To be adopted:

**PRESENT:**

8.24.1 This committee consists of eleven members including one member each from the English and Mathematics departments, three members from other departments, schools, or programs, the Divisional representative to the Board of Admissions and Relations with Schools, ex officio, the director of Basic Writing, ex officio, the associate Dean--student affairs of the College of Engineering, ex officio, the associate Dean--student affairs of the College of Humanities and Social Sciences, ex officio, and the associate Dean--academic affairs of the College of Natural and Agricultural Sciences, ex officio. The registrar shall serve as an administrative representative to this committee. An ex officio member may not serve as Chair. The Chair normally also serves on the University Committee on Preparatory Education. (Am 5 Nov 87)(Ed 30 Jun 91)(Am 25 May 95)(Ed 25 May 00).

8.24.2 It is the duty of this committee to:

8.24.2.1 Monitor academic aspects of preparatory and remedial education, including the requirement in Subject A, Mathematics, and History and Institutions;

**PROPOSED:**

8.24.1 This committee consists of twelve members including one member each from the English and Mathematics departments, three members from other departments, schools, or programs, the Divisional representative to the Board of Admissions and Relations with Schools, ex officio, the director of Entry Level Writing, ex officio, the associate Dean--student affairs of the College of Engineering, ex officio, the associate Dean--student affairs of the College of Humanities and Social Sciences, ex officio, and the associate Dean--academic affairs of the College of Natural and Agricultural Sciences, ex officio, and the Vice Chancellor for Student Affairs, ex officio. The registrar shall serve as an administrative representative to this committee. An ex officio member may not serve as Chair. The Chair normally also serves on the University Committee on Preparatory Education. (Am 5 Nov 87)(Ed 30 Jun 91)(Am 25 May 95)(Ed 25 May 00).

8.24.2 It is the duty of this committee to:

8.24.2.1 Monitor academic aspects of preparatory and remedial education, including the requirements in Entry Level Writing, Mathematics, and History and Institutions;
**Justification:** The proposed changes add the Vice Chancellor for Student Affairs as an ex officio member of the Committee on Preparatory Education and bring the language of our bylaws into conformity with recent changes to SR 636. The Committee on Preparatory Education is charged with overseeing remedial and preparatory education in composition and mathematics at UCR. Campus growth, changes to existing programs, and new initiatives have meant that the business of the Committee increasingly cuts across many areas under the purview of the Vice Chancellor for Student Affairs. Admissions policy, student services, and freshman year experience are all affected by decisions made by the Committee on Preparatory Education, and the Vice Chancellor for Student Affairs can provide important input about these matters and ensure that the appropriate staff from his office can offer their expertise when it is relevant to the Committee's deliberations. Both the Committee and the Vice Chancellor's office will benefit from the improved communication that will result from making the Vice Chancellor for Student Affairs an ex officio member of the Committee.

The systemwide revision of SR 636 (effective 19 Feb 2004) renamed the Subject A requirement as the Entry Level Writing requirement. The language of bylaws 8.24.1 and 8.24.2.1 needs to be consistent with this revision. The director of Basic Writing is now known as the director of Entry Level Writing. His role is to oversee courses used to fulfill the Entry Level Writing requirement, including English 4 and English 5 as well as Basic Writing 3, an ESL course taken by only a small percentage of students held for the Entry Level Writing requirement. The term "Basic Writing" is no longer appropriate as a general title for the program.

Approved by Committee on Preparatory Education: 6/1/05
The Committee on Rules and Jurisdiction finds the wording to be consistent with the code of the Academic Senate: 9/8/05
Endorsed by the Advisory Committee: 11/14, 2005