

**COMMITTEE ON PHYSICAL RESOURCES PLANNING
ANNUAL REPORT TO THE RIVERSIDE DIVISION
2017-2018 ACADEMIC YEAR
DECEMBER 4, 2018**

To be received and placed on file:

There were two main issues of importance which concerned the Committee on Physical Resources Planning. The first which involved Facilities Services and Architects and Engineers (A&E) was more crucial since it impacted almost everyone on the campus, particularly new hires. The response times from Facilities Services for repairs has been slow, and it had been difficult to know when a repair was to be done. Some improvement had been made in the previous year since a tracking system has now been made available. However, as one can see from the summaries of our meetings, that there were organizational problems and many positions were unfilled. Costs and response times from A&E were often prohibitive and arbitrary. Of major concern were building improvements for new faculty where laboratory renovations were not completed for many months, essentially precluding the beginning of the research program. To deal with these problems two changes in organization happened in the past year. The first was to move Facilities Services and A&E to be part of the Research and Economic Development (RED) organization under the leadership of Mike Pazzani. This was the situation for the first and second meeting of the committee. A second reorganization was implemented by the time of the third meeting. Gerri Bomotti had just been appointed the Chief Financial Officer and Vice Chancellor for Planning and Budget. Facilities Services and A&E are now the responsibility of the Chief Financial Officer. Vice Chancellor Bomotti is very responsive to requests for dialogue and information and seems to be getting a rapid understanding of the problems. A task of the committee is to follow the progress of this new organization in the next several years.

The Provost has been very responsive to requests for information about the STEM high school and plans to issue a white paper outlining the progress on site selection, as well as program issues, such as the number of spots for incoming students allocated to UCR.

The Committee on Physical Resources Planning met three times during the 2017-2018 academic year.

In our first meeting, the committee met with Susan Marshburn, Executive Director of Facilities Services and Rebeccah Goldware, Chief of Staff for Research/Supervisor for Architects and Engineers (A&E). Facilities Services Management and A&E are currently under Vice Chancellor of Research, Mike Pazzani.

Susan gave organizational updates within Facilities Services Management: Ron Rector has been hired as the new Director of Maintenance Services. Hassan Ghamlouch is the Director of Environmental & Resource Services (custodial, landscape, moving). The Director of Customer Outreach and Director of Infrastructure and Energy Management are currently vacant and in the recruitment process. Facilities has hired 29 of their 42 open positions, however, some of those were internal hires. Sixteen people also retired from their positions, still leaving about 27 open positions. Recruitment is ongoing, and the goal is to have all positions filled by April 2018.

Rebeccah gave organizational updates within Architects and Engineers: Blythe Wilson is the Director of Project Management and Jacqueline Norman is the Project/Manager/Campus Architect. There is current recruitment for an FAO for the organization. Code & inspection and contracts fall under A&E.

There were 339 minor projects/renovations completed in 2016-2017. These are all minor renovations that go from single-craft to multi-craft (involving carpentry, plumbing, electrician, etc.) and under \$50,000. Facilities Services must self-perform the work. There are approximately 600-800 work orders for repairs

received every two weeks. All open work orders for 2016 have been cleared out. As part of the service level agreement, Facilities Services has about 2 million in the budget each year for minor renovations and alterations.

All projects submitted are reviewed by both Facilities and Architects and Engineers. Both units review the work together to determine who performs the work and estimates the cost. Work over \$50,000 must be contracted out by A&E and the client provides the funding to A&E. The work is then submitted to the Deans/Vice Chancellors quarterly for review and ranking. It was noted that some departments have been creative and have submitted multiple work orders for one project. The legal term for this is called project splitting and is illegal. All A&E project managers will be giving bi-weekly updates to their clients on their projects.

Building Zone Managers, Daniel Lerman and Enrico Baez, will represent Facilities Services Customer Relations and serve as a primary point of contact for all maintenance and Facilities Services requests. Campus buildings will be organized in zones for each Building Zone Manager.

For the second meeting, the committee met with David Henry, Executive Director, Dining, Hospitality & Retail Services. David presented a power point presentation on the Barn renovation which will cost about \$22 million. The Barn renovation will include barn dining, a theatre, kitchen addition and a faculty/staff dining room. The goal is to have 90 seats inside and 150 seats outside. The courtyard will be able to accommodate up to 300 people. There will be a permanent raised stage for entertainment and special events which will include outdoor lighting and a sound system. There will be two bars (one inside and one outside). Beer, wine and spirits will be served inside and beer and wine only will be served outside. There will be a third-party license holder for the alcohol. Alcohol will be served during lunch and on thru the evening. There will be different menus for Barn dining and the faculty/staff dining.

Timeline for the Barn Renovation: Barn closes in June 2018; Barn soft opening is December 2019; Barn reopens January 2020. Alternative dining solutions will be made available during the renovation. Ivan's in Hinderaker Hall has been renovated and the patio outside of Ivan's will be enhanced. A Barn buffet will be offered 2-days a week at the Alumni Visitors Center. There will be rotating food trucks and patio seating. Two outside food trucks will be brought in each week. Dining services is looking into Country Club options at Canyon Crest Country Club and Victoria Country Club. There was concern in the committee that these solutions were unsatisfactory, though it seems as if there are no good alternatives.

Finally, for the third meeting, the committee met with Gerry Bomotti, Vice Chancellor for Planning & Budget, Jeff Kraus, Director of Local Government and Community Relations, and Mary Droser, Professor of Earth Sciences to discuss the STEM High School.

VC Bomotti gave an update on facilities. He noted that the two offices, Capital Asset Strategies and Architects and Engineers would be consolidating into one office. Their focus will be on the customer service of the clients. All projects less than \$50,000 will be handled by facilities and all projects more than \$50,000 will be sent to outside contractors to bid on. Their goal is to identify the correct people to work with and bring the right team in to estimate and assess the projects. They are looking at building infrastructures as well.

VC Bomotti noted that they are working on reducing energy and improving efficiency. To help with efficiency, new equipment has been purchased for the custodial department for cleaning the buildings, and all lights on campus will be re-lamped on the inside with LED bulbs to reduce the costs. The goal is to capture those funds and energy savings and put some of that money into increasing support for staff or facilities and to re-invest on the campus.

Jeff Kraus, Director of Local Government and Community Relations, gave an update on the STEM High School. The Riverside Unified School District is interested in partnering with UCR to build a STEM High School on the UCR campus. The current STEM school is very successful, and the demand is higher than can be accommodated. RUSD approached the Chancellor and he was open to the idea of building on campus. The original site was to be lot 13, however, this site became problematic with parking, drainage, etc. In June 2017, the Chancellor signed an MOU to put the high school across from the Air Resources Board. However, there was a proposed Department of Pesticide regulation prohibiting spraying commercial grade pesticide within a quarter mile from a school. RUSD also has a rule that they cannot build within a quarter mile of a freeway due to air pollution. Since this site was deemed unacceptable for the aforementioned reasons, RUSD was forced to look at new sites including lot 13 (again), the softball fields at the corner of Canyon Crest and Blaine, and the recreational fields at Glen Mor. RUSD has been conducting soil sample tests and their new preference is the recreational fields at Glen Mor on Watkins and Valencia. There are drawbacks to this site. UCR will not allow shared parking services, traffic will increase and there is a jet fuel line running to March Air Force Base along with a Metrolink line. RUSD is still conducting its due diligence. Details need to be understood, for example, the organization in case of an emergency - UCPD or city police – and supervision of students.

Mary Droser, Professor of Earth Sciences, talked about the benefits of having a high school on campus. There is precedence for having public high schools on University campuses, for example at UCLA. In addition, this will allow UCR to enlist some very good undergraduates after graduation from the high school. While the students attend the high school, they will be able to take UCR classes. She noted that the numbers are such that they will not affect enrollment of regular UCR students on impacted classes. In any case, UCR students will have priority. Although it is a STEM academy, the students are strong in Humanities and Social Sciences as well. These students are the best and brightest in Riverside and have high AP scores. A member noted that enrollment is not based on an academic achievement – it is a lottery. Mary Droser noted that with the current MOU, UCR is given ten spots which have proved valuable in the recruitment of new faculty. With the new agreement, it will increase from 10 spots to 10% of each class. Another benefit is that faculty may use the high school facility during off hours. The School of Education may benefit from this school as well.

Bylaw/Regulation & Guideline Items

The Committee on Physical Resources Planning received or reviewed the following Legislative Campus Review requests:

- Draft WASC Institutional Report
- Sustainability Ad Hoc
- Cluster Hiring Initiative: Status and Future Plans
- UCR 5-year Planning Perspectives 2018-2023
- Course Scheduling Policy Workgroup Report
- Masters of Science in Business Analytics MSiBA

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