March 14, 2014

To: Assistant Professors

From: Michael Allen, Chair
Committee on Research

RE: CALL FOR 2014-2015 REGENTS’ FACULTY FELLOWSHIPS

THE SUBMISSION DEADLINE FOR ALL APPLICATIONS IS 5:00 P.M., FRIDAY, APRIL 18, 2014

NO LATE APPLICATIONS WILL BE CONSIDERED.

The application form must be filled out electronically and submitted electronically to the Academic Senate. The application web address is:

http://senate.ucr.edu/research_grants/rfffd_application.html

If you have problems logging in to the application call the Academic Senate Office at x-25538 or email senate@ucr.edu. Please follow the instructions. Error messages will be provided if you do not follow the instructions.

GUIDELINES
Junior faculty members on either academic (9 month) or fiscal year (11 month) appointments are eligible to apply for the Regents Faculty Fellowship. Faculty members who received this award in the last three years (2011-12, 2012-13, and 2013-14) are ineligible. Faculty members whose tenure application is under review in the current academic year are not eligible to apply (and should instead apply for a COR Fellowship). You may submit an application for multiple awards (e.g. Omnibus & COR Fellowship or Omnibus & Regents Fellowship), but they must be filled out in its entirety. A faculty member who receives a Regents Faculty Fellowship above $5,000 will not receive Omnibus funding. Regents Fellowship funds do not have to be spent within one year, and may be carried forward into the 2015-16 fiscal year. Unused funds after June 30, 2016 will be reclaimed by the Academic Senate. Only applications adhering to the guidelines described will be considered.

The Regents Faculty Fellowship is funded by the University Opportunity Funds to provide "selected junior faculty an opportunity for educational enrichment through significant research, advanced or independent study, or improvement of teaching
effectiveness." Funds may be used for summer salary (for faculty paid on an academic year basis), research assistance, research-related travel, supplies and/or equipment, and support for attendance and participation at professional meetings. Funds may also be used to supplement a partial-salary sabbatical leave (up to 33% for one or two quarters for sabbatical leave). Funds may NOT be used for course buy-outs or during periods of unpaid leave.

This year there will be two funding levels. The levels are tentatively $5,000 and $10,000, but may be reduced depending on the availability of funds. A faculty member who receives a Regents Fellowship above $5,000 will not receive Omnibus funding.

Proposal Format and Guidelines
The application comprises basic information and the following attachments, each of which is uploaded as a separate file (attachment):

1. An abbreviated (two-page) current curriculum vitae.
2. A proposal limited to three single-spaced pages with at least 11 point font and 1” margins, which includes a narrative that indicates how the proposed activities relate to the applicant’s current and planned research program, as well as the anticipated contribution of the research program to the applicant’s field of research. Any bibliographical references should be included at the end of this section (included in the 3 page maximum). Proposals should be understandable by a general academic audience.
3. A one page budget and budget justification.
4. A letter of support from a senior colleague or academic mentor who is knowledgeable about the applicant’s field of research. If the applicant and/or letter writer wishes, the letter of support can be emailed to senate@ucr.edu so that it remains confidential, and can be uploaded to the application after it is submitted. If you choose not to attach the letter to your application, it must be emailed to senate@ucr.edu no later than 5:00pm on Monday, April 14, 2014 or your application will not be considered for funding!
5. All the documents must be attached and submitted at the same time.

PDF files are preferred; however, Microsoft Word is also acceptable (no WordPerfect, RTF, or plain text files will be accepted) and should be letter size, single-spaced, with at least 1” margins and at least 11 point font. All pieces of the proposal and supporting documentation must be submitted as four files as described above. Applications that do not comply with the length and formatting instructions will not be considered. LATE APPLICATIONS WILL NOT BE CONSIDERED.

Reporting Requirements
Recipients are required to submit a brief (1-2 page) final report describing the research accomplishments, publications, and/or other benefits obtained with the support of the fellowship including the amounts of any extramural funding the award facilitated. The report should be submitted as an e-mail attachment to senate@ucr.edu by March 1, 2016. Reports are necessary to justify future intramural funding. For this purpose the committee
needs to document publications (published or in preparation) and grants/fellowships applied for and/or received as a result of the Regents Fellowship. Recipients who do not fulfill these reporting requirements will be ineligible to apply for a COR or Regents Fellowship until the report has been accepted.