AGENDA
GRADUATE COUNCIL MEETING
Thursday, September 25, 2014
9:00 - 11:00 AM
ACADEMIC SENATE CONFERENCE ROOM
ROOM 220 UNIVERSITY OFFICE BUILDING

Action
9:00-9:05 1. Approval of Minutes of June 5, 2014 meeting attached

Information/ Discussion
9:05 – 9:20 2. Members' Introductions
3. Announcements
   a. Chair
   b. Dean of the Graduate Division

New Business: Discussion & Action
9:20 – 11:00 4. 2014-15 Conflict of Interest Statement attached
5. Graduate Council 101 Presentation: Duties, Responsibilities, and Procedures - David Lo, Chair
6. Courses & Programs Subcommittee 101 Presentation - Rene Lysloff, C&P Chair
7. Officers and Subcommittee appointments attached
8. Graduate Council member cell phone list
Present:
Lynda Bell, Chair, History
Ertem Tuncel, Vice Chair, Electrical Engineering
Wendy Ashmore, Anthropology
Malcolm Baker, Art History
Chris Chase-Dunn, Sociology
John Kim, CCGA Rep., Comparative Literature & Foreign Languages
David Lo, School of Medicine
Rene Lysloff, Music
Tom Payne, Computer Science & Engineering
Daniel Schlenk, Environmental Sciences
Jorge Silva-Risso, SoBA
Jingsong Zhang, Chemistry
Joe Childers, Graduate Dean (ex-officio)
Preston Williams, GSA Representative

Absent:
Rollanda O’Connor, GSOE
Rick Redak, Secretary, Entomology
Jing Shi, Physics

Guests:
Linda Scott, Graduate Division

Approval of Minutes
The minutes from the May 15, 2014 meeting were unanimously approved as written.

Chair’s Announcements
Chair Bell announced that Rene Lysloff has had an emergency medical issue arise and has decided to step down as next year’s Graduate Council Chair. The Committee on Committees is already working on finding a replacement. All items presented at the May Division meeting were approved – recipient of the Doctoral Dissertation/Mentor Award, Graduate Council bylaw revision and the committee’s annual report.

Vice Chair Tuncel announced that Tom Payne is drafting the Geological Sciences F&R.

Other Announcements
John Kim, CCGA Representative – Prof. Kim reported that a large portion of the last CCGA meeting was centered on the Self Supporting Programs (SSP) draft. The graduate student strike has been resolved; an agreement was reached that includes 16% over a four year period. Online initiatives were discussed. The governor gave $10 million to higher education and later struck it,
only allocating a quarter of the funds to campuses; Innovative Learning Technology Initiative (ILTI) received $3 million. The system is trying to hammer out Non-Resident Supplemental Tuition (NRST) as there is a need for a systemwide policy. Next year a policy will be created regarding the implementation of UC Hispanic Serving Institution (HSI)/Travel College University (TCU).

Preston Williams, GSA Representative – Mr. Williams reported that the Student Recreation Center fees are increasing – no one will pay less than a UCR student to go to the Recreation Center. This was an undocumented policy up until now. A vote just passed that a spouse can pay 50% of the rate.

Graduate Dean Joe Childers – Dean Childers told Graduate Council that he is amazed by the number of graduate program reviews that were closed this academic year, especially because they have been behind for the past two decades.

Dean Childers discussed the increased child care assistance – enhanced pregnancies and other forms of leave. This has been a problem for all campuses. Childcare has gone up a few hundred dollars – it is $900 per quarter or $1,350 per semester. Dean Childers suggests that this be addressed with the new EVCP. AB540 was discussed and it was reported that the cost has fallen on departments.

There have been a number of applicants for Historically Black College & University (HBCU) scholarships.

715 SIRs – three years ago that would have been an incredible number. Dean Childers is expecting over 800 SIRs.

Courses and Programs to be approved
Graduate Council voted to approve/return the following courses as indicated:

1. EE 233 (NEW)/ME 220 (CHANGE) – Optimal Control and Estimation – approved.
2. ME 238 (NEW)/EE 238 (CHANGE) – Linear Multivariable Control - approved.
3. ME 239 (NEW)/EE 239 (CHANGE) – Optimal Control - approved.

Courses previously returned by C&P for changes/corrections indicated:

1. CEE 225V – Physical-Chemical Treatment Processes – NEW – C&P returned course in January, 2014 and requested that the same language approved for the other “V” courses is used, especially the language pertaining to exams. The approved language has been added in CRAMS – approved.
2. CEE 226V – Biological Unit Processes – NEW - C&P returned course in January, 2014 and requested that the same language approved for the other “V” courses is used,
especially the language pertaining to exams. The approved language has been added in CRAMS – approved.

3. CEE 241V – Aquatic Chemistry – NEW - C&P returned course in January, 2014 and requested that the same language approved for the other “V” courses is used, especially the language pertaining to exams. The approved language has been added in CRAMS - approved.

4. CEE 243V – Advanced Water Treatment Technologies – NEW - C&P returned course in January, 2014 and requested that the same language approved for the other “V” courses is used, especially the language pertaining to exams. The approved language has been added in CRAMS - approved.

5. EE 237 (CHANGE)/ME 237 (NEW) – Nonlinear Systems and Control – C&P returned course in May, 2014 and asked program to add meeting schedule to syllabus and provide more detail about the projects. This information has been added in CRAMS - approved.

Graduate Council voted to approve/return the following program changes as indicated:

1. Music – request to change normative time to degree – PhD – Ethnomusicology – approved.

2. Statistics MS proposed change effective Fall 2014 – removal of the Program Proposal exam portion of MS requirements - approved.

3. History course requirement changes to MA in Public History and PhD - approved.

Program Changes previously returned by C&P for changes/clarifications indicated:

1. English proposed change in course requirement options – C&P returned in October, 2013 and requested clarification about how students will take two of the ten required English courses from another department on campus. The proposal was also lacking a justification. C&P requested that a justification be added that includes the rationale for this change. – approved.

New Presidential Policy on Self-Supporting Graduate Professional Degree Programs (SSGPDP)

This policy is allowing faculty to be the final decision maker for Self-Supporting Programs (SSPs). After considerable discussion, Graduate Council determined that they would endorse CCGA’s decision. Graduate Council is concerned about the following questions: how will we look in the next ten years? Will more than half of our programs be self-supporting? Is it retroactive for old programs or is it only for new self-supporting programs? Graduate Council discussed the lack of inclusion of MFA’s in the document, as well as the lack of clarity in the policy summary on page one. The Council felt that a definition of “blended tuition rate” should be included, and agreed with CCGA recording what “compelling” means for future CCGA committees. Chair Bell will draft a memo and circulate it by email for comment before the July 11th deadline.
Student Grade Appeal Discussion

Graduate Program Reviews

Sociology review – Chair Bell reviewed the raw data from the Sociology graduate student questionnaire along with the summary provided by Sociology Graduate Advisor Katja Guenther. Chair Bell indicated that the summary is very accurate. The program’s next extramural review is scheduled for Fall 2016.

It was suggested that the Council send a message conveying that while mentorship is better than it was, there is still tension and hostility as well as an ongoing problem of students falling through the cracks. The Council would also like to recommend that the program have a small intense group of faculty to advise students.

The Graduate Council voted to close out this review.

Political Science review – Graduate Council voted to close out this review.
September 25, 2014

TO: Jose Wudka, Chair  
Riverside Division

FR: David Lo, Chair  
Graduate Council

RE: CONFLICT OF INTEREST STATEMENT – 2014-15

The Graduate Council approved the following Conflict of Interest statement:

**Purpose:**  
The Graduate Council should conduct itself in such a manner that neither the reality nor the appearance of a conflict of interest should be present in any action taken by the Council. This includes recusal of a member if the action or discussion involves their current or former spouse, partner or family member.

**Terms:**
1. Whenever any matter that affects a member of the Council as an Individual or as a member of a department or program is to be decided, that member should absent himself/herself before the vote is taken. If the member does not leave voluntarily, the Chair should excuse the member. This includes:
   a. The Chair of the Council may ask the member to provide information on the matter before the member's departure.
   b. When confidential information is being provided to the Council, the affected member will be excused by the Chair before the information is provided.
   c. When student petitions are considered, Council members should consider a student matter in their department/program as a conflict of interest for themselves.
   d. When routine matters (e.g., course approvals) are being considered, the Chair may elect to allow all members to participate in the discussion and vote. This section is not meant to include program revisions, review committee reports on a specific department or individual student matters.
2. Subcommittee operations are subject to the same rules as the Council as a whole. The Chair may name a replacement from the Council membership for an individual serving on a subcommittee who has a conflict of interest when necessary.

3. Students are not permitted to be present in Council meetings when matters pertaining to individual students are discussed.

4. In unforeseen cases, the Chair may rule that any member should be excused if the Chair foresees conflict of interest in the matter under discussion. The affected member may appeal to the Council. The member or the chair may appeal to the Committee on Privilege and Tenure if the results of the Council vote are not satisfactory; the matter to be discussed will be held without action pending the decision of the Committee on Privilege and Tenure.

5. Members with possible conflicts of interest should discuss the matter with the Council Chair before the pertinent Council meeting. If the Chair foresees a conflict of interest on the part of a Council member, he/she should discuss the matter with the affected member. It is to be hoped that a course of action satisfactory to the member and the Chair can be achieved. If this is not possible the Chair should determine the proper course of action. The member may appeal to the Council and/or the Committee on Privilege and Tenure as indicated in Section 4 above.
GRADUATE COUNCIL, 2014-15 -- OFFICERS AND SUBCOMMITTEE APPOINTMENTS

1. OFFICERS

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
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<tbody>
<tr>
<td>Chair</td>
<td>David Lo <em>(also attends bi-monthly meetings of the Senate Executive Council)</em></td>
</tr>
<tr>
<td>Vice Chair</td>
<td>Tom Payne</td>
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<tr>
<td>Secretary</td>
<td>Wendy Ashmore</td>
</tr>
<tr>
<td>CCGA Representative</td>
<td>John Kim</td>
</tr>
<tr>
<td>Fellowships Subcommittee Chair</td>
<td>Rick Redak</td>
</tr>
<tr>
<td>Courses and Programs Subcommittee Chair</td>
<td>Rene Lysloff; Rollanda O’Connor (back up)</td>
</tr>
<tr>
<td>Administrative Committee</td>
<td>David Lo, Tom Payne, Wendy Ashmore, John Kim, Rick Redak, Rene Lysloff, Dean Joseph Childers</td>
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2. COURSES AND PROGRAMS SUBCOMMITTEE *(meets the second Thursday of every month, from 9 to 11 a.m.)*

<table>
<thead>
<tr>
<th>Chair</th>
<th>Rene Lysloff</th>
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</thead>
<tbody>
<tr>
<td>Members</td>
<td>Wendy Ashmore, Malcolm Baker, Michael Coffey, Ted Garland, Randi O’Connor (Chair’s back up)</td>
</tr>
</tbody>
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3. FELLOWSHIPS SUBCOMMITTEE *(meets once or twice each quarter; reads, evaluates, and ranks graduate student applicants’ files in advance)*

<table>
<thead>
<tr>
<th>Chair</th>
<th>Rick Redak</th>
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</thead>
<tbody>
<tr>
<td>Members</td>
<td>Alicia Arrizon, Ryan Julian, John Laursen, Amit Roy Chowdhury, Jorge Silva-Risso</td>
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4. GRADUATE PROGRAM REVIEW SUBCOMMITTEES

<table>
<thead>
<tr>
<th>Program</th>
<th>Review Date</th>
<th>Review Subcommittee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Management, PhD <em>(internal review, new program)</em></td>
<td>Nov. 22-23, 2014</td>
<td>Ryan Julian, Randi O’Connor, Rick Redak, Tom Payne</td>
</tr>
<tr>
<td>Education, MA/MEd/PhD</td>
<td>March 5-6, 2015</td>
<td>Wendy Ashmore, John Kim, John Laursen, Jorge Silva-Risso, David Lo</td>
</tr>
</tbody>
</table>
5. OPEN REVIEWS FROM PREVIOUS YEARS – RESPONSIBILITIES AND DATES

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>DATE OF REVIEW</th>
<th>STATUS OF REVIEW</th>
<th>GC MEMBER(S) WHO WILL BRING IT TO CONCLUSION/date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environmental Sciences</td>
<td>Mar. 2012</td>
<td>GC discuss task force report, send a response &amp; forward to the college Dean for action</td>
<td>All; Oct. 16th GC meeting</td>
</tr>
<tr>
<td>Chemistry</td>
<td>May, 2014</td>
<td>Response to F&amp;R due 10/27/2014</td>
<td>Rick Redak; Nov. 20th GC meeting</td>
</tr>
<tr>
<td>Geological Sciences</td>
<td>May, 2014</td>
<td>Response to F&amp;R due 10/27/2014</td>
<td>Tom Payne; Nov. 20th GC meeting</td>
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