

**COMMITTEE ON EDUCATIONAL POLICY
ANNUAL REPORT TO THE RIVERSIDE DIVISION
DECEMBER 4, 2018**

To be received and placed on file:

The Committee on Educational Policy (CEP) held 8 meetings this academic year. Committee members and the Chair also attended several meetings associated with undergraduate program reviews. Much of the Committee's work, such as the careful study of long and complex documents, was completed outside of these meetings and through e-mail if needed in between meetings. The Chair attended meetings of Executive Council and provided updates to the Committee at each meeting from issues discussed at the local level. The Chair, at the request of the administration and Chair of the Division, attended additional meetings and served on ad hoc committees including the Provost's Taskforce for Online Education and the Summer Session Administration and Academic Oversight Committees.

This year, the Division was well represented on the University Committee on Educational Policy (UCEP) in the Fall and Winter Quarters by Judith Rodenbeck and Paul Lyons in the Spring Quarter. Both members kept CEP and the Division informed about various items and Systemwide developments of interest to the Committee.

A primary responsibility of CEP is undergraduate program reviews. During the academic year, four CEP subcommittees were established to conduct the external undergraduate program reviews of Asian Studies (April 5 & 6, 2018), Gender and Sexuality Studies (April 9 & 10, 2018), Global Studies (April 12 & 13, 2018), and Latin American Studies (May 7 & 8, 2018). The Chair of CEP organized and attended Action Implementation meetings with the Vice Provost for Undergraduate Education (VPUE), College Dean and Associate Deans, and the Department Chairs for the reviews conducted in previous academic years for Art History, Ethnic Studies, Mechanical Engineering, Microbiology, and Religious Studies. CEP was satisfied with Mechanical Engineering, Microbiology and Religious Studies responses to the Final Findings and Recommendations reports in the Action Implementation meetings and voted to close the three reviews. CEP implemented an Action Implementation Plan for Art History and after the receipt of a positive Compliance Report to the Action Implementation Plan the Committee voted to close the review. The Committee reviewed a progress report from Economics from their review conducted in the 15-16 academic year and was supportive of the response and requested no further information from the department. CEP implemented an Action Implementation Plan for Ethnic Studies with a request for a Compliance Report in the Fall 2018 Quarter.

The Committee will conduct an external review of the undergraduate programs in Art, Biology, Hispanic Studies, and Neuroscience and an internal review of Humanities, Arts and Social Sciences undergraduate program next academic year. A retreat was held for the programs scheduled for an external review on March 9, 2018 to help the programs prepare for their upcoming reviews.

The Committee updated the Procedures for Undergraduate Program Reviews to provide more clarity and provide additional information for the optional program hosted reception for the external review team that is held on the first day of the review. The Committee also updated the procedures to include a process for the internal review of undergraduate programs.

The following is a list of open undergraduate program reviews that CEP is working to close:

<i>AY Review was Conducted:</i>	<i>Program Reviewed:</i>	<i>Current step:</i>
2016-2017	Ethnic Studies	CEP requested a Compliance Report to the Action Implementation Plan that is due by November 5, 2018.

2017-2018	Asian Studies	The program's response to CEP's Preliminary Findings and Recommendations Report is pending. Once the response is received, CEP will draft the Final Findings and Recommendations Report and schedule the Action Implementation Meeting.
2017-2018	Gender & Sexuality Studies	CEP will finalize the Preliminary Findings and Recommendations report at their first meeting in Fall 2018. After the report is finalized it will be sent to the program with a request for feedback.
2017-2018	Global Studies	The program's response to CEP's Preliminary Findings and Recommendations Report is pending. Once the response is received, CEP will draft the Final Findings and Recommendations Report and schedule the Action Implementation Meeting.
2017-2018	Latin American Studies	CEP will finalize the Preliminary Findings and Recommendations report at their first meeting in Fall 2018. After the report is finalized it will be sent to the program with a request for feedback.

Another important function of CEP is to review and comment on all issues relevant to undergraduate education and occasionally on issues with a more general nature. When warranted, these discussions result in new regulations and policies. Topics discussed and/or acted upon by the committee in consultation with other Senate committees and/or the Administration throughout the year have included:

- The Committee reviewed the proposal for a Gender Studies Breadth requirement and noted concern that the proposed list of courses to fulfill the breadth were mostly upper division courses and required prerequisites. The Committee also noted concern that the proposal did not include discipline authority that documented which department or program will have oversight over the program. The Committee recommended that the proposal be updated to address their concerns and also consider the option that students could fulfill both the gender requirement and ethnic studies requirement with one course.
- The Committee reviewed UCR's draft institutional report to WASC and were generally supportive of the report but did note several concerns. The Committee recommended that the report be updated to note that assessment is not the central focus of undergraduate education, correct the statement on college teaching awards to clarify that not all colleges have such awards, correct discrepancies in the list of interdisciplinary programs, include the actions the campus has taken towards assessing General Education, correct discrepancies in several data tables, and correct discrepancies regarding the process for undergraduate program reviews.
- The Committee reviewed and voted to support the proposal for the S. Sue Johnson Presidential Endowed Chair in the School of Medicine.
- The Committee reviewed and voted to support the proposed changes to Graduate School of Education (GSoE) Bylaws 1.1 to 5.1.1 with the recommendation that the School update their Regulations to include regulations for the instruction of undergraduate education to reflect the recently approved undergraduate major in GSoE.
- The Committee reviewed the Sustainability Ad Hoc Committee report and were generally supportive of the report. However, the Committee was not supportive of the proposal to create a

Senate Committee for Sustainability and instead recommended that the Sustainability Office form a committee of stakeholders that includes Senate representation. The Committee was also not supportive of the recommendation for a Vice Provost for Sustainability and instead recommended the appointment of a Director of Sustainability.

- The Committee reviewed the Expression of Interest for Open Access 2020 and voted to support the motion to sign the expression of interest in principle, but did note significant concern with issues pertaining to cost assessment and copyright.
- The Committee reviewed the proposal to rename the Vice Provost of Undergraduate Education to the Vice Provost and Dean of Undergraduate Education (VPDUE) and were generally supportive of the proposal. The Committee did recommend that the proposal be updated to include a justification for the retention of the Vice Provost title and include the creation of an Undergraduate Education Executive Committee to address concerns with the management of the curriculum and academic programs that the VPDUE will have oversight of.
- The Committee reviewed the Senate review comments for the CEP and Committee on Courses proposed changes to the Guidelines for Remote Learning Courses and were supportive of the recommendations made for editorial changes. CEP and the Committee on Courses recommended to the Senate Chair that a Special Committee be formed to draft an updated document so that specialized and dedicated time can be allotted to the revision of the document.
- The Committee discussed online education at UCR and formed an internal subcommittee of members to evaluate online education at UCR and develop a set of discussion points for a meeting with the Provost. The Committee and subcommittee will continue discussions on the merits of online education and active learning in the 18-19 academic year.
- The Committee reviewed the proposed revisions to Appendix 7 and were generally supportive of the proposed changes. The Committee did note concern that the proposed changes were not clear and recommended that the proposal be updated with a more thorough justification to identify and address each change that was made.
- The Committee reviewed the Cluster Hire White Paper drafted by the Provost and recognized the potential interdisciplinary benefit of cluster hires but was not supportive of the previous practice of cluster hires at UCR. The Committee did not endorse any of the proposed three options for a revised cluster hire process presented in the white paper but did recommend that the process be revisited with a more thoughtful and planned approach that includes consultation with faculty and a scale that meets the instruction and research priorities of departments and programs.
- The Committee reviewed the revised pilot program for Globalizing Undergraduate Student Learning and were generally supportive of the revised proposal. The Committee did recommend that the proposal include documentation of the program's financial cost for students to ensure that the program is an equal financial opportunity for all students.
- The Committee reviewed the R'Courses Governing Board's Annual Report for the 2016-2017 academic year and was encouraged by the success of the program and the opportunities provided to undergraduate students. The Committee recommended that the program work more closely with departments to promote the program.

- The Committee reviewed the proposed Presidential Policy for Open Access for Theses and Dissertations and opted not to submit a response as the proposal did not have implications for the Committee's charge of undergraduate education.
- The Committee reviewed the Assessment of Learning in Undergraduate Programs in AY 16-17 Report and were appreciative of the analyses and contribution of the Director of Evaluation and Assessment in compiling the report. The Committee will use the report as a resource for undergraduate program reviews.
- The Committee reviewed priority registration requests from the University Eastside Community Collaborative (UECC) Americorps and from the Dependents of Veterans groups and voted to deny the requests from both groups.
- The Committee reviewed the concerns pertaining to LPSOE/LSOE appointments at UCR and was supportive of the development of a set of guidelines to evaluate LPSOE/LSOE appointments. The Committee recognized the value LPSOE/LSOE's have in delivering instruction to students and improving department instruction. The Committee recommended that the proportion of LPSE/LSOE appointments be relative to appointments of ladder rank faculty at UCR and be carefully evaluated by departments to ensure the appropriate balance to best meet instruction and research needs.
- The Committee reviewed the proposed revisions to CNAS Regulations NR 3.4.5 and NR 3.4.6 and were supportive of the proposed changes.
- The Committee reviewed the proposed changes to R1.4 and recommend several edits to provide greater clarity. After the proposal was revised to include CEP's recommendations, the Committee voted to support the proposal.
- The Committee reviewed the Committee on Courses proposed changes to the General Rules and Policies Governing Courses of Instruction and was supportive of the proposed changes to clarify "Topics" and E-Z courses. The Committee did recommend several edits to provide greater clarity and noted concern that the new Student Information System Banner lacked flexibility to accommodate Senate policies.
- The Committee reviewed the UCR 5-Year Planning Perspectives for 2018-2023 document and recommended several corrections be made to accurately reflect the status of proposals for new programs and transfer proposals. The Committee also recommended that more clarity be provided for status code 1.
- The Committee reviewed the proposed changes to UCR Senate Regulation R1.6.1 and noted concern that the proposed change to allow students to repeat courses in which a grade of C- was received violates Systemwide Regulation 780.C.1. Additionally, the Committee was not supportive of the proposal as some campus departments and programs have requirements for students to pass courses with grades exceeding a C.
- The Committee reviewed the proposed School of Public Policy (SPP) Regulations and noted concern that the regulations appeared to be copied from the College of Humanities, Arts and Social Sciences (CHASS) regulations and include regulations that are inconsistent with Senate policies. The Committee recommended that SPP re-evaluate the proposed regulations so that they are in

accordance with policy and comply with programs offered by SPP. Specifically, the Committee recommended that the proposed regulations referencing a B.S. degree be removed as SPP does not currently offer a B.S. degree. The Committee reviewed the revised proposed SPP Regulations that addressed CEP's recommendations and voted to support the revised regulations.

- The Committee reviewed the Course Scheduling Policy Workgroup report and was generally supportive of the recommendations in the report. The Committee recommended that the Workgroup track the course scheduling issues discussed in the report to determine if the recommendations once implemented are benefiting the campus.
- The Committee reviewed the Current Sanctioning Guidelines for UCR and noted concern that sanctions for first time violators were severe. The Committee also noted concern that the Guidelines had not been reviewed by CEP since 2007. The Committee will continue to work next academic year to draft proposed changes to the Guidelines to include a more moderate response for first time violators.
- The Committee reviewed the draft charge to the General Education Review Committee and were generally supportive of the proposed charge. The Committee noted concern that the charge did not include an allocation of resources that will support the plan that the proposed Committee will produce and recommended that the proposal include a statement on what resources should be considered by the proposed Committee in their deliberations such as new faculty positions in impacted departments, support for TA positions, lecture hires, and classroom space. The Committee also recommended that the general statement of principles include critical thinking and the sciences.

CEP also took up a number of matters related to majors, minors and other undergraduate programs.

The Committee updated the CEP Guidelines for the Approval of Proposed Changes to Undergraduate Programs to provide greater clarity.

The Committee reviewed a proposal for a B.S./M.S. in Entomology five-year combined degree program and were generally supportive of the proposal. The Committee did recommend that the proposal be updated with a letter of support from the Dean of Graduate Division, address if students would have to wait a year before applying to the Ph.D. program in Entomology, and include admissions requirements for transfer students in the curriculum.

The Committee reviewed a proposal for a new Minor in Medical and Health Humanities and were generally supportive of the proposal. However, the Committee did recommend that the proposal be updated to document what departments will be offering the program's required courses and if the minor will be housed in a department or will be interdisciplinary. Additionally, the Committee recommended that the proposal be updated to include a justification for how the proposed courses in stream three of the curriculum will fit the proposed minor's discipline.

The following proposed changes to curriculum were discussed, approved and reported to the Division:

Approved Curriculum Changes from BCoE:

BS in Chemical Engineering
BS in Computer Engineering
BS in Computer Science
BS in Electrical Engineering

BS in Mechanical Engineering

Approved Curriculum Changes from CHASS:

BA in Business Economics
BA in Dance
BA in Economics
BA in Economics/Administrative Studies
BA in Economics/Law and Society
BA in Languages and Literatures/French
BA in Languages and Literatures/Russian Studies
BA in Political Science
BA in Political Science/Administrative Studies
BA in Political Science/International Affairs
BA in Political Science/Public Service
BA in Psychology
BS in Psychology
Minor in Anthropology
Minor in Economics
Minor in Languages and Literatures/Chinese
Minor in Languages and Literatures/French
Minor in Science Fiction and Technocultural Studies

Approved Curriculum Changes from CNAS:

BS in Earth Sciences
BS in Geology
BS in Geophysics
BA & BS in Cell, Molecular, and Developmental Biology
BA & BS in Chemistry
BA & BS in Entomology
BA & BS in Physics
BA & BS in Statistics
Minor in Chemistry
Minor in Entomology
Minor in Statistics

Approved Curriculum Changes from GSoE:

BA in Education, Society and Human Development

Approved Curriculum Changes from SoBA:

BA in Business Administration
Minor in Business Administration

The Committee's members are to be commended for their close attention to a broad spectrum of matters concerning educational policy and undergraduate education and their genuine concern for student welfare.

Timothy Paine, Chair
Ruhi Khan, Vice Chair
Judith Rodenbeck, Representative to UCEP
Paul Lyons, Alternate Representative to UCEP
Pingyun Feng
Elaine Haberer

Randy Head, Committee on Courses Representative

Jean Helwege

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Rebekah Richert

Vassilis Tsotras

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Jason Weems

Mina Hanin, ASUCR Representative

Holly Mayton, GSA Representative