PRESENT: R. Seto (Chair)
P. De Ley
T. Kramer
R. Kugel

ABSENT: M. Barth
C. Long
C. Reynolds Gebelin

Chair Seto called the meeting to order at 2:05 p.m. and welcomed members to the first meeting of the Committee on Physical Resources Planning for the 2016/2017 academic year before the individual committee members introduced themselves.

The minutes from the May 3, 2016 were approved.

The committee reviewed the senate bylaws relating to the committee’s charge.

Chair Seto reviewed the 2015/2016 annual report with the committee and highlighted the committee’s findings. VC for Planning and Budget, Maria Anguiano, discussed the Physical Master Plan which included the following: Academic Expansion (300 new faculty and increase enrollment to 25,000 students by 2020) and planned new construction including the Multidisciplinary Research Building 1 and the Multidisciplinary Research Building 2 which includes class labs. Several renovations within the campus were also discussed. Chair Seto also discussed the visit from Assistant Vice Chancellor for Auxiliary Services, Andy Plumley, who discussed the Barn remodel which is to include a faculty/staff dining room.

Chair Seto noted concerns to address this academic year should include renovations, facilities services and utilization of space. He then opened it up for discussion. A committee member mentioned that they work in buildings with no working bathrooms, broken chairs in classrooms, etc. Chair Seto noted there are questions about the chain of command but also stated that anyone can reach out to the FAO who is responsible for voicing their concerns.

Another member noted that their space was vacated for renovations. Planning was delayed for several months and the renovations still haven’t begun. This member noted that he took a six-month sabbatical because his lab is still in storage.

Chair Seto noted that there are many concerns with respect to space and renovations/repairs on campus that directly involve this committee. He noted that he will be meeting with the Chairs of Planning and Budget and Research to discuss these items. He asked the committee if they would be willing to meeting more than once a quarter and possibly meet with both the Committee on Planning and Budget and the Committee on Research. All members were in favor.
Chair Seto introduced Vice Chancellor for Business and Administrative Services, Ron Coley, to discuss his organization and what’s happening on campus.

VC Coley introduced Susan Marshburn, Executive Director of Facilities Services, and George MacMullin, Director of Project Management. VC Coley noted that the organization has been redesigned and they are currently working on filling multiple positions.

VC Coley noted that the Master Plan is a $2 billion-dollar project which will take place over the next 10 years. Both MRB1 and MRB2 will be design build projects with no change orders.

VC Coley noted that he is working/talking with Vice Provost for Academic Personnel, Ameae Walker. They held a meeting and invited faculty to voice their concerns with regards to building maintenance and renovations. However, the Deans were not present at this meeting. VC Coley noted that the Academic Facilities Renovation Taskforce was created after this meeting. There are currently 275-300 projects in the queue with 7-8 project managers on hand. There needs to be an overhauling of how projects are envisioned. Priorities will be given from PEVC D’Anieri. A tracking website will be created by the end of the calendar year for better transparency. Anyone will be able to log on and see where their project is in the queue. VC Coley noted that there will be some projects not on the list of priorities that can become the number one priority based on the needs to the campus. The ultimate decision maker of these changes is the PEVC.

VC Coley noted that there are point people being designated in each of the Colleges, for example, for CNAS it is Deborah McWilliams, Safety and Facilities Coordinator in the CNAS Deans office.

VC Coley and his team noted that are willing to come back to the committee with updates.

There being no other business the meeting was adjourned at 3:20 p.m.