



January 15, 2020

To: Assistant Professors Approaching tenure

From: Djurdjica Coss, Chair  
Committee on Research

Re: Call for 2020-2021 Regents' Faculty Development (RFD)

The submission deadline for all applications is  
**5:00 P.M., MONDAY, MARCH 9, 2020**

**NO LATE APPLICATIONS WILL BE CONSIDERED**  
**Applications must be written for a general Audience**

The application form must be filled out and submitted electronically to the Academic Senate. The application web address is:

<https://senate.ucr.edu/rsenate/dashboard.php/grants>

If you experience problems logging in to the application, call the Academic Senate Office at x-22550 or email [senate@ucr.edu](mailto:senate@ucr.edu).

**Purpose:**

The Regents Faculty Development is funded by the Office of the President to support Assistant Professors who are approaching tenure. Funds may be used for research assistance, research-related travel, supplies and/or equipment, and travel to professional meetings. Funds may be used for pedagogical workshops or other seminars to improve teaching skills. Funds may also be used to supplement a partial-salary sabbatical leave (up to 33% for one of two quarters for sabbatical leave). Funds may NOT be used for course buy-outs, during periods of unpaid leave, and summer salary (for faculty paid on an academic year basis).

**Eligibility:**

Assistant Professors who anticipate submitting their tenure files within the next two years are eligible to apply for the Regents Faculty Development. This grant is competitive and awarded based on the quality of the application. Award amount, up to \$10,000, will vary based on the quality of application and budget availability.

### **Guidelines:**

Please note the following guidelines.

1. This award can only be received once.
2. Separate applications for multiple grants may be submitted (e.g. Omnibus & Regents Faculty Development) but if awarded a Regents Faculty Development grant of \$5,000 or higher, Omnibus funding will not be awarded.
3. Regents Faculty Development (RFD) funds awarded have to be spent within two years, until June 30, 2022 (may be carried forward into the 2021-2022 fiscal year). Unused funds after June 30, 2022 must be returned to the Academic Senate.

### **SUBMITTING AN APPLICATION**

The application must consist of the following four parts, each of which is uploaded as a separate file (attachment):

1. An abbreviated (two-page) current curriculum vitae.
2. A proposal limited to **three single-spaced pages** with at least 11 point font and 1" margins, which includes a narrative that indicates how the proposed activities relate to the applicant's current and planned research program, as well as the anticipated contribution of the research program to the applicant's field of research. Any bibliographical references should be included at the end of this section (included in the 3 page maximum). **Proposals should be understandable by a general academic audience.**
3. A one page budget and budget justification
4. A letter of support from a senior colleague or academic mentor who is knowledgeable about the applicant's field of research. If the applicant and/or letter writer wishes, the letter of support can be emailed to [senate@ucr.edu](mailto:senate@ucr.edu) so that it remains confidential. *If you choose not to attach the letter to your application, it must be emailed to [senate@ucr.edu](mailto:senate@ucr.edu) no later than 5:00pm on Monday, March 2, 2020 or the application will not be considered for funding.*

PDF files are preferred; however, Microsoft Word is also acceptable (no WordPerfect, RTF, or plain text files will be accepted) and should be letter size, single-spaced, with at least 1" margins and at least 11 point font. All pieces of the proposal and supporting documentation must be submitted as four files as described above.

\*Applications that do not meet the length and formatting instructions will not be considered.\*

### **Reporting Requirements:**

Recipients are required to submit a brief (1-2 page) final report describing the research accomplishments, publications, and/or other benefits obtained with the support of the award including the amounts of any extramural funding the award facilitated. Approved reporting templates can be found at:

<http://senate.ucr.edu/committee/?do=info&id=20>. The report should be submitted as

an e-mail attachment to senate@ucr.edu by February 15, 2022. Reports are necessary to justify future intramural funding. For this purpose the committee needs to document publications (published or in preparation) and grants/fellowships applied for and/or received as a result of the Regents' Faculty Development. Recipients who do not fulfill these reporting requirements will be ineligible to apply for a CoR grant or Faculty Fellowship Award until the report has been accepted.