Executive Council Meeting Minutes
November 14, 2016

Start: 1:10

Present
DIVISION OFFICERS:
Professor Dylan Rodriguez, Chair (Ethnic Studies)
Professor Maria Sarita See, Secretary/Parliamentarian (Media and Cultural Studies)
Professor Jodi Kim, Assembly Representative (Ethnic Studies)

STANDING COMMITTEE CHAIRS:
Professor John Heraty, Academic Personnel (Entomology)
Professor Jeffery Sacks, Committees (Comparative Literature & Foreign Languages)
Professor Manuela Martins-Green, Diversity and Equal Opportunity (Cell Biology & Neuroscience)
Professor Judith Rodenbeck (Media & Cultural Studies) for Steve Wimpenny, Educational Policy (Physics & Astronomy) *
Professor Emeritus Victor Lippit, Faculty Welfare (Economics)
Professor Ryan Julian, Graduate Council (Chemistry)
Professor Leonard Nunney, Library and Information Technology (Biology)
Professor Richard Seto, Physical Resources Planning (Physics & Astronomy)
Professor Christian Shelton, Planning and Budget (Computer Science & Engineering)
Professor Jocelyn Millar (Entomology) for Richard Arnott, Research (Economics) *
Professor Thomas Stahovich, BCOE Executive Committee (Mechanical Engineering)
Professor Jason Weems, CHASS Executive Committee (History of Art)
Professor Ward Beyermann, CNAS Executive Committee (Physics & Astronomy)
Professor Jan Blacher, GSOE Executive Committee (Graduate School of Education)
Professor Peter Chung, SOBA Executive Committee (School of Business Administration)
Professor Kurt Schwabe, SPP Executive Committee (School of Public Policy)

Cherysa Cortez, Executive Director

Absent
Professor John Cioffi, Vice Chair (Political Science)
Professor Thomas Cogswell, Assembly Representative, (History)
Professor John Bill Gary, Preparatory Education (Physics & Astronomy)
Professor Richard Arnott, Research (Economics) *
Professor Peter Sadler, Undergraduate Admissions (Earth Sciences)
Professor Steve Wimpenny, Educational Policy (Physics & Astronomy) *
TBD via election in the Fall, SOM Executive Committee (School of Medicine)

Guests
Professor Cindy Larive, Vice Provost of Undergraduate Education (Chemistry)
Professor George Haggerty, Chair, Assessment Advisory Committee (English)
Gary Coyne, Director, Evaluation and Assessment
I. Action: Consent Calendar
Chair Rodriguez opened the meeting by seeking approval of the consent calendar and asking Council if the agenda could be modified to accommodate unusual member schedule conflicts. Council approved the agenda for November 14, 2016 and minutes of October 24, 2016 (one abstention). Council acknowledged receipt of committee conflict of interest statements.

II. Action: Bylaw Change- Committee on Research
Chair Rodriguez and a representative from the Committee on Research presented the proposed change. After discussion, Council unanimously endorsed the change.

III. Action: Bylaw Change- Committee on Faculty Welfare
Chair Rodriguez and the Chair of Faculty Welfare presented the proposed change. Both the R&J response and Committee on Committees response were discussed at length by Council. In consideration of the Faculty Welfare bylaw change, it was discussed that the professional schools should be better represented on Committee on Committees to reflect the increase in faculty in those schools; and that perhaps Committee on Committees should consider modifying their bylaws to indicate this. This echoed Committee on Committee’s response to the proposed Faculty Welfare bylaw change. Additionally, there was discussion regarding the Division possibly modifying relevant bylaws to this effect, as well. After discussion, Council was in favor the following change. The Faculty Welfare Chair indicated his agreement with the change and the suggestion will be sent to Faculty Welfare to consider.

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IV. Discussion: Systemwide Issue: Draft New Presidential Policy on International Activities
After the introduction of the issue, Council engaged in significant discussion regarding the approval authority section of the policy. Additionally, Council agreed that Chair Rodriguez would route the issue to Academic Freedom for an opinion.

V. Discussion: Systemwide Issue: Proposed Revisions to APM 015, 016, and Senate Bylaw 336
Council discussed the issue and the CAP Chair made the point that in the documents, “Sexual Violence and Sexual Harassment” should be changed to “Sexual Violence and/or Sexual Harassment” as incidents may be one or the other or both. Council was amenable to this suggestion being included in the Division response and was fine with the proposed revisions.

VI. Discussion: Systemwide Issue: Proposed Revisions to Senate Bylaw 182-University Committee on International Education
Chair Rodriguez introduced the item and Council engaged in discussion and had no objections to the proposal or the response from the Committee on International Education.

**VII. Discussion: Faculty Recruitment and Hiring**
Council engaged in significant discussion regarding the status of recruitment, hiring, and placement of new faculty. Additionally, the group discussed the next steps the Council will take to assess faculty perspective regarding faculty hiring.

**VIII. Discussion: Campus Climate**
Executive Session: 1:50-2:20pm

**IX. Guests**
Cindy Larive, Vice Provost of Undergraduate Education
Gary Coyne, Director of Evaluation and Assessment
George Haggerty, Chair, Assessment Advisory Committee

After a welcome from Chair Rodriguez, VPUE Larive and Director Coyne presented a handout (*Accreditation Background and Overview*) and provided information regarding the 2018 WASC accreditation visit and process. VPUE Larive indicated that the Senate would be involved via committee(s) review of draft reports and data to be presented to the WASC evaluation team. Chair Rodriguez clarified that Senate involvement would require timely requests in consideration of the scheduled meetings of relevant committees and invited the VPUE to keep in communication throughout the process. Council sought clarification regarding WASC’s involvement in graduate programs and in what way Graduate Council would be asked to contribute. VPUE indicated that WASC is seeking a high level description of graduate programs at UCR. Director Coyne indicated that WASC accredits the entire campus and doesn’t only look at undergraduate programs. VPUE indicated that Graduate Council would be asked provide information regarding what degree programs are offered, educational quality, student success, and planning and budget information.

Council inquired about how the last WASC review is informing the process this year and if the 2020 Plan is a part of the process, as well. Per VPUE Larive shared that the progress that was assess in the last WASC review included: student learning, strategic planning, and assessment of general education. The upcoming WASC review will cover the same, as well as, credit hours, classes and graduation rates. The review will be conducted by a 5-person peer group and their report will be routed to UCR and UC leadership, and the Regents and will become a public document. VPUE Larive indicated that faculty benefit from participating in the WASC process as the final report is a reflection of the campus and a good report benefits UCR as a whole including faculty.

Additionally, VPUE Larive shared the UCR won the annual Association of Public and Land-grant Universities (APLU) 2016 Project Degree Completion Award honors institutions employing innovative methods or programs to increase retention and graduation outcomes and/or close achievement gaps for all students or specific groups of students.

Council inquired about Banner and students not being incentivized to complete course evaluations. VPUE mentioned that she met with Committee on Educational Policy and will do so again to discuss Banner and course evaluations. There was discussion regarding a mobile application that
would allow students to evaluate a class at the end of a quarter. There was also significant discussion regarding ways to design questions for any new evaluations developed for the campus.

VPUE briefly mentioned the proposal regarding faculty receiving credit for teaching internship courses, as well as, a proposal about permitting students to enroll in undergraduate research courses for zero units. The VPUE will be submitting both to Senate for review. Though the faculty internship credit proposal was an open item last year, Council may wish to revisit it this year.

Finally, the VPUE shared the idea of formalizing undergraduate mentoring and that a proposal for Senate review would be forthcoming from her office.

X. Tabled Items
The following items were table for a future meeting as Council ran out of time:
- Ex-Officio Member Bylaw Proposal
- Proposal regarding UCR Diplomas, Concentrations, and Elective Content
- Chancellor’s Response to Early Childhood Services Documents

XI. Discussion: Campus Climate
Executive Session: 3:00-3:20pm

XII. Adjourn: 3:20pm

Approved: November 28, 2016

Prepared by: Cherysa Cortez, Executive Director