

**COMMITTEE ON COURSES
ANNUAL REPORT TO THE RIVERSIDE DIVISION
DECEMBER 4, 2018**

To be received and placed on file:

In the 2017-2018 academic year the Riverside Division of the Academic Senate Committee on Courses approved a total of 169 new courses (109 undergraduate, 59 graduate, and 1 professional). The Committee approved changes to 305 Courses (239 undergraduate, 56 graduate, and 10 professional); the deletion of 90 courses (71 undergraduate, 18 graduate, and 1 professional); and the restoration of 2 undergraduate courses. The Committee also reviewed University Extension proposals for courses offered credit as follows: 8 University Extension X1-299 course proposals; 3 University Extension XR1-199 course proposals; 23 University Extension instructor proposals for the instruction of X1-299 courses; and 16 Advanced Certificate and Post Graduate Diploma proposals. The Committee reviewed and approved 98 Associate-In requests for the instruction of upper division and graduate level courses.

The Committee notified the following departments and programs of courses in their departments that have not been instructed for 4 or more years: Art; Asian Studies; Biochemistry; Chemical Engineering; Creative Writing; Environmental Engineering; Global Studies; Latin American Studies; and Psychology. The Committee asked the departments and programs to either delete the courses or submit a justification for their retention. Of the 84 courses identified, the departments and programs submitted justifications for the retention of 61 courses and identified 23 courses to be deleted.

The Committee reviewed the proposal for a Gender Studies Breadth requirement and were generally supportive of the proposal. The Committee did recommend that a course from CNAS and/or BCoE be included in the list of courses to fulfill the proposed breadth so that courses are available from a broad range of disciplines. The Committee also noted concern that the majority of the proposed courses to fulfill the breadth requirement were upper division and required prerequisites, which could have the potential to impede student's progress towards graduation. The Committee recommended that the proposal be updated to document the resources needed to implement the requirement.

The Committee reviewed UCR's draft WASC Institutional Report and Sustainability Ad Hoc Committee Report and did not note any concerns pertaining to the Committee's purview of courses and instruction.

The Committee reviewed the proposed change for Enrollment Management to directly report to the Provost and were supportive of the proposed change as it will help prioritize transfer admissions and streamline processes.

The Registrar's Office worked with the Committee on Courses to demo and collect input on the new Course Request System (CRS) throughout the year until the implementation of the System in Winter Quarter.

The Committee reviewed the Open Access 2020 Expression of Interest and were supportive of the document but recommended that the System proceed with caution with the implementation of Open Access.

The Committee reviewed the proposal to rename the Vice Provost of Undergraduate Education to the Vice Provost and Dean of Undergraduate Education and were supportive of the proposed change.

The Committee reviewed concerns and feedback from the Senate Review of the Committee's proposed

changes to the Guidelines for Remote Learning Courses. Additionally, the Committee received several memos from Senate faculty who instruct online courses requesting to provide consultation to the Committee as proposed changes to the Guidelines are drafted. Due to the increase of online education at UCR the Committee recommended that the Guidelines be significantly updated to include relevant best practices and guidance and that a Special Senate Committee be formed to draft an updated document. The Committee reviewed the proposed changes to Riverside Regulations R1.4, R1.4.1, and R1.4.2 and were generally supportive of the proposed changes. The Committee did recommend that the proposed new language be revised for greater clarity. The Committee reviewed the revised regulations and voted to support the proposed changes.

The Committee reviewed and supported a request for a continued exception for MATH 004 and MATH 005 to split the course's approved 5 hours of lecture (LEC) into 3 hours of LEC and 2 hours of additional lecture (LCA). However, as CRS can accommodate the split of lecture hours for the course proposals, the Committee requested that the department submit course change proposals in CRS to update the lecture hours.

The Committee reviewed the proposed changes to Riverside Regulation R1.6.1 and was supportive of the proposed change to the grades that a student may repeat a course. However, the Committee was not supportive of the proposed change to state that course prerequisites could not require a grade minima that exceeds a C as there are courses on campus that require a grade that exceeds a C.

The Committee reviewed the School of Public Policy (SPP) regulations and noted concern that the proposed regulations were nearly identical to the College of Humanities, Arts and Social Sciences (CHASS) and recommended that SPP revise their regulations with consideration of the School's current policies and programs. The Committee also recommended that the proposed regulations be updated for clarity and that the proposed regulations for a B.S. degree be removed as SPP only offers a B.A. degree. The Committee reviewed the revised set of regulations and were generally supportive but still noted concern that the regulations do not fit SPP's policies and programs.

The Committee reviewed and approved the proposal to create a SWA subject abbreviation for courses in the Kiswahili language and proposal to create a CAH subject abbreviation for courses in the Cahuilla language.

The Committee reviewed the Course Scheduling Policy Workgroup Report and was generally supportive of the report's recommendations. The Committee recommended that the Provost consider including representatives from Senate Committees on the proposed course scheduling committee. The Committee also recommended that the Provost consult with departments to ensure that the proposed changes would not negatively affect departments and to assure there are no conflicts with graduate seminars that would limit teaching assistants.

The Committee reviewed the proposal for a M.S. in Business Analytics did not note any concerns with the proposed courses for the curriculum.

The Committee reviewed the proposal for a new minor in Medical and Health Humanities and were supportive of the new minor. The Committee did recommend that the program revise their proposal to address several concerns with the courses listed in the curriculum and provide a rationale for why the courses in Stream 3 are relevant to the minor.

The Committee discussed the issue of courses requiring students to participate in homework websites for fee that they are not notified about at the time of registration. The Committee asked the Registrar to research if Banner will allow for notifications of the fee at the time of registration and to consult with the

Office of Planning and Budget to determine if the fees can be collected in advance. The Committee will continue their discussion of this issue at their first meeting in Fall 2018.

The Committee invited Representatives from the Registrar's Office (Bracken Dailey, Registrar, and Melinda Miller, Courses Specialist) to attend meetings and wishes to express appreciation for the information and assistance they provided.

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