



March 11, 2019

To: Tenured (effective July 2019) Members of the Riverside Division of the Academic Senate

From: Djurdjica Coss, Chair
Committee on Research

Re: Call for 2019-2020 Committee on Research Grants (CoR)

The submission deadline for all applications is
5:00 P.M., MONDAY, APRIL 8, 2019

NO LATE APPLICATIONS WILL BE CONSIDERED

The application form must be filled out and submitted electronically to the Academic Senate. The application web address is:

<https://senate.ucr.edu/rsenate/dashboard.php/grants>

If you have problems, logging in to the application call the Academic Senate Office at x-22550 or email senate@ucr.edu. Please follow the instructions. Error messages will be provided if you do not follow the instructions.

Purpose:

CoR grants are intended to provide seed funding to tenured faculty members to develop major new research projects, which are designed to receive extramural funding. Grant funds may be used for research-related travel, the purchase of research-related equipment and supplies, research assistance, support for attendance and participation at professional meetings, and a maximum of one course buy-out. Funds may not be used for summer salary or during periods of unpaid leave. The use of funds for memberships or professional society fees is prohibited.

Eligibility:

The CoR grant program is administered by the Academic Senate Committee on Research. All Tenured members of the Academic Senate or whose tenure packages have been submitted are eligible to apply. Assistant Professors who apply for a CoR grant but do not receive tenure will not receive CoR funding. Some preference will be given to Associates Professors. This grant is competitive and awarded based on the quality of the application. Award amount, up to \$10,000, will vary based on the quality of application and budget availability.

Guidelines:

Please note the following guidelines.

1. Application for multiple grants may be submitted (e.g. Omnibus & CoR Grant) but if awarded a CoR grant of \$5,000 or higher, Omnibus funding application will not be considered.
2. CoR funds have to be spent within TWO fiscal years until June 30, 2021, (may be carried forward into the 2020-2021 fiscal year). Unused funds after June 30, 2021 must be returned to the Academic Senate.
3. Faculty members who received this award the previous year (2018-2019) are ineligible.
4. Faculty who received the award in 2017-2018 or earlier are eligible, provided they have submitted a satisfactory report

Submitting an Application:

The application must consist of the following two parts, each of which is uploaded as a separate file (attachment).

1. The main body of the proposal, which should be a maximum of 4 single-spaced pages, in at least 11 point font, with 1 inch margins, and should be understandable by a general academic audience that may be in a completely different field of study. The main body of the proposal should be divided into the following sections:
 - a. Introduction - an introduction should include statement of justification and explanation of the significance of the project and a synopsis of relevant background information, and if available, relevant preliminary data.
 - b. Objectives - a statement of objectives.
 - c. Approach - an outline of the approach(es) to be used in the research.
 - d. Relevance to current or planned research - a concise statement indicating how the proposed activities relate to the applicant's current and planned research program, as well as the anticipated contribution of the research program to the applicant's field of research.
 - e. Relevance to an extramural grant application - a statement regarding how data or other materials generated with CoR funding will drive an extramural grant proposal.
2. Supporting documentation, which is NOT counted in the 4-page limit to the text of the main body of the proposal. This second attachment should include the following sections, combined into one file for uploading:
 - a. As appropriate, a bibliography/list of references cited.
 - b. An itemized budget and a succinct budget justification narrative.
 - c. A concise (maximum 2 page) *curriculum vitae*.
 - d. A table of the applicant's current and pending extramural funding, including project title, granting agency, dates of award, amount of award, and the applicant's share of each award. This page should also contain a

concise explanation of how the proposed project differs from research currently supported by extramural funds.

PDF files are preferred; however, Microsoft Word is also acceptable (no WordPerfect, RTF, or plain text files will be accepted) and should be letter size, single-spaced, with at least 1" margins and at least 11 point font. All pieces of the proposal and supporting documentation must be submitted as two files as described above.

Applications that DO NOT meet with the length and formatting instructions will not be considered.

Reporting Requirements:

Recipients are required to submit a brief (1-2 page) report describing the research accomplishments, publications, and/or other benefits obtained with the support of the grant including the amounts of any extramural funding the award facilitated. Approved reporting templates can be found at: <http://senate.ucr.edu/committee/?do=info&id=20>. The report should be submitted as an e-mail attachment to senate@ucr.edu by February 15, 2021. The report should include evidence of the submitted extramural grant application (including amounts requested and received), or an explanation as to why a grant proposal has not been submitted. Reports are necessary to justify future intramural funding. For this purpose, the committee needs to document publications (published or in preparation) and grants/fellowships applied for and/or received as a result of the CoR Grant. Recipients who do not fulfill these reporting requirements will be ineligible to apply for a CoR Grant until the report has been accepted.

Checklist:

1. _____ The main narrative of the grant is a maximum of 4 single spaced pages, in at least 11 point font, with 1 inch margins.
2. _____ All required sections of the narrative, including introduction, objectives, approach, relevance to current or planned research, and relevance to an extramural grant application, are included.
3. _____ All required documentation, including bibliography, budget and budget justification, CV, and current and pending funding, are included.