campus and into the night as classes are being taught later into the evening. Council shared that some female students had expressed concerns for their safety. VC Coley indicated that along Box Springs lighting has been installed and that he is assessing how to increase solar powered lighting campus-wide. There was also brief discussion regarding an increase in videotaping on campus.
  o VC Coley indicated that he’d like to encourage more student and UCPD interaction.
  o Council expressed some concern that expansion of UCPD and encouragement of such interaction is not sensitive to the fact that some UCR students and faculty do not experience a police presence in terms of safety, but rather in terms of criminalization.

• Lab safety issues
  o VC Coley shared that it was important for his unit to spend time revamping Environmental Health and Safety so the UCR can prevent and better anticipate occurrences of negative incidents; therefore, it was overhauled when he first took the position.

• General appearance and maintenance of campus
  o Council members shared comments and images from undergraduate program reviews that included details regarding exposed wires, rodent feces, vermin, dilapidated teaching facilities and labs, broken desks, non-functional smart classrooms, black dust coming from vents, faculty being unable to conduct experiments due to the condition of research space (ventilation, no ventilation, air quality), bad condition of University Village movie theaters (which are used for teaching), etc.
    ▪ VC Coley indicated that he is analyzing the report he received after commissioning a full inventory of each lab and class at UCR.
  o VC Coley shared that for FY 16/17 he’s received $3million to address issues. He believes this funding support will be ongoing. One of the main issues that’s been addressed to date is bring UCR in compliance with ADA code.
  o Council and VC Coley discussed the need for campus leadership to be more aware and responsive to the needs of students especially since there will be a quick and large increase in students in the next year or so.

• Human Resources
  o Council shared the problem of administrative and maintenance positions not being filled temporarily to ensure that services are not interrupted.
    ▪ VC Coley indicated that he’d look into backfilling this issue via contracted temporary agencies.

• Early Childhood Services (formerly CDC)
  o Council reminded VC Coley and he acknowledged the lack of Senate consultation regarding the proposed reductions at ECS. He read both the memo from the Committee on Faculty Welfare, as well as, the ECS Taskforce report.
  o Council shared that the presence and prestige of the ECS is an important recruitment tool for faculty hiring.
  o Council would like VC Coley to engage regularly with the Committee on Physical Resources Planning going forward.
• VC Coley indicated that he has requested the Dean’s prioritize what deficiencies are addressed and provide that list to the Provost and Chancellor.
• Council and VC Coley discussed ways to provide tangible resources to visiting researchers and scholars for housing and other necessary resources.
• Council will invite VC Coley on a quarterly basis to discuss progress and how collaboration and information sharing can continue.

VIII. Discussion: Chair’s Announcements
Chair Rodriguez shared with Council information from the October 5, 2016 Academic Council meeting.

IX. Adjourn: 3:05pm

Approved: November 14, 2016

Prepared by: Cherysa Cortez, Executive Director