Committee on Library and Information Technology (LIT)
Meeting Minutes
Thursday, October 27, 2016
10:00 am - 11:00 am

Present: Leonard Nunney, Biology (Chair)
John Baez, Mathematics
Joseph Genereux, Chemistry
Adam Harmer, Philosophy
Lisa Raphals
Chuck Rowley (ex officio, Assoc. Vice Chancellor Computing & Communications)
Holly Mayton, GSA Student Representative

Absent: Laura Harris, Media and Cultural Studies (Vice Chair)
Jiayu Liao, Bioengineering
Matthew Mahutga, Sociology
Steve Mandeville-Gamble (ex officio, University Librarian)

Guests: Israel Fletes, Director of Educational and Computing Services
Ann Frenkel, Deputy University Librarian

Chair Nunney called the meeting to order at 10:04 a.m. and welcomed members to the first meeting of the Committee on Library and Information Technology for the 2016/2017 academic year before the individual committee members introduced themselves.

Chair Nunney reviewed the 2015/2016 annual report with the committee and highlighted the important items that the committee reviewed/accomplished last year.

Conflict of Interest Statement
The Conflict of Interest statement was approved unanimously.

Minutes
The minutes from the June 7, 2016 meeting were approved unanimously.

iGrade update
A member noted that the units’ column is currently not filling. Israel Fletes, Director of Educational and Computing Services, will look into this issue.

A member noted there is an issue with cross-listed courses in iGrade. They noted it would be helpful to put all cross listings on the same page. Israel noted that he would look into the issue.

It was also noted that C&C is still trying to replicate the concerns a member had with regards to extension students not appearing in iGrade. Israel Fletes will look into this issue and will report back to the committee.
**eFile update**

Chuck Rowley and Israel Fletes noted that they would like to have 3 members from the LIT committee meet with them to review the eFile items presented at the last meeting and come up with an action plan to report back to the committee. They would meet during the fall quarter and get Ameae’s approval to work on the action plan. Members noted the following concerns with eFile: issue of importing data, ease of moving around the screens, and it takes several hours to input publications. Ann Frenkel noted that it would be great if eFile could talk to the Publication Management System which is currently being done at UCI.

**Student Technology Fee Committee**

Chuck Rowley asked if a current LIT member would be willing to serve on the Student Technology Fee Committee. An email will be sent to the LIT committee members asking for a volunteer.

**Library News**

Deputy University Librarian, Ann Frenkel, noted that two vacancies have been filled within the library. Cherry Williams was hired as the Director of Distinctive Collections and Dani Cook was hired as the Director of Teaching and Learning. Dani will be the lead for the Affordable Course Material Initiative proposal.

Ann noted that an email was sent to all faculty regarding the Affordable Course Material Initiative proposal. The program is being funded by the Student Technology Fee Committee for the next 3 years. Incentives are being given to those who move their courses over ranging from $3,000 - $6,000. Ann Frenkel noted that this program has saved students $265,000 in the past two years with only moving 4 courses over. In response to a member question, she also noted that applications to prepare new course material would also be considered.

GSA student representative, Holly Mayton, noted that she works with the Global Food Initiative and thinks this is a great idea. She wants students to reach out to their faculty. She knows of students who can’t buy food because they need to buy books.

Ann Frenkel noted that the multimedia library has moved from CHASS to the library and is receiving triple the use because of its new location.